

REVIEW OF COMMUNITY COUNCIL SCHEME JOINT WORKING GROUP

TERMS OF REFERENCE

1 **Background**

At its meeting on 24 August 2000, Angus Council approved the finalised Scheme for Establishment of Community Councils (Committee Report 917/00). There were two stages to the review. The first was to amalgamate the former City of Dundee and Angus Council Schemes into one Angus Scheme.

The second phase of the review was to consider changes in the boundaries; revision of the content of the Scheme to ensure that it reflected more appropriately the relationship between the Council and Community Councils; and revision of the Scheme to ensure that Community Councils might work more effectively.

In September 2007, Angus Council agreed that it would be appropriate to undertake a review of the Scheme to consider the amendment of community council boundaries, in light of the introduction of multi-member wards in May 2007. Also, the Council recognised that it was time to look at the whole Scheme given the last review was completed in 2000 (Committee Report 855/07 refers).

2 **Purpose**

The group will lead and facilitate the review of the current Scheme for Establishment of Community Councils (also referred to as Community Council Scheme)

3 **Role**

All members of the group will seek to achieve collective objective by means of open, effective and efficient partnership working.

To work in consultation with all community councils and Angus Councillors to produce a revised community council scheme.

4 **Reporting Arrangements**

Local authorities are responsible for setting up community councils schemes in accordance with the Local Government (Scotland) Act 1973, and, therefore, the group will report to Angus Council and associated committees as appropriate

5 **Membership**

The undernoted are the core members of the group. No deputies will be appointed.

Elected Members:

Councillor Colin Brown
Councillor Peter Murphy
Councillor Helen Oswald
Councillor Mark Salmond
Councillor Paul Valentine

Community Councillors:

Community Council	Representative
Arbroath	Mike Cosans
Brechin	Douglas Murray
Carnoustie	Ralph Morris
Ferryden & Craig	Graham Newton
Forfar	Isobel Ross
Glamis	Shaun Topen-Cooper
Inverarity	Louise Nicoll
Letham	Isobel Sword
Lundie, Muirhead & Birkill	Jim Moir
Monifieth	Stewart Ellis
Newtyle & Eassie	Marianne Mitchelson
Strathmartine	Weronika Krajewska

Angus Council Officers:

Bill Strachan, Senior Service Manager (Corporate Planning)
Sheona Hunter, Head of Law & Administration
Carol Petrie, Decentralisation Officer
Shona Cameron, Projects and Elections Officer

6 Chairmanship and Secretarial Support

Angus Council's Senior Service Manager (Corporate Planning) shall chair the first meeting of the group, and, thereafter, as determined by the group

Secretarial support will be provided by Angus Council's Law and Administration Division.

7 Meetings

The group will meet every 8 weeks, or as deemed necessary by the working group.

Angus Council will provide accommodation, administration and policy support to the group.

8 Quorum

No business shall be transacted at a meeting unless a quarter of the core members are present, ie 2 Angus councillors and 3 community councillors.

9 Dissolution

The group will cease to exist once the revised scheme has been produced and adopted.