

ANGUS COUNCIL – 16 MAY 2017

TIMETABLE OF COUNCIL MEETINGS
FOR THE PERIOD MAY 2017 – JUNE 2018

REPORT BY THE HEAD OF LEGAL AND DEMOCRATIC SERVICES

ABSTRACT

This report sets out a Timetable of Meetings from May 2017 – June 2018.

1. RECOMMENDATIONS

It is recommended that the Council approves the Timetable of Meetings covering the period May 2017 - June 2018 attached as **Appendix 1** to the Report.

2. ALIGNMENT TO THE ANGUS COMMUNITY PLAN/SINGLE OUTCOME AGREEMENT/COPORATE PLAN

This report contributes to the following local outcome contained within the Angus Community Plan and Single Outcome Agreement 2013-2016:

- 5. Individuals are involved in decisions which affect them.

3. BACKGROUND

3.1 Reference is made to Standing Order (6) (2) (vi) which stipulates the business that must be transacted at the first meeting of the Council after the election of Councillors (the statutory meeting). This requires the Council to adopt a Timetable of Meetings.

3.2 Standing Orders stipulate that the Council must hold its meetings in accordance with the approved timetable (Standing Order 8(2) and Standing Order 35(1)). It is for the Council to determine the frequency and pattern of such meetings.

3.3 Provision also exists within Standing Orders for special meetings to take place (Standing Orders 8(3) and 35(2)). Conveners can also cancel, advance or postpone an ordinary meeting (Standing Order 35(3)).

4. PROPOSALS

4.1 The Council at its meeting on 11 October 2016 approved the Timetable of Meetings for the period May 2016 – August 2017. The Council is asked to formally adopt this Timetable of Meetings.

5. FINANCIAL IMPLICATIONS

There are no financial implications arising as a direct result of the recommendations contained in this report.

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NOTE: No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above report.

L&DS/DM

ANGUS COUNCIL – TIMETABLE OF MEETINGS: MAY – JUNE 2017

	DEVELOPMENT STANDARDS	CIVIC LICENSING	COMMUNITIES	CHILDREN AND LEARNING	POLICY AND RESOURCES	SCRUTINY AND AUDIT	ANGUS COUNCIL
	Tues 10.00am	Thurs 10.30am	Tues 2.00pm	Tues 2.00pm	Tues 2.00pm	Thurs 2.00pm	Thurs 2.00pm
4	30 May 2017	1 June 2017	6 June 2017	13 June 2017	20 June 2017	22 June 2017	29 June 2017
	20 June 2017						

NOTE 1: The meeting of the Children and Learning Committee has been scheduled a week later in the Committee Cycle to allow time for applications from the members of this Committee to be processed under the Protection of Vulnerable Adults Group Scheme

NOTE 2: The meeting of the Scrutiny and Audit Committee has been scheduled for 22 June to allow the Audit Manager’s Annual Report to inform the Annual Governance Statement

ANGUS COUNCIL – TIMETABLE OF MEETINGS: AUGUST 2017 – JUNE 2018

	DEVELOPMENT STANDARDS	CIVIC LICENSING	CHILDREN AND LEARNING	COMMUNITIES	SCRUTINY AND AUDIT	POLICY AND RESOURCES	ANGUS COUNCIL	
	Tues 10.00am	Thur 10.30am	Tues 2.00pm	Tues 2.00pm	Tues 2.00pm	Tues 2.00pm	Thurs 2.00pm	
CYCLE	1	8 Aug 2017 29 Aug 2017	10 Aug 2017	(Thurs) 17 Aug (see Note 1)	15 Aug 2017	22 Aug 2017	29 Aug 2017	7 Sept 2017
	2	12 Sept 2017 3 Oct 2018	14 Sept 2017	19 Sept 2017	26 Sept 2017	26 Sept 2017 (See Note 2)	10 Oct 2017	19 Oct 2017
	3	31 Oct 2017 21 Nov 2017	2 Nov 2017	7 Nov 2017	14 Nov 2017	21 Nov 2017	28 Nov 2017	7 Dec 2017
	4	(Thurs) 4 Jan 2018 (see Note 3)	4 Jan 2018	9 Jan 2018	16 Jan 2018	23 Jan 2018	30 Jan 2018	8 Feb 2018
	5	13 Feb 2018 6 March 2018	15 Feb 2018	20 Feb 2018	27 Feb 2018	6 March 2018	13 March 2018	22 March 2018
	6	3 April 2018 24 April 2018	5 April 2018	(Thurs) 19 April (see Note 4)	17 April 2018	24 April 2018	1 May 2018	10 May 2018
	7	15 May 2018 5 June 2018	17 May 2018	22 May 2018	29 May 2018	19 June 2018 (see Note 5)	5 June 2018	14 June 2018

NOTE 1: The meeting of the Children and Learning Committee in Aug 2017 has been moved to the Thursday in the following week to avoid clashing with the school Summer holidays.

NOTE 2: The meeting of the Scrutiny and Audit Committee in September 2017 is 1 week earlier in the 6 weekly cycle and will be held at 11.00am to allow the Committee to sign off the Council's Annual Accounts and Auditor's Report to Members.

NOTE 3: The meeting of the Development Standards Committee in January 2018 will take place on a Thursday 4th Jan at 2.00pm as the 2nd of Jan is a Public Holiday.

NOTE 4: The meeting of the Children and Learning Committee in April 2018 has been moved to the Thursday in the following week to avoid clashing with the school Easter holidays.

NOTE 5: The meeting of the Scrutiny and Audit Committee scheduled in cycle 7 has been rescheduled to Tuesday 19 June 2018 to allow the Audit Manager's annual report to inform the Annual Governance Statement.