

# ANGUS COUNCIL

MINUTE of MEETING of **ANGUS COUNCIL** held in the Town and County Hall, Forfar on Thursday 29 June 2017 at 2.00pm.

**Present:** Provost RONNIE PROCTOR MBE, Depute Provost COLIN BROWN, Councillors JULIE BELL, BRIAN BOYD, KENNY BRAES, DAVID CHEAPE, BRADEN DAVY, LYNNE DEVINE, BILL DUFF, BRENDA DURNO, DAVID FAIRWEATHER, CRAIG FOTHERINGAM, SHEILA HANDS, ALEX KING, BEN LAWRIE, DAVID LUMGAIR, ANGUS MACMILLAN DOUGLAS OBE, MARK McDONALD, IAN McLAREN, RICHARD MOORE, BOB MYLES, GAVIN NICOL, LOIS SPEED, TOMMY STEWART, RON STURROCK, DEREK WANN and BETH WHITESIDE.

PROVOST RONNIE PROCTOR, in the Chair

## 1. APOLOGIES

An apology for absence was intimated on behalf of Councillor Mark Salmond.

## 2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

## 3. MINUTES OF COUNCIL AND COMMITTEES

### (i) Minutes of Previous Meeting

#### (a) Angus Council

The minute of meeting of Angus Council of 16 May 2017 was submitted.

With reference to Article 10 of the minute the Head of Corporate Finance indicated that a correction was required to the number of basic grade councillors shown. The original motion should have shown 14 basic grade councillors instead of 12. This changed the total cost associated with the proposals from £518,832 to £552,686.

This correction did not change what any individual councillor would be paid nor did it affect the numbers or costs of senior councillors. The revised total cost could also be accommodated within the existing budget which was based on the maximum costs permitted by the regulations.

Thereafter, the minute of meeting was, subject to these corrections, approved as a correct record.

### (ii) Minutes of Committees

#### (b) Development Management Review Committee

The minute of meeting of the Development Management Review Committee of 4 April 2017 was submitted and noted.

#### (c) Civic Licensing Committee

The minute of meeting of the Civic Licensing Committee of 6 April 2017 was submitted and noted.

#### (d) Development Standards Committee

The minute of meeting of the Development Standards Committee of 30 May 2017 was submitted and noted.

**(e) Civic Licensing Committee**

The minute of the special meeting of the Civic Licensing Committee of 1 June 2017 was submitted and noted.

**(f) Communities Committee**

The minute of meeting of the Communities Committee of 6 June 2017 was submitted and noted.

**(g) Children and Learning Committee**

The minute of meeting of the Children and Learning Committee of 13 June 2017 was submitted and noted.

**(h) Development Standards Committee**

The minute of meeting of the Development Standards Committee of 20 June 2017 was submitted and noted.

**(i) Policy and Resources Committee**

The minute of meeting of the Policy and Resources Committee of 20 June 2017 was submitted and noted.

With reference to Article 5(f) of the minute, Councillor Myles confirmed that Councillor Devine was now a member of the Policy Budget Strategy Group with the membership now being extended to 9 members.

**(j) Scrutiny and Audit Committee**

The minute of meeting of the Scrutiny and Audit Committee of 22 June 2017 was submitted and noted.

**4. MINUTES OF JOINT BOARDS AND COMMITTEES****(i) Angus Health and Social Care Integrated Joint Board**

The minute of meeting of the Angus Health and Social Care Integrated Joint Board of 22 February 2017 was submitted and noted.

**5. MOTIONS IN TERMS OF STANDING ORDER 25 (1)****(i) Recycling Centres**

Councillor Myles, seconded by Councillor Lawrie, moved that this Council:-

- (1) defers implementation of the closures and changes to hours for the recycling centres;
- (2) establishes a Member/Officer group of 6 members (4 administration; 2 non administration) to review the proposals as contained in Report No 209/16 and as agreed and amended at the communities committee;
- (3) officers bring forward a Report on the conclusions of the MOG to the meeting of Angus Council on 7 Sept 2017; and
- (4) notes the financial implications.

