

ANGUS COUNCIL

STRATEGIC POLICY COMMITTEE

5 MAY 2009

CORPORATE PLAN MANAGEMENT ACTION PLAN AND SERVICE REVIEWS 2009/10

REPORT BY CHIEF EXECUTIVE

ABSTRACT

This report seeks approval of the Corporate Plan Management Action Plan for 2009/10 and of the corporate and service reviews which have been identified for 2009/10.

1 RECOMMENDATION

The Committee approve

- i the content of the [Corporate Plan Management Action Plan for 2009/10](#).
- ii the list of corporate and service reviews for 2009/10 as attached.

2 BACKGROUND

Reference is made to the decision of the Strategic Policy Committee of 30 October 2007 which approved the council's corporate plan for the period 2007-12.

The corporate plan comprises corporate objectives and priorities which remain constant for the tenure of the plan supplemented by a management action plan listing actions and developments designed to support achievement of the objectives and priorities.

The management action plan is updated annually incorporating actions from individual departmental service plans.

Members will also be aware that corporate and service reviews which support the corporate plan are undertaken as an integral part of the council's commitment to ensure continuous improvement, efficiency, effectiveness and value for money.

3 CORPORATE PLAN MANAGEMENT ACTION PLAN 2009/10

At the Special Budget Committee Meetings on 19 February 2009 the departmental service plans for 2009/10 were approved.

The actions within these plans designed to take forward delivery of the corporate objectives and priorities have now been incorporated within the corporate plan management action plan for 2009/10, Appendix 1 refers.

Progress against the actions will be monitored through the council's performance management system (Excelsis), with a six monthly progress report submitted to committee later this year and a full year review submitted to committee after the end of the financial year.

4 SERVICE REVIEWS 2009/10

The Chief Officers Management Team has also identified a number of corporate and service reviews which it is proposed be undertaken in 2009/10.

These reviews are outlined in the attached list.

It is anticipated that not all reviews will be able to be completed within the financial year. Indeed reviews marked with an asterisk are longer term, although it is expected that for such reviews an interim report will be submitted during the year. Where practical reviews will be used to inform the setting of the budget for 2010/11.

5 FINANCIAL IMPLICATIONS

All actions within the management action plan for 2009/10 will be contained within the council's budget approved on 19 February.

6 HUMAN RIGHTS IMPLICATIONS

There are no human rights implications associated with this report.

7 EQUALITIES IMPLICATIONS

The issues dealt with in this report have been the subject of consideration from an equalities perspective (as required by legislation). An equalities impact assessment is not required.

8 CONSULTATION

The Director of Corporate Services, Head of Law & Administration and Head of Finance have been consulted on the terms of this report.

**D S SAWERS
CHIEF EXECUTIVE**

HMR

NOTE No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973, (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.

Corporate Reviews

- Recruitment practices/procedures in light of introduction of recruitment portal.
- Use of supply/temporary/agency staff.
- Fleet vehicle management.
- Mobile, home and flexible working.*
- Customer services.*
- Procurement.*
- Asset Management.*
- IT Related Efficiency Solutions.
- Freedom of Information and Records Management Arrangements.
- Possible use of multi-function print devices.

Service Reviews

Social Work and Health

- Health resource transfer arrangements.

Education

- Extended (pupil) support provision.
- 'A Teaching Profession for the 21st Century' (TP21) in secondary schools.
- Children's services.
- Standards and qualities in schools.

Infrastructure Services

- Warden services.
- Public transport service levels and funding

Neighbourhood Services

- Waste BVR phase 2.
- Grounds maintenance practice as a result of withdrawal of herbicides.
- Spring, carpet and summer bedding.
- Museum services.
- Rural library services.
- Housing follow up of the independent review of arrears.

Chief Executive's

- Service from/funding to Employment Unit.

Corporate Services

- Revenues Section DIP and Workflow system.
- Accountancy services review.
- Inter-departmental charging.
- Debt rescheduling.
- Management Structure Review within IT, Law and Administration and Property Divisions.
- Business Plan for Print and Design Unit.