

## ANGUS COUNCIL

## STRATEGIC POLICY COMMITTEE –7 DECEMBER 2010

## ESTABLISHMENT CHANGES

## REPORT BY CHIEF EXECUTIVE

**ABSTRACT**

This report summarises changes to departments' establishments as approved under delegated authority for the period 5 September – 22 October 2010.

**1 RECOMMENDATION**

The committee note the changes to departments' establishments as detailed.

**2 BACKGROUND**

In accordance with the decision of the Strategic Policy Committee of 26 October 2004:

- Authority to establish, delete and regrade posts on JNC conditions of service rests with the Strategic Policy Committee.
- Authority to establish a new post or regrade an existing post to a grade in excess of LG10 is delegated jointly to the Chief Executive, Assistant Chief Executive and Head of Finance.
- Authority to agree all other establishment changes (except in regard to teaching posts) is delegated to the Assistant Chief Executive.

Establishment changes approved under delegated authority, excluding changes to job titles, are reported to this committee for noting.

**3 ESTABLISHMENT CHANGES 5 SEPTEMBER – 22 OCTOBER 2010****Corporate Services**

- 12.10.10 • Extend temporary post of Architectural Technician, LG5-LG8, (CSP05J20) until no later than 30 September 2011.
- 14.10.10 • Establish temporary post of Services Clerk of Works, LG5-LG8, (CSP08J15) with effect from 1 January 2011 until no later than 31 March 2013.

**Education**

- 27.09.10 • Establish part-time, 27.5 hours per week, term-time only, post of Support for Learning Assistant, LG4, (EDTIPS0014) until no later than 21 December 2010.
- 04.10.10 • Extend post of Senior Clerical Officer, LG4, (EDJSSU0003) until no later than 31 October 2011 and reduce hours of work from 25 to 20 hours per week with effect from 1 October 2010.
- Establish temporary post of Clerical Officer, LG3, (EDWHSS0031), term-time only, until no later than 1 July 2011.

**Infrastructure Services**

- 10.09.10 • Extend temporary part-time, 18.125 hours per week, post of Development Officer, LG10, (ISED03J09), until no later than 31 October 2010.
- 04.10.10 • Extend temporary part-time, 18.125 hours per week, post of Project Officer, LG9, (ISED02J07) until no later than 30 June 2011.
- Establish temporary post of Clerical Officer, LG3, (ISPT05J10) until no later than 31 March 2011.

### **Neighbourhood Services**

- 06.09.10 • Reduce hours for Leisure Attendant, LG2 supply cover for facilities across Angus from 21,050.7 to 18,905 hours per annum.
- 21.09.10 • Extend four seasonal posts of Gardener 1, LG2, (LS6021, LS5655, LS5595 and LS5601) for a maximum period of six months from the date of appointment.

### **Social Work and Health**

- 07.09.10 • Delete three part-time, 24 hours per week, posts of Housing Support Worker, LG4, (SWO7105HV5, SWO7106HV5 and SWO7108HV5).
- 04.10.10 • Extend two temporary posts of Family Support Worker, LG7, (SWC3213BM5 and SWC3214BM5) until no later than 31 October 2011.
  - Extend temporary post of Refurbishment Technician, LG1, (SWP0304BZ5) until no later than 31 March 2011.
  - Extend six temporary posts of Senior Social Care Officer, LG9, (SWL0536BV4, SWL0537BV4, SWL0622BV4, SWL0623BV4, SWL0742BV4 and SWL0743BV4) until no later than 31 December 2010.
  - Redesignate and regrade post of Driver, LG3, (SWP0222OZ5) to Driver/Handyperson, LG2.
- 15.10.10 • Establish post of Welfare Rights Assistant, LG5, (SWW0125WZ5).
  - Reduce hours of post of Mental Health Officer, LG10, (SWM0803AM5) from 36.25 to 25 hours per week.

## **4 FINANCIAL IMPLICATIONS**

Financial implications associated with changes to departments' establishments are contained within departments' current revenue budgets and are approved by the Head of Finance prior to authorisation of the change.

## **5 HUMAN RIGHTS IMPLICATIONS**

There are no human rights implications associated with this report.

## **6 EQUALITIES IMPLICATIONS**

The issues contained in this report fall within an approved category that has been confirmed as exempt from an equalities perspective.

## **7 CONSULTATION**

The Director of Corporate Services, Head of Law and Administration and Head of Finance have been consulted on the terms of this report.

**DAVID S SAWERS  
CHIEF EXECUTIVE**

**LM**

**NOTE** No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973, (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.