Having heard from a number of members, the Council resolved to approve the motion and that Councillors Myles, Macmillan Douglas, Fairweather, Fotheringham, Hands and Duff be appointed to the Member/Officer Group

**(ii) Digital Council**

Councillor Hands, seconded by Councillor Bell, moved that this Council:-

- (i) acknowledges the work done so far to allow the Council to become a Digital Council by 2020;
- (ii) recognises the popularity of the recently introduced Angus Account;
- (iii) agrees that all citizens of Angus should be able to enjoy the benefits of being part of a Digital Council;
- (iv) acknowledges the excellent service our Library/Access Office and Accessline staff provide in helping Constituents access services;
- (v) requests the Chief Executive to bring a report back to Council that reviews what other Local Authorities and CoSLA have been doing in the area of Assistive Digital; and
- (vi) requests the Chief Executive explore the option of establishing an Angus Accessible Account which would not only let us know more about the communication needs of our Constituents but would ultimately be more effective in letting us know how services could be more effectively targeted.

Having heard from Councillor Cheape, Councillor Hands, agreed to delete recommendation (ii) from her motion.

Thereafter, the Council unanimously resolved to approve the revised motion.

**6. APPOINTMENTS****(i) Scrutiny and Audit Committee**

The Council resolved to note that Councillor Durno had resigned from the Scrutiny and Audit Committee and was to be replaced by Councillor McDonald.

**(ii) Tayside Valuation Joint Board**

The Council resolved to appoint Councillor Nicol to Tayside Valuation Joint Board.

**(iii) Tayside Contracts Joint Committee**

The Council resolved to nominate Councillor Nicol as Vice Convener Elect of Tayside Contracts Joint Committee.

**(iv) Northern Roads Collaboration Joint Committee**

The Council resolved to appoint Councillors Duff and Proctor as the named substitutes for Councillors Durno and Sturrock, respectively.

**(v) Angus Shared Apprenticeship Programme Board**

The Council resolved to appoint Councillors Devine and Lawrie to the Angus Shared Apprenticeship Programme Board.

**(vi) The Scottish War Memorial**

The Council resolved to nominate Provost Ronnie Proctor to COSLA as a member of the Scottish War Memorial.

**(vii) Dundee and Angus Chamber of Commerce**

The Council resolved to nominate Councillor Sturrock to the Dundee and Angus Chamber of Commerce.

**(viii) Equalities Champion**

COUNCILLOR MYLES, SECONDED BY COUNCILLOR FAIRWEATHER, MOVED THAT COUNCILLOR SPEED BE APPOINTED AS THE COUNCIL'S EQUALITIES CHAMPION.

Councillor Devine, seconded by Councillor Whiteside, moved as an amendment, that Councillor Hands be appointed as the Council's Equalities Champion.

On a vote being taken, members voted:-

For Councillor Speed:

Provost Ronnie Proctor, Depute Provost Colin Brown, Councillors Boyd, Cheape, Davy, Fairweather, Fotheringham, Lawrie, Lumgair, Macmillan Douglas, McLaren, Moore, Myles, Nicol, Speed, Stewart, Sturrock and Wann (18)

For Councillor Hands:

Councillors Bell, Braes, Devine, Duff, Durno, Hands, King, McDonald and Whiteside (9).

Councillor Speed was duly appointed Equalities Champion.

**7. CHANGE PROGRAMME**

With reference to Article 18 of the minute of meeting of the Scrutiny and Audit Committee of 22 June 2017, there was submitted Joint Report No 233/17 by the Chief Executive, the Strategic Director - People and the Strategic Director – Place, providing an update on the Council's strategic partnership arrangements and seeking procurement authority for developing training services to progress the use of process automation technology.

The Report indicated that Angus Council and its strategic partner EY had agreed that it would not progress the partnership into Phase 2 and that an in-house Council team would lead and deliver the next phases of the Council's change programme. The Report also indicated that an opportunity had been identified to use process automation technology to streamline and simplify internal rules based processes. This software based technology had the ability to deliver repetitive transactional and process driven work leading to an improved service for customers with the implementation of process automation technology releasing resources from repetitive work and providing an opportunity for around four staff to retrain and develop new digital skills.

