

## **ANGUS COUNCIL**

### **Civic Government (Scotland) Act 1982**

#### **Licence for Business of Skin Piercing or Tattooing**

The attached application form for a licence for skin piercing or tattooing should be completed and returned to the Head of Law and Administration, Angus Council, Angus House, Orchardbank Business Park, Forfar, DD8 1AN.

The lodging fee of £271 should be submitted with the application form. Please note that this fee is not refundable.

#### **Cheques should be made payable to Angus Council.**

You must also display the enclosed notice at or near the premises to be licensed intimating that an application has been lodged with the Council. This notice must be displayed for a period of 21 days commencing with the date on which the application is submitted to the Council.

Only after the expiry of the statutory 21 day period should the enclosed "Certificate of Compliance" be completed and returned to this office.

On receipt of your application form copies will be forwarded to Tayside Police and Tayside Fire Brigade in order that they may carry out checks into your suitability to hold a licence and the suitability of the premises, this will include a check on any convictions/offences.

The Council will also consult with the Head of Planning and Transport and Head of Environmental and Consumer Protection. You may wish to contact those departments in advance of submitting the application to ensure that necessary consents eg Planning Permission etc. are in place. Your application is unlikely to be granted if consent is required but not in place or if your premises do not meet the hygiene and other standards laid out in the standard conditions, details of which are available from the Law and Administration or Environmental and Consumer Protection Divisions. The Head of Finance will also be consulted to check whether you have any outstanding debts due to the Council. This process will take a statutory minimum period of four weeks.

Should the any comments be received in respect of your application, these will require to be considered by the next available Civic Licensing Committee which generally meets on a three weekly cycle.

If you have any queries, please telephone the Licensing Section on 01307 476048, 01307 476254 or 01307 476252.