



# **BUILDING STANDARDS ASSESSMENT SERVICE**

## **BUILDING STANDARDS SECTION**

### **DOES BUILDING WORK REQUIRE BUILDING WARRANT OR IS IT EXEMPT?**

#### **APPLICATION FORM**

##### **Alterations and Extensions to Dwellinghouses**

Some categories of building work do not require Building Warrant approval. Other categories are exempt.

This form is aimed at allowing you to give us the correct information to determine whether the proposed work does not require Building Warrant approval or is exempt.

Once we determine whether the works do not require Building Warrant approval or are exempt we will inform you in writing of our decision.

**Please note that although some building work does not require Building Warrant approval the works still require to comply with the Building Regulations. It is the responsibility of the person carrying out the work to ensure that this is adhered to.**

Please complete this form and send it to:-

Angus Council  
Infrastructure Services  
Planning & Transport Division  
County Buildings  
Market Street  
FORFAR  
DD8 3LG

## DO I NEED A BUILDING WARRANT?

Please note this form is for buildings of normal domestic use (houses) and not for commercial or industrial use.

The following information is required to enable an assessment to be made as to whether a Building Warrant is required.

PLEASE ANSWER ALL THE QUESTIONS

**1. Your details**

Name: .....

Address and Postcode: .....

.....

.....

Daytime Telephone Number: .....

E-mail Address: .....

**2. Address of proposal if different from above**

.....

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.....

**3. What is proposed? Please describe briefly the work you intend to carry out**

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If the proposed work is an extension please indicate its size. Size of new development in metres.

Length ..... Width ..... Height .....

**4. Is the house:**

Terraced

Semi-detached

Flat

Detached

**5. How many storeys (including the ground floor) does the house have at present?**

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**6. Does the proposed work increase the floor area of the house? This includes flooring to a loft and converting outhouses or cellars**

YES

NO

7. Will the proposed works affect the roof structure?

YES

NO

8. Will the proposed works affect the existing external walls in any way? This includes altering a window to install patio doors

YES

NO

9. Will the proposed works affect any elements of structure such as loadbearing walls or existing beams/columns? Note : that is not always obvious that a wall is loadbearing, so you should obtain specialist advice if unsure.

YES

NO

10. Will the proposed works affect the wastewater drainage system in any way? For example : if you are changing from septic tank to mains drainage

YES

NO

11. In the case of a porch or conservatory, is there a new opening proposed between the porch/conservatory and the existing house? If you are building the porch over an existing door and that door is to remain then a Warrant is not required.

YES

NO

12. What is the external wall construction? e.g. brickwork, blockwork, timber frame, solid masonry

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What is the roof construction?

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13. Are any boundary enclosures proposed) (i.e. wall or fence)

YES

NO

If yes, what are the height of the proposed walls/fences and where are they to be located?

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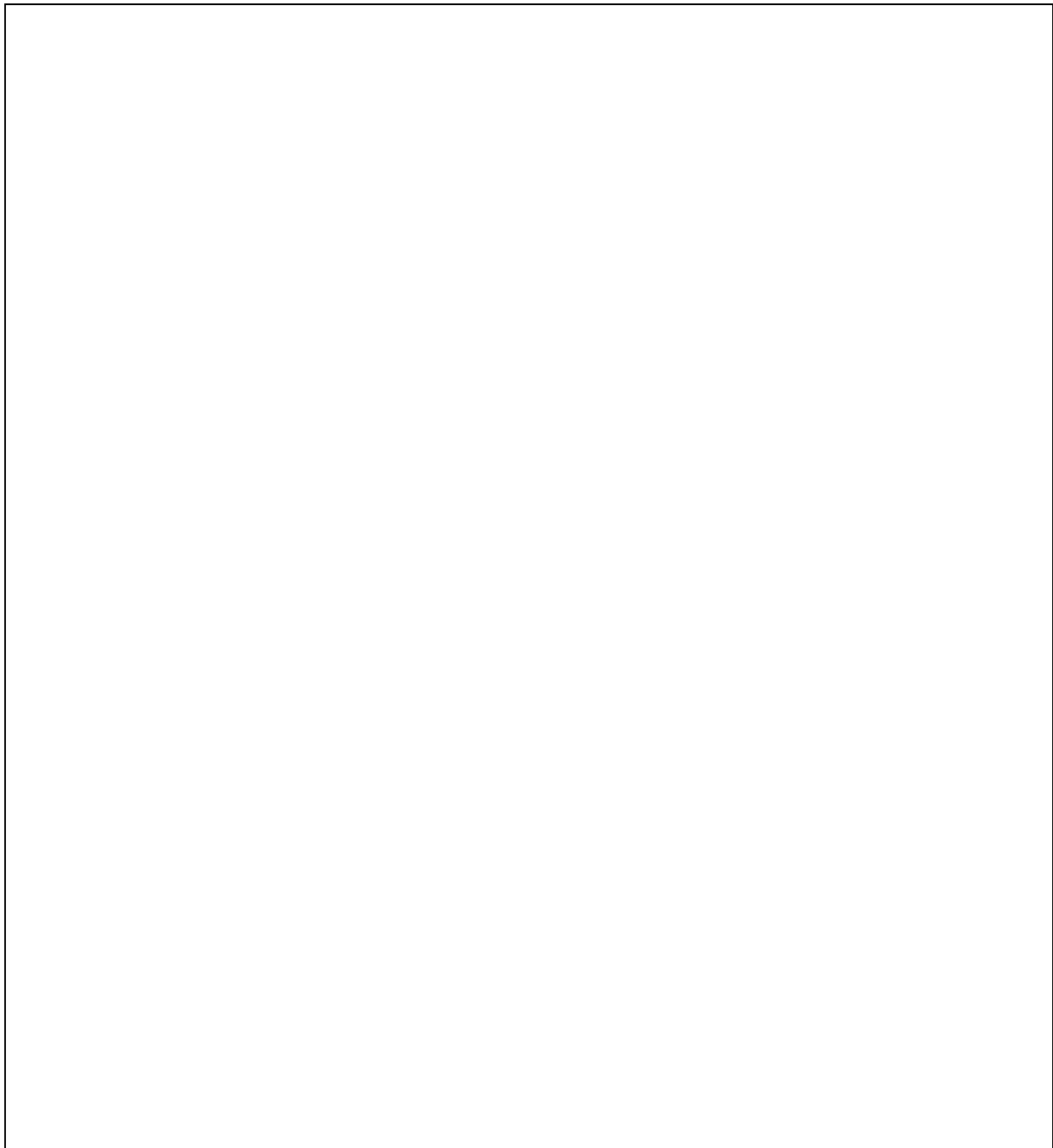
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**Plan of existing situation and proposed building/alteration/extension**

It would be helpful if you would sketch the layout of your house below, indicating the proposed alterations.

We also require to know from your sketch:-

- The size (length, height and width, in metres) of any extensions/new buildings;
- The distance between the proposed works and all boundaries;
- It is preferable that you draw a plan showing the existing arrangement before the alteration and a separate plan showing the proposed new arrangement.



If you have difficulty reading this paper, please telephone 01307 461460

**Data Protection Act 1998** – The information on this form will be held in the Planning Register to which public access is required. The data may also be made available to members of the public via the Council website and the Weekly List of planning applications and decisions