The total amount of payments to EY over the three year period, including the £400,000 approved in Report No 408/16 had amounted to £829,000 and had been contained within the original approved cost of £900,000 met from the Change Fund budget provision. Over the life of the partnership the Council and EY working together had achieved budget savings of £3,883k (or costs avoided), along with other non cash benefits.

Having heard from a number of members, the Council resolved:-

- (i) to note the updated position of the strategic partnership with EY and endorses the approach that the next phase of the council's change programme would be led and delivered by an in-house team;
- (ii) to agree the procurement authority for development, software and training services to progress the use of process automation technology to support the Council's ambitions of being a 'digital council by 2020'; and
- (iii) to approve funding of up to £300k for the purpose of development, software and training services from the Council's Change Fund.

## 8. 2016/2017 FINANCIAL OUTCOME AND DRAFT ACCOUNTS UPDATE

With reference to Article 8 of the minute of meeting of 16 June 2016, there was submitted Report No 234/17 by the Head of Corporate Finance providing details of the unaudited financial outturn position on both a revenue and capital basis for 2016/17 for Angus Council and an update with regard to the preparation of the 2016/17 Annual Accounts.

The Report indicated that the Annual Accounts for 2016/17 had been concluded to a stage sufficient to allow revenue outturn information to be prepared and commented upon. In summary, the Council had delivered a revenue underspend on general fund services of £11.084 million and £1.059 million on Housing Revenue Account services. Net capital expenditure of £23.391 million (General Fund) and £8.141 million (Housing) had been incurred in 2016/17 which was some £2.289 million below and £2.137 million below the respective net budgeted positions of £25.680 million and £10.278 million. The recommended allocation of £0.6 million of one off funds to the Angus IJB as set out in section 5 to the Report could be met from resources specifically earmarked for this purpose.

The Council resolved:-

- (i) to note the update with regard to the preparation of the 2016/17 Annual Accounts and that, in accordance with statutory requirements, they would be submitted to Audit Scotland by the 30 June 2017 deadline;
- (ii) to note that the Council's Annual Accounts would be published on the council's website on or around 30 June 2017.
- (iii) to note the revenue budget performance and associated commentary as set out in section 4 and Appendix B of the Report;
- (iv) to note the capital budget performance and associated commentary as set out in section 4 and Appendix D of the Report;
- (v) to approve the end of year 100% budget carry forwards as set out in section 4 (and Appendix C) of the Report in accordance with the Council's budget carry forward scheme, subject to none of these being affected by changes arising from the audit process; and
- (vi) to approve the allocation of £0.6 million to the Angus Integration Joint Board to help meet the costs of severance arising from the Help to Live at Home project, this sum to be taken from the Council's £1.1 million contingency fund for severance and other budget risks as outlined in section 5.

## 9. ANGUS LOCAL DEVELOPMENT PLAN – SUPPLEMENTARY GUIDANCE: RENEWABLE AND LOW CARBON ENERGY DEVELOPMENTS

With reference to Article 13 of the minute of meeting of Angus Council of 27 October 2016, there was submitted Report No 235/17 by the Head of Housing, Regulatory and Protective Services presenting the response to the consultation on a Draft Renewable and Low Carbon Energy Development Supplementary Guidance and Accompanying Environmental Report.

The Report recommended that the Council adopted the Renewable and Low Carbon Energy Development Supplementary Guidance and set out the procedure to do so. The documents supported Policy PV9 of the Angus Local Development Plan and when adopted, would form part of the Development Plan.

The Council resolved:-

- (i) to note the representations received to the Draft Renewable and Low Carbon Energy Development Supplementary Guidance and accompanying Environmental Report and agree the Council's response to these as set out in the attached Statement of Publicity and Consultation (Appendix 1) of the Report;
- (ii) to note and agree the revised and updated Environmental Report (Appendix 2) and Habitats Regulations Appraisal (Appendix 3) of the Report;

- (iii) to authorise the Head of Housing, Regulatory and Protective Services to make minor drafting changes and any necessary amendments to the format, appearance, illustrations and technical details of the documents prior to submission to Scottish Ministers; and
- (iv) to agree to the adoption of the Renewable and Low Carbon Energy Development Supplementary Guidance (Appendix 4) of the Report following the completion of the relevant procedures.

29june