

Summary Timetable for the Period April 2017 - May 2018

| <u>Date</u> | <u>Action</u> |
|----------------------------------|--|
| 2017 | |
| 16 June | CMT Planning Day – discuss how we will develop our Council/locality etc. planning and our budget strategy as a cohesive package. |
| 27 June | Policy & Budget Strategy Group (PBSG) meet to agree 2018/19 budget strategy, timetable and approach incl. public engagement. |
| 22 July | Head of Corporate Finance requests updated Provisional Capital Budget Volume capital expenditure intentions. |
| w/c 7 August | Head of Corporate Finance issues Provisional Revenue Budget Guidance to Chief Officers and Finance service contacts. |
| August | Payroll, etc. information available to finance service contacts to assist in budget preparation. |
| August/early September | Chief Officers & Finance Service contacts prepare draft Provisional Base Revenue Budgets 2018/19. |
| August/September | Officers agree how it will be ensured that the budget, new Council Plan, Local Outcome Improvement Plan (LOIP) and Workforce Plan align with each other. |
| August/September | Agree process, timings and approach on IJB and Angus Alive budgets. |
| Early September | Head of Corporate Finance issues capital budget guidance to directorates. |
| 7 September | Report to Council on timetable/approach for 2018/19 budget. |
| 7 September | Submit Medium Term Budget Strategy to Council (at same time as new Council Plan and Local Outcome Improvement Plan) |
| 18 September | PBSG meet to review Change Programme savings delivery progress, budget strategy, Council Tax options, capital and special funds strategy. |
| 22 September | Chief Officers & Finance Service Contacts return 2018/19 Provisional Revenue Budget submissions to Corporate Finance. |
| Late September/ early October | Budget validation process undertaken on budget submissions by Corporate Finance officers. |
| 17 October | 5 – 10 year strategic financial plan submitted to Angus Council |
| November | PBSG meet to review budget submissions (revenue, capital & special funds) and confirm further actions required, prior to Grant Settlement announcement. |
| Mid December | 2018/19 LG Finance Settlement announcement anticipated (usually around 15 Dec. – 1 year deal expected) |
| 2018 | |
| Early January | PBSG meet to review provisional budget position following grant settlement. Final consideration given to Council Tax intentions, etc. |
| Mid January | All-Council Budget Strategy Group meeting held to discuss draft budget package. |
| Late January | PBSG meet to agree final budget package |
| Early February | Budget Briefing to Elected Members |
| Mid February | Housing rents to be fixed. |
| w/c 12 February (tbc) | Special Meeting of Angus Council to approve Provisional Revenue & Capital Budgets, budget savings proposals and agree the level of 2018/19 Council Tax. |
| March - April | Corporate Finance co-ordinate preparation of the Final Revenue Budget Volume (incorporating Provisional Capital Budget) and the Budget Guide. |