

ANGUS COUNCIL

Civic Government (Scotland) Act 1982

Indoor Sports Licence

The attached application forms for an indoor sports licence should be completed in duplicate and returned to the Head of Law and Administration, Angus Council, Angus House, Orchardbank Business Park, Forfar, DD8 1AN.

The lodging fee of £139 for a new grant or the lodging fee of £116 for a renewal should be submitted with the application forms and please note that this fee is not refundable.

Cheques should be made payable to Angus Council.

You must also display the enclosed notice at or near the premises to be licensed intimating that an application has been lodged with the Council. This notice must be displayed for a period of 21 days commencing with the date on which the application is submitted to the Council.

Only after the expiry of the statutory 21 day period should the enclosed "Certificate of Compliance" be completed and returned to this office.

On receipt of your application form one copy of the form will be forwarded to Tayside Police in order that they may carry out checks into your suitability to hold a licence and this will include a check on any convictions/offences. The Council will also consult with various other parties as and where appropriate. The Head of Finance will also be consulted to check whether you have any outstanding debts due to the Council. This process will take a statutory minimum period of four weeks.

Should there be any comments on your application, this will require to be considered by the next available Civic Licensing Committee which generally meets on a three weekly cycle.

If you have any queries, please telephone the Licensing Section on 01307 476254, 01307 476048 or 01307 476252.