

ANGUS COUNCIL

MINUTE of MEETING of the **CONTRACT SERVICES COMMITTEE** held in the Town and County Hall, Forfar on Tuesday 8 April 2003 at 4.00 pm.

Present: Councillors BILL CROWE, FRANK ELLIS, GEORGE NORRIE MBE, BILL ROBERTON and RICHARD SPEIRS.

Apologies: Apologies for absence were intimated on behalf of Councillors IAN ANGUS and JOY MOWATT.

Councillor CROWE, Convener, in the Chair.

1. DECLARATIONS OF INTEREST

The Committee agreed to note that no declarations of interest were made.

2. EXCLUSION OF PUBLIC AND PRESS

The Committee resolved, in terms of Standing Order 27(2), that the public and press be excluded from the meeting during consideration of items 3, 4 and 5, so as to avoid the disclosure of information which was exempt in terms of Part I of Schedule 7A to the Local Government (Scotland) Act 1973, paragraphs 8 and 9.

3. SUPPLY AND DELIVERY OF CHEMICALS AND FERTILISERS

With reference to Article 24 of the minute of meeting of the Finance and Information Technology Committee of 11 March 2003, there was submitted [Report No 432/03](#) by the Contract Services Manager asking the Committee to note that approval had been given to accept six tenders in relation to the purchase of chemicals and fertilisers.

The Committee, for its interest, agreed to note the contents of the Report.

4. SUPPLY AND DELIVERY OF HAND TOOLS AND EQUIPMENT

With reference to Article 23 of the minute of meeting of the Finance and Information Technology Committee of 11 March 2003, there was submitted [Report No 433/03](#) by the Contract Services Manager asking the Committee to note that approval had been given to accept five tenders in relation to the purchase of hand tools and equipment.

The Committee, for its interest, agreed to note the contents of the Report.

5. SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING

With reference to Article 4 of the minute of meeting of this Committee of 23 April 2002, there was submitted [Report No 434/03](#) by the Contract Services Manager on tenders received for the supply and delivery of protective clothing for Financial Year 2003/2004.

The Report indicated that analysis of the current tenders had shown that, taking into account price and specification, the requirements of the Department were best met by purchasing from six different companies.

The Committee agreed to approve the awarding of the contract to:-

Fas – Co	£12,707.64
Greenham Trading Ltd	£ 6,863.02
Work and Leisurewear	£ 1,536.90
ARCO East Scotland	£ 1,154.68
Allison – Gray	£ 802.75
A & E Russell Ltd	<u>£ 477.60</u>
TOTAL COST	<u>£23,542.59</u>

6. MINUTE OF PREVIOUS MEETING

The [minute of meeting of this Committee of 25 February 2003](#) was approved as a correct record and signed by the Convener.

7. QUALITY ACCREDITATION IN GROUND MAINTENANCE

With reference to Article 9 of the minute of meeting of this Committee of 23 April 2002, there was submitted [Report No 435/03](#) by the Contract Services Manager advising the Committee on the current situation regarding BS EN ISO 9002 Quality Accreditation within the Ground Maintenance section.

The Committee agreed to note the contents of the Report and to congratulate the staff involved in achieving and maintaining this award.

8. VALEDICTORY REMARKS

As this was the last meeting of this Committee to be held before the elections, the Convener thanked all the officers for the support which he and the Committee had received over the last four years. He also paid tribute to the Contract Services Manager and his staff for their dedication, hard work and many achievements.