

# APPLICATION FOR PRIVATE WATER SUPPLY GRANT

**Please read these notes before completing this form.** These notes are not a complete or authoritative statement of the law.

In this form and these notes "Private Water Supply" means "a supply of water other than a supply provided by Scottish Water in pursuance of its core functions".

This form must be completed and returned to the local authority for the area where the property is situated. The local authority will tell you what documents you need to provide to show that the information you give is correct. They may also need to inspect the property and/or supply to check that they can give grant for the works you plan to do.

**YOU SHOULD NOT START THE WORK ON THE SUPPLY BEFORE THE LOCAL AUTHORITY HAS APPROVED YOUR GRANT APPLICATION IN WRITING.**

**IF YOU START WORK BEFORE YOUR APPLICATION IS APPROVED, THE LOCAL AUTHORITY MAY NOT BE ABLE TO GIVE YOU A GRANT.**

If you are not the owner of the property, the owner must agree to the application being made.

**PART A – GENERAL**

A1 Address of the property/supply where work is to be done.

	Postcode

A2 Your details (the applicant).

Name	
Address (if different from A1)	
Telephone (day)	Telephone (evening)
Telephone (mobile)	Email

A3 Who owns the property/supply where work is to be done?  
*If there are joint owners, please continue on a separate sheet if necessary*

Owner's name	
Owner's address	
Postcode	Telephone

A4 If you want someone else to deal with the application for you, please give their details.

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**PART B – PLANNED WORKS**

B1 Please give a brief description of the planned works.

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B2 How much will these works cost?

	Quote 1	Quote 2
Cost of work	£	£
VAT on work	£	£
Professional fees	£	£
VAT on fees	£	£
<b>Total</b>	£	£

You will need to provide full specifications for the work and estimates of the costs, including professional fees. The local authority will tell you what is required.

B3 How much grant are you applying for?

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B4 As far as you know, have any other grants been applied for to do work related to this supply, within the past 10 years? *Please tick one box*

No       Yes       Please give details below

Type of grant	
Address of Property involved	
Amount	£
Date approved	

## PART C – YOU AND THE SUPPLY

C1 What is your connection with the supply?

*(Agricultural and crofting tenants are treated as owners for the purposes of grant. If this applies to you, please answer as if you were the owner.)*

- I am an owner who currently occupies the property served by the private water supply
- I am an owner, but do not currently live in the property served by the private water supply
- I am the occupier of the property served by the private water supply
- I am the representative of the company who owns/is responsible for the property

C2 I am a person who:

- provides a private water supply to any premises
- occupies the land from, or on which, private water supply is obtained or located
- exercises power or management or control in relation to a private supply
- owns or is responsible for the domestic system of pipeworks, fittings and appliances which are installed between the taps that are normally used for consumption purposes and the system used to convey a private water supply for its source or point of collection to such a domestic supply

C3 Does your lease say that you are responsible for doing the works to which this application relates?

Yes  No

C4 Is the private water supply the sole or main supply of water for human consumption purposes within the property?

Yes  No

C5 Is the private water supply the subject of:

- A Risk Assessment carried out by, or provided with the assistance of, the Local Authority
- An Improvement Notice served by the Local Authority

**PART D – ADDITIONAL CRITERIA**

D1 Does this application relate to an application in respect of a single property?

Yes  No

D2 Are the works to be undertaken under a single contract which covers a similar programme of works affecting other properties on the same private water supply?

Yes  No

**PART E – DECLARATIONS**

This is my application for a grant towards the cost of works described in this form.

I declare that all the information given in this form is correct to the best of my knowledge, and I confirm that I have advised each person providing information of the identity of the local authority this information is being given to, and what the information will be used for.

Signed..... Date.....

Print name .....

**Anyone who knowingly or recklessly gives false information in an application for grant is committing an offence which could lead to prosecution.**