

ANGUS COUNCIL

Animal Boarding Establishments Act 1963

Animal Boarding Establishment Licence

The attached application forms for an animal boarding establishment licence should be completed in duplicate and returned to the Head of Law and Administration, Angus Council, Angus House, Orchardbank Business Park, Forfar, DD8 1AN.

The lodging fee of £91 for a new grant or the lodging fee of £80 for a renewal should be submitted with the application forms and please note that this fee is not refundable.

Cheques should be made payable to Angus Council.

On receipt of your application forms one copy of the form will be forwarded to Tayside Police in order that they may carry out checks into your suitability to hold a licence and this will include a check on any convictions/offences. The Council will also consult with the Head of Environmental and Consumer Protection. The Head of Finance will also be consulted to check whether you have any outstanding debts due to the Council. This process will take a statutory minimum period of four weeks.

Should the Police have any comments on your application, this will require to be considered by the next available Civic Licensing Committee which generally meets on a three weekly cycle.

If you have any queries, please telephone the Licensing Section on 01307 476048, 01307 476254 or 01307 476252.