

(Before completing application form please refer to Window Cleaner's Notes)

ANGUS COUNCIL

CIVIC GOVERNMENT (SCOTLAND) ACT 1982

APPLICATION for WINDOW CLEANER'S LICENCE

PLEASE TICK FOR

Grant

or

Renewal

1. Full name of applicant (including maiden name if applicable) to be licensed	
2. Home address (including postcode) Telephone Number/Mobile Number E-mail Address	
3. Applicant's date and place of birth	
4. If you are to be employed by a company or organisation:- (a) Give name of company (b) State names, private addresses and dates of birth of all directors, partners, office bearers or other persons responsible for its management	(a) (b)
5. Full name(s), address(es) and date(s) of birth of person(s) or employee(s) or agent who will carry on day-to-day management of the activity	
6. Specify the address from which you will operate as a window cleaner	

FOR OFFICE USE ONLY

PLEASE COMPLETE REVERSE OF FORM

Date, Amount and Receipt Number	Date Passed to Consultees		Date Observations Received
			Police..... Finance.....
Date of Decision	Decision	Expiry Date	Number of Licence and Date of Issue

Details of Insurance

Company	Policy No	Expiry Date

7 State below particulars of any convictions or offences against the applicant or any person(s) named in questions 4 and 5 overleaf. Please note that these convictions and any future convictions may be referred to the Civic Licensing Committee and may be dealt with in public. Convictions which are spent under the Rehabilitation of Offenders Act 1974 do not have to be included but may also, in certain circumstances, be referred to by the Committee:- (continue on separate sheet if necessary):-

Name of Person	Date	Court	Offence	Sentence/Fine

DECLARATIONS:-

1. Angus Council is under a duty to protect the public funds it administers. As a result, the information you have provided or the information provided about you by a third party will be passed to the Council's Finance Division to check whether you have outstanding debts with the Council in relation to such matters as Council tax and non-domestic rates. The Council may also share information about you with other Departments of the Council and with other bodies administering public funds for the prevention of crime and the detection of fraud, such as Government departments and other local authorities.
2. I declare that the particulars given by me on this form are correct to the best of my knowledge and belief. I authorise the use of all information which I have provided for the above purposes. I hereby make application to Angus Council for the grant or renewal of the licence applied for.

Date..... **Signature of Applicant (or agent if applicable)**

Position of Applicant in company (if not otherwise stated) (eg partner, employee)

Address of Agent (if applicable)

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NOTES

1. **To be lodged with the Head of Law and Administration, Angus Council, Forfar together with the appropriate lodging fee. The application will not be processed without payment of the appropriate fee.**
2. **Any person who in, or in connection with, the making of this application makes any statement which he knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £2,500.**