

**Licensing (Scotland) Act 2005 – Fees**

**New Premises Licence Fees and Annual Fees**

<b><u>Premises Licence</u></b>	<b><u>Rateable Value</u></b>	<b><u>New Application Fee</u></b>	<b><u>Annual Fee</u></b>
Category 1	(-)	£200	£180
Category 2	(£1 - £11,500)	£800	£220
Category 3	(£11,501 - £35,000)	£1,100	£280
Category 4	(£35,001 - £70,000)	£1,300	£500
Category 5	(£70,001 - £140,000)	£1,700	£700
Category 6	(£140,000 +)	£2,000	£900

**Various Application Types**

Premises Licence	Application for a Provisional Licence	£200
Premises Licence	Confirmation of Provisional Licence	Appropriate Category fee, less £200
Premises Licence	Application for a temporary premises licence	£205
Premises Licence	Certified Copy of Premises Licence	£20
Occasional Licence		£10
Application for Extended Hours		£10
Personal Licence	Application for Personal Licence	£50
	Issuing replacement personal licence	£21

**Variation Applications**

<b><u>Licence Type / Section</u></b>	<b><u>Type of Application</u></b>	<b><u>Fee</u></b>
Premises Licence - Section 29 (6) - Application to Vary	Minor Variation (including substitution of premises manager NOT for immediate effect)	£20
Premises Licence - Section 29 (6) - Application to Vary	Substitution of Premises Manager (this can also include any minor variations) with immediate effect	£31
Premises Licence -Section 29 (5) - Application to Vary	Application to Vary a premises licence other than a minor variation	£164
Premises Licence - Section 33 (1) - Transfers - Application by a Licenceholder	Transfer	£36
	Transfer with Minor Variation	£56
	Transfer with Variation (which is not a minor variation)	£200

**A Minor Variation under Section 29 (6)** is a variation to one of the following :-

- The layout plan which does not result in any inconsistency with the Operating Plan.
- The Operating Plan to restrict the terms on which children and young persons are allowed entry to the premises
- The information contained in the licence relating to the Premises Manager (including the substitution of a new Premises Manager).

**A Variation other than a Minor Variation under Section 29 (5)** is one of the following :-

- Any of the conditions to which the Premises Licence is subject
- Any of the information contained within the Operating Plan.
- The Layout Plan.
- Any other information contained or referred to in the licence (including any addition, deletion or other modification).

<b>Licence Type / Section</b>	<b>Type of Application</b>	<b>Fee</b>
Premises Licence - Section 33 (1) Transfers - Application by a Person other than a Licenceholder - <b>see note 1</b>	Transfer	£36
	Transfer with Minor Variation	£56
	Transfer with Variation (which is not a minor variation)	£200

**Note 1 – Reason for Application**

In terms of Section 34 (3) of the Licensing (Scotland) Act 2005 the reason why the application for transfer is not lodged by the premises licenceholder is as follows:-

If premises licenceholder being an individual has:-

1. Died
2. Become incapable within the meaning of Section 1 (6) of the Adults with Incapacity (Scotland) Act 2000.

If the premises licenceholder being an individual, partnership, company or club/other body has:-

1. Become insolvent or been dissolved.
2. Transferred to another person (by sale or otherwise) the business carried out in the licensed premises to which the licence relates.

**Documentary evidence shall require to be provided eg copy of power of attorney, confirmation of appointment by the court as executor, concluded missives, lease etc.**