

GRANT AID APPLICATION FORM - PART 1

Please read the section on 'Grant Aid' in the ACCESS Guidelines prior to completing your grant application

SECTIONS A, B & C MUST BE COMPLETED AND RETURNED PRIOR TO ATTENDING THE COURSE

PLEASE COMPLETE IN INK AND BLOCK CAPITALS

Section A - to be completed by applicant

Name _____

Address _____

Postcode _____

Tel (day) _____ Tel (evening) _____

Specify sport _____

Please specify current qualification / status (e.g. instructor / helper etc.)

Length of coaching experience _____

Specify coaching award to be received if you are successful

Name and address of National Governing Body or Association

Are you in receipt of, or planning to apply for, any other Grant/Expenses or sponsorship in connection with this course ? YES / NO If Yes, please specify in detail _____

Do you receive any payment for coaching either individuals or clubs for taking any classes ?

Name, address, telephone number and contact person of the organisation running the course for which you are applying _____

Please complete the following :

Date/s of course	Venue/s for the course (Name & Address)	Estimated Costs			
		Accommodation inc. meals	Travel	Tuition	Total per course
TOTALS					

Signature of Applicant _____ Date _____

Section B - to be completed by your club / organisation

I confirm that Mr/Mrs/Miss/Ms _____ (insert name) has been involved in a coaching capacity within _____ (insert club/organisation) for a period of _____ years and has indicated his/her willingness to continue to coach club members and the local community.

Signature _____ Date _____

Status in Club/Organisation(e.g. Chairman, Secretary etc) _____

Section C - to be completed by a qualified senior instructor/coach

I confirm that Mr/Mrs/Miss/Ms _____ (insert name)

a. is of the required proficiency level/standard to undertake the award being applied for.

b. requires to undertake a refresher / scUK (NCF) course to maintain the status quo of his/her instruction award

YES / NO (please circle)

YES / NO (please circle)

Signature _____ Date _____ Status (e.g. club coach) _____

PLEASE RETURN COMPLETED FORM TO :

Development Officers, Sport and Countryside Services, The Yard, Queenswell Road Forfar, DD8 3JA

FOR OFFICE USE ONLY

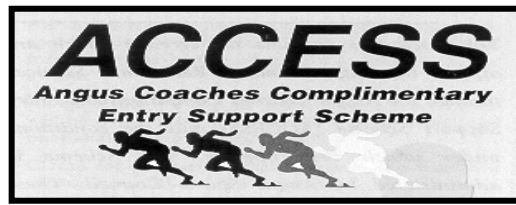
- Provisional Grant aid approved (amount = £ _____) Comments _____

- Grant aid refused Comments _____

Signed (Development Officer) : _____ Date : _____

confirm that I have sanctioned the above decision with regard to this application

Signed (Senior Sports Development Officer) : _____ Date : _____



GRANT AID APPLICATION FORM - PART 2

Please read the section on 'Grant Aid' in the ACCESS Guidelines prior to completing your grant application

SECTIONS D & E MUST BE COMPLETED AND RETURNED WITHIN ONE MONTH OF COMPLETING THE COURSE

PLEASE COMPLETE IN INK AND BLOCK CAPITALS

Section D - to be completed by course tutor

I confirm that Mr/Mrs/Miss/Ms _____ (insert name) has completed the following course :

_____ on (date) _____

and has incurred the following expenses detailed below :

Description	Amount (£)	This section must be completed in full and supported by receipts
Accommodation		
Meals		
Travel		
Tuition / Course Fee		
TOTAL		

Signature _____ Date _____

Status in Club/Organisation (e.g. Course organiser) _____

Section E - to be completed by applicant

I certify that any expenses/grants/awards/sponsorship from sources out-with Angus Council that I have received towards this course have been declared on the table below :

Award / Grant / Sponsorship Body	Amount of Award	Date of Award

I have enclosed all relevant receipts in support of my application and understand that the award cannot be greater than the provisional award made.

Signature of Applicant _____ Date _____