

ACE AWARD CRITERIA

Black = essential criteria

Blue = desirable criteria



- ✓ Constitution
- ✓ Committee with regular meetings (at least quarterly)
- ✓ Annual General Meeting
- ✓ Club Bank Account & Records
- ✓ Affiliated to National Governing Body or local sports council
- ✓ Insured
- ✓ Contact details of members
- ✓ Qualified first-aider present at sessions
- ✓ Club emergency procedures in place
- ✓ Child protection policy in place
- ✓ ACCESS registered coaches/club helpers

- BENEFITS**
- 1:1 help with disclosure Scotland forms
 - 1 free place on CHILDRENS 1st workshop on producing and implementing a child protection policy for clubs
 - 1 free place on first aid course
 - publicity in local press for clubs achievement



- ✓ All of above plus:
- ✓ A club identity (badge/emblem/colours)
- ✓ Junior/ vulnerable adult section (or feeder club)
- ✓ Disclosure checked volunteers/coaches present at every youth/ vulnerable adult session
- ✓ codes of conduct
- ✓ Qualified coaches within player/coach ratio (see specific sports list)
- ✓ Records of any relevant medical conditions of its young members/ vulnerable adults and informs coaches on a need-know basis.

- BENEFITS**
- 1 free place on SportsCoachUK child protection course
 - 1 free place on the Running Sport 'Valuing Volunteers' workshop
 - publicity in local press for clubs achievement



- ✓ All of above plus:
- ✓ A trained child protection club representative with all coaches having basic child protection awareness training
- ✓ Active marketing/promotion of the club
- ✓ Club policies:
 - equality
 - recruitment of volunteers procedure
 - disciplinary/ complaints procedure
 - health & safety policy (risk assessments)

- BENEFITS**
- club conforms to new child protection legislation and council letting policies.
 - publicity in local press for clubs achievement



Introduction

Supported by



ACE Awards

INTRODUCTION TO THE ACE AWARDS



Welcome to the *Angus Club Excellence Awards*. This club accreditation scheme has been developed by Angus Council and is supported by Angus Sports Council, to allow the public to recognise safe, effective and child-friendly club environments. Recent changes in council letting conditions and new child protection legislation are covered by the scheme. Therefore if you join the scheme and are actively working towards the highest level then your club will be conforming to the new changes.

The ACE award has three stages to allow the smaller clubs of Angus to work up through the levels with the aim of achieving the highest standard.

The process is very simple with support and resources being made available throughout from your club development officer and the sports services division. If your club has already gained a National Governing Body Accreditation, please provide evidence of this and the appropriate level of ACE Award will be presented.

... "What's in it for us?" I hear you say. Well by gaining each award the club will:



- proved/developed a strong structure to support an established club
- have members that can participate in a safe environment with first aid provision
- conform to new letting conditions by having a child protection policy in place
- get one FREE place on a first aid course
- get one FREE place on CHILDRENS 1st workshop on producing and implementing a child protection policy for clubs
- get 1:1 help with disclosure Scotland forms



as bronze plus:

- have appropriate supervision levels and qualified coaches for all youth and/or vulnerable adult sessions, (national governing body ratios apply) in a safe environment
- have disclosure checked coaches at all youth and/or vulnerable adult sessions.
- have club rules (codes of conduct), making membership responsibilities clear
- get one FREE place on the Running Sport 'Valuing Volunteers' workshop
- get one FREE place on SportsCoachUK child protection course



as bronze & silver plus:

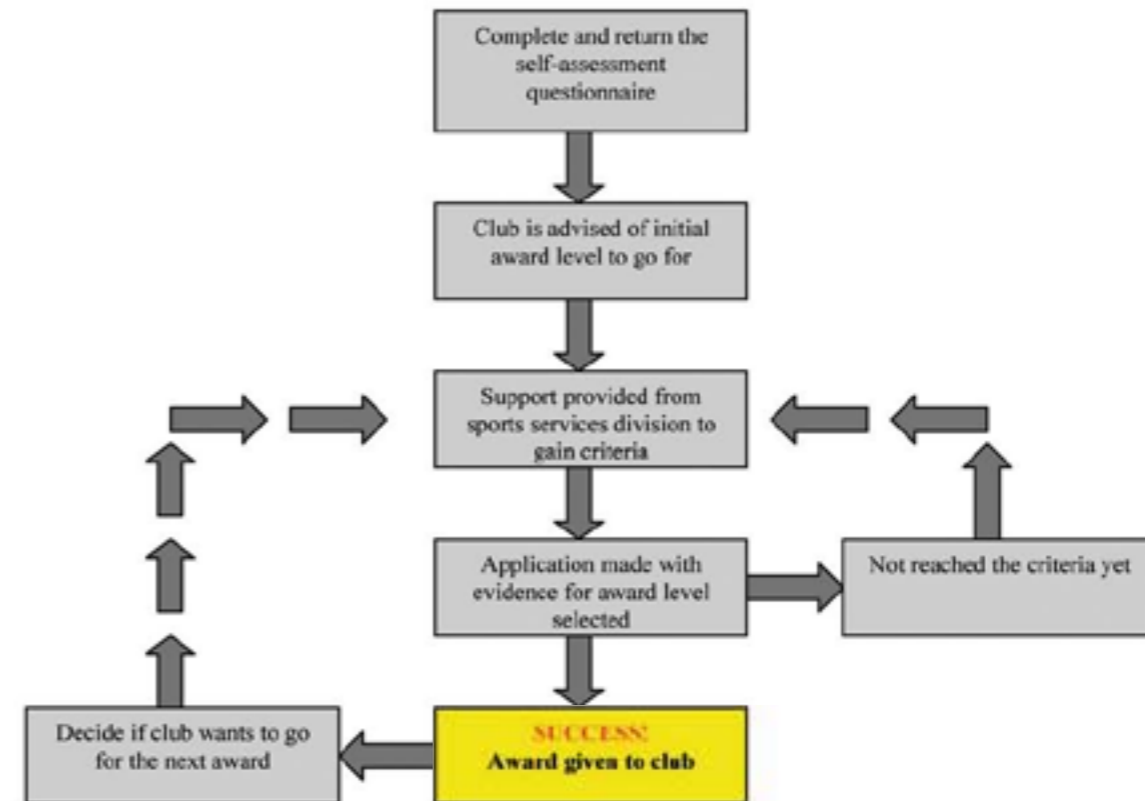
- conform to new legislation by having appropriate procedures for the recruitment of volunteers
- protect club members by having up to date health & safety procedures and records
- maintain the clubs strength by actively promoting the clubs activities.
- conform to new regulations by having a child protection policy in place and a trained child protection representative

Achieving an ACE award allows the club to use the logo for all marketing purposes and will be displayed on the Angus Club Database. The achievement will also be recognised in the local press, boosting the club profile.

... "Where do we go from here?"



To apply for an award, all you have to do is fill out and return the self-assessment questionnaire, the process is as follows:



Once awarded the accreditation will last for one year, with the year-end being the 1st April. A declaration form will need to be completed to sustain the award.



Self-assessment questionnaires to be returned to:

ACE Awards
Sports & Countryside Services
The Yard
Queenswell Road
Forfar
DD8 3JA



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