

**APPLICATION FORM FOR CLUB GAMING PERMIT AND CLUB MACHINE PERMIT**

(FOR USE BY APPLICANTS - MEMBERS' CLUBS, COMMERCIAL CLUBS AND MINERS' WELFARE INSTITUTES)

If you are completing this form by hand, please write legibly in block capitals using ink.

**Angus Licensing Board  
Angus House  
Orchardbank Business Park  
Forfar DD8 1AN**

**SECTION A - Type of Application**

1. Please indicate type of application by ticking one of the appropriate boxes below:

- Application for a club gaming permit
- Application for a club machine permit
- Application to renew a club gaming permit
- Application to renew a club machine permit

**SECTION B - Existing registration under Gaming Act 1968**

*[To be completed if the applicant wishes to apply as an existing Part 2 or Part 3 operator. