

## GOLD AWARD CHECKLIST

ITEM	TICK IF SUBMITTED	OFFICIAL USE
Evidence of child protection training		
Evidence of marketing & promotion (optional)		
Club Equality Statement/policy		
<b>Volunteer Recruitment Procedure</b> <ul style="list-style-type: none"> <li>- application forms</li> <li>- references</li> <li>- self declaration forms</li> <li>- ex-offenders policy</li> <li>- data protection policy</li> </ul>		
Club Disciplinary/ Complaints Procedure		
Health & Safety policy		
Evidence of risk assessments (optional)		



**RETURN TO:** ACE AWARDS, SPORTS & COUNTRYSIDE SERVICES  
THE YARD, QUEENSWELL ROAD, FORFAR, DD8 3JA



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**ACE**  
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Application

*Angus Club Excellence Awards*  
**APPLICATION FORM - Please complete in block capitals**

**GOLD AWARD**

Club Name:			
Sport:			
Contact Name:			
Position in Club:			
Contact address:			
	Post Code		
Telephone No:	Home		Work
Email address:			

1. The club must have a trained child protection officer with all coaches having basic child protection awareness. Please provide evidence of the child protection training.

2. The club should actively market and promote themselves. Please provide evidence of such activity (optional).

3. Your club must have the following, please provide copies:

- A club equality statement/policy.
- A volunteer recruitment procedure
  - application forms
  - references
  - self declaration forms
  - ex-offenders policy
  - data protection policy
- A club disciplinary/ complaints procedure
- A Health & Safety policy (with optional risk assessments)

**DECLARATION**

I hereby state that to the best of my knowledge the information contained in this questionnaire is complete and accurate.

Name \_\_\_\_\_  
 Signed \_\_\_\_\_  
 Position \_\_\_\_\_  
 Date \_\_\_\_\_

Name \_\_\_\_\_  
 Signed \_\_\_\_\_  
 Position \_\_\_\_\_  
 Date \_\_\_\_\_

