

ANGUS COUNCIL

MINUTE of SPECIAL MEETING of the **EDUCATION COMMITTEE** held in the Town and County Hall, Forfar on Tuesday 7 December 2004 at 3.00 pm.

Present: Councillors JACK GIBB, SHEENA WELSH, IAIN GAUL, ALEX KING (Substitute for IAN ANGUS) DAVID LUMGAIR, STEWART McGLYNN, GLENNIS MIDDLETON, JOY MOWATT (Substitute for JOHN HENDERSON), ROB MURRAY, PETER NIELD, GEORGE NORRIE MBE, MARK SALMOND, and JENNIFER SPEIRS.

Church Representative: Mr BILL SIMPSON.

Teacher Representatives: Mr PHILIP JACKSON and Mr BRIAN McHARDY.

Apologies: Apologies for absence were intimated on behalf of Councillors IAN ANGUS, JOHN HENDERSON and ROBERT MYLES; Mrs EDNA BOFFEY and Rev. ALAN WEBSTER, Church Representatives.

Councillor GIBB, Convener, in the Chair.

1. DECLARATIONS OF INTEREST

The Committee agreed to note that no declarations of interest were made.

2. EXCLUSION OF PUBLIC AND PRESS

The Committee resolved, in terms of Standing Order 27(2), that the public and press be excluded during consideration of the following item, so as to avoid the disclosure of information which was exempt in terms of Schedule 7A to the Local Government (Scotland) Act 1973, paragraphs 6, 8 and 9.

3. FORFAR/CARNOUSTIE SCHOOLS PROJECT – SHORTLISTED BIDDERS

With reference to Article 5 of the minute of meeting of this Committee of 30 September 2004, there was submitted [Report No 1496/04](#) by the Director of Education seeking approval of the shortlist of bidders who, it was proposed, would be invited to tender for the Forfar/Carnoustie Schools Project and for the criteria that would be utilised to evaluate the Invitation to Negotiate (ITN) responses from bidders, and providing information in relation to the pre-ITN Key Stage Review process.

The Report indicated that the procurement of the Forfar/Carnoustie Schools project was currently progressing broadly in line with timescale expectations. The pre-ITN Key Stage Review had been undertaken and the ITN documentation, including evaluation criteria, was nearing completion for issue to the market. The Council had advertised for bidders in accordance with EU Public Procurement Regulations and received four applications from organisations expressing interest in tendering for the project.

As a result of an examination and evaluation of the applicants' submissions, references and, following interviews with all organisations, it was recommended that three organisations be shortlisted. It was further proposed that the invitation to negotiate (ITN) documents be issued to the shortlisted bidders as soon as possible after this meeting.

Having heard the Convener welcome the Report, the Committee agreed:-

- (i) to approve the shortlist of bidders which it was proposed be invited to tender for the project;
- (ii) to approve the issue of the Invitation to Negotiate (ITN) documents to the shortlist of bidders;
- (iii) to note the position with the pre-ITN Key Stage Review process;

- (iv) to approve the ITN evaluation criteria as identified in section 5 and Appendix 2 to the Report; and
- (v) to note the information regarding possible building tender price increases and in particular:-
 - the potential for this to impact on the project affordability/scope;
 - that the actual impact (if any) would only be known once ITN submissions were received; and
 - that tender price increase levels would continue to be monitored throughout the ITN submission period, with any potential impacts reported to Committee as necessary.