

For Office Use Only

Badge Number:

CRM: (If applicable)

REQUEST FOR A REPLACEMENT BADGE
ANGUS COUNCIL SOCIAL WORK AND HEALTH
BLUE BADGE SCHEME
INDIVIDUAL APPLICATION FORM

Name Checked



Please complete all relevant sections of the application form and supply the appropriate documents to confirm your address, identity and evidence of eligibility. When completing this form you may find the accompanying guidance notes are helpful.

Angus Council may refuse to issue a badge if you do not provide adequate evidence that you meet the eligibility criteria.

Once completed this form should be taken into any local ACCESS Office (addresses listed below).

If you require help completing this form please visit any ACCESS office or telephone ACCESSLine on 08452 777 778.

Location	Days Open	Time
Arbroath Old Parish Church, Kirk Square, DD11 1DX	Monday, Tuesday, Wednesday, Friday & Thursday	9.00 am - 4.45 pm 10.00 am - 4.45 pm
Brechin 36 Bank Street, DD9 6AX	Monday, Tuesday, Thursday, Friday & Wednesday	9.00 am - 12.30 pm 1.30 - 4.45 pm 10.00 am - 12.30 pm 1.30 - 4.45 pm
Carnoustie 26 High Street, DD7 6AP & Monifieth 81 High Street, DD5 4AA	<u>Both Offices:</u> Monday, Tuesday, Wednesday, Friday & Thursday	9.00 am - 12.30 pm 1.30 - 4.45 pm 10.00 am - 12.30 pm 1.30 - 4.45 pm
Forfar Municipal Buildings, Castle Street, DD8 3AF & Montrose Town House, High Street, DD10 8QW	<u>Both Offices:</u> Monday, Tuesday, Thursday, Friday & Wednesday	9.00 am - 4.45 pm 10.00 am - 4.45 pm
Kirriemuir 15 Reform Street, DD8 4BS	Monday, Tuesday, Thursday, Friday & Wednesday	9.00 am – 12.30 pm 1.30pm - 4.45 pm & 10.00 am – 12.30 pm 1.30pm - 4.45 pm

Section 1 – Information about the applicant

If you are completing the form on behalf of an applicant who is under 16 or who is unable to complete the form themselves, please provide their details in appropriate sections and sign the form on their behalf.

Further guidance on completing this section can be found in Section 1 of the accompanying guidance note.

Title (Mr, Mrs, Miss, Ms, other):

First names (in full):

Surname:

Surname at birth:

Date of Birth (DD/MM/YYYY): / /

Gender: Male Female

Is applicant under the age of 19? Yes: No:

Town:

Place of Birth: Country:

National Insurance Number / Child Registration Number:

(see Section 1 of the accompanying guidance notes)

Driving Licence Number:

(If you hold a driving licence)

Current address and contact details:

Postcode:
Home Tel:
Mobile Tel:
Email:

Previous address, if different in the last three years:

Postcode:

Previous badge details

Which local authority issued you with your last badge?

What is the serial number on the last badge?

What is the expiry date of the last badge?

Proof of your address, dated within the last 12 months:

We need to check that you are a resident in this local authority area before we can process your application. Please select one of the following options and provide original documentation where relevant:

- Either:** I have supplied a Council Tax bill bearing my name and address, dated within the last 12 months.
- Or:** I have supplied a utility bill or bank statement bearing my name and address, dated within the last 12 months.
- Or:** I am applying on behalf of an applicant who does not pay Council Tax and is under the age of 16. As the parent or guardian of the applicant I have supplied a Council Tax bill, utility bill or bank statement as described above.

Proof of your identity:

We need to check the applicant's identity to reduce the potential for fraudulent applications for a Blue Badge. These original documents are acceptable as proof of your identity. ACCESS Office staff will verify the original document for you.

- Birth certificate / Adoption certificate Marriage / Divorce certificate Passport
- Civil Partnership / Dissolution certificate Valid driving licence

Photographs:

The applicant must supply 1 passport style photograph. The photograph needs to show the applicant's full face so that the holder can be easily identified. No one else should be in the photograph.

Angus Council will scan and upload the electronic copy of the photograph to the National database for the purposes of producing the badge. An electronic copy of the photograph will be stored on the National database for the duration of the badge.

Please ensure that the applicant's name and DOB is printed on the back of the photograph.

Badge issue fee:

There is a charge of £4.60 for a replacement badge. However the badge is free for children (those aged 16 or under, or under 19 and in full time non - advanced education (up to and including Scottish Highers or National Certificate).

Once the applicant pays the £4.60 fee at a local ACCESS Office Access Staff can authorise the issue of a badge immediately. The badge is issued centrally via a National Database and should be delivered to you within 5 working days.

Please state in the box below, why you require a replacement of your blue badge.

If your badge has been stolen you must report this to the police. The police will provide you with a crime reference number. If you have lost your badge you must also report this to the police and they will give you a lost property number.

Please state the crime reference number or the lost property number in the box below.

If the blue badge is found or recovered at some point in the future it should be returned to a local Angus Council ACCESS Office.

Please sign the declaration below

I confirm that my current blue badge has been lost/stolen and I acknowledge that any subsequent use of this badge, should it turn up, would be a criminal offence subject to a maximum £5000 fine.

Signature of Applicant or Guardian

Please return this form as indicated at the top of page 1. If you are unable to personally attend one of our locations then someone can do this for you.

Misuse of the badge is a criminal offence and can lead to a fine.

