

ANGUS COUNCIL

Civic Government (Scotland) Act 1982

Taxi/Private Hire Car Driver's Licence

The attached application forms for a taxi licence or private hire car licence should be completed in duplicate and returned to the Head of Law and Administration, Angus Council, Angus House, Orchardbank Business Park, Forfar, DD8 1AN.

The lodging fees are as undernoted and should be submitted with the application forms. Please note that this fee is refundable only in exceptional circumstances.

Cheques should be made payable to Angus Council.

| | |
|--|------|
| Grant – 1 year – new grant and driver over age of 65 | £108 |
| Renewal – 1 year – driver over 65 only | £91 |
| Renewal – 3 years – driver under 65 only | £229 |

Please note that you will require to provide a copy of your driving licence and photocard with your application.

In order that your badge type licence may be prepared, you should forward three recent photographs of yourself which must be taken full face and without a hat. The photographs should be standard passport size. They should be printed on normal photographic paper and be unmounted.

In order to verify the likeness of the photographs to yourself, there must be written on the back of one of the photographs "I certify that this is a true likeness of and be signed by a Member of Parliament, Justice of the Peace, Minister of Religion, lawyer, bank officer, established civil servant, school teacher, doctor, dentist, councillor or a person of similar standing. A member of your family should not sign the photographs.

If your application is in respect of a new grant or if you have attained the age of 65, a letter will be sent to you enclosing a medical assessment form. Part 1 of this form will require to be completed and returned to this office before your badge may be issued.

Drivers between the ages of 45 and 65 will now require a medical examination on a regular basis. The Licensing Section will contact you by letter enclosing the medical assessment form.

On receipt of your application forms one copy of the form will be forwarded to Tayside Police in order that they may carry out checks into your suitability to hold a licence and this will include a check on any convictions/offences. The Head of Finance will also be consulted to check whether you have any outstanding debts due to the Council. This process will take a statutory minimum period of four weeks.

Should the Police have any comments on your application, this will require to be considered by the next available Civic Licensing Committee which generally meets on a three weekly cycle.

If you have any queries, please telephone the Licensing Section on 01307 476048 for Private Hire, 01307 476254 or 01307 476252 for Taxi.