



Business Directory Update 2008

Please update/amend this questionnaire as appropriate and either return it in the reply-paid envelope provided, or fax it to us on 01307 – 467 357.

If you have any queries, please contact Wilma Peter, Economic Development Division, on 01307 – 473 284.

PART A: General information

Company name:

Telephone:

Address:

Alternate Tel.

Fax:

Town:

email:

Postcode:

Website:

◆ **Company contacts:**

Senior contact:

Contact for general enquiries:

Title:

Title:

◆ **Description of business activity (30 words max):**

Please see overleaf for export information.

PART B

◆ **Employment** – please provide numbers employed AT THE ABOVE ADDRESS ONLY:

	Full-time	Part-time	Self-employed	Training
Number of Males				
Number of Females				

◆ Year opened in Tayside:

◆ Date opened at these premises (DD/MM/YYYY):

◆ **Turnover:** Please tick turnover band from last year's accounts FOR ABOVE ADDRESS ONLY (if practicable)

£0-100k

£100-250k

£250-500K

£500k - 1m

£1-5m

£5m plus

◆ **If you have a PARENT COMPANY, please provide the name and address of its HQ:**

Parent name:

Address:

Post code:

Country/Area:

◆ **Do you have any expansion plans which the Partners may be able to support?**

Should you not wish to receive information on business opportunities, grants, training courses, trade exhibitions, etc relevant to your business please mark this box with an 'X'

◆ **PLEASE SIGN THE COMPLETED FORM OVERLEAF**

◆ **Export information (please answer if applicable):**

Name of senior contact for international trade: _____

Position / Title: _____

Telephone: _____ Email address: _____

What, if any, percentage of your turnover is exported? _____ %.

Column A: Please tick the countries to which you **currently** export.

Column B: Please tick the countries to which you may be interested in exporting to in the future.

		A	B			A	B			A	B			A	B		
European Union					European Union					North America					Central/South America		
Austria				Spain					Canada					Argentina			
Belgium				Sweden					USA					Brazil			
Bulgaria				Rest of Europe					Asia					Caribbean			
Cyprus				Azerbaijan					China					Chile			
Czech Republic				Croatia					Hong Kong					Columbia			
Denmark				Iceland					India					Mexico			
Estonia				FYR Macedonia					Indonesia					Uruguay			
Finland				Norway					Japan					Venezuela			
France				Russia					Kazakhstan					Other			
Germany				Switzerland					Malaysia					Africa			
Greece				Turkey					Pakistan					Algeria			
Hungary				Ukraine					Philippines					Angola			
Ireland				Other					Singapore					Egypt			
Italy				Middle East					South Korea					Kenya			
Latvia				Iran					Sri Lanka					Libya			
Lithuania				Iraq					Taiwan					Morocco			
Luxembourg				Israel					Thailand					Nigeria			
Malta				Kuwait					Vietnam					South Africa			
Netherlands				Oman					Other					Tunisia			
Poland				Saudi Arabia					Australasia					Uganda			
Portugal				U. A. Emirates					Australia					Zambia			
Romania				Other					New Zealand					Zimbabwe			
Slovakia														Other			
Slovenia																	

The answers given to Part A will be published on the Council's www.AngusAhead.com website, as part of the Business Listings facility. The exporting information (if any) in Part B may be used by the Partners (Angus, Dundee City and Perth and Kinross Councils and Scottish Enterprise) to inform you of business opportunities arising in the areas you export to, or are interested in exporting to. All other information provided will be used by the Partners to help analyse the local economy and may also be used to inform you of any grants, training courses, trade exhibitions etc which may be of relevance to your business.

The Freedom of Information (Scotland) Act 2002, gives anyone a legal right to ask the Council for any information that it holds. Subject to limited exemptions the Council must provide the information requested. However, the Council can hold back information where to release it would substantially prejudice commercial interests. Some of the information given in Part B may fall into this category, but the Council has to deal with requests for information on a case by case basis. If the Council receives a request for any information that you have provided in Part B, we may consult with you before taking a decision as to whether we can withhold the information under the commercial interests exemption as described above.

I authorise the information provided being used for the above purposes:

Form completed by: _____

Signature: _____

Job Title: _____

Date: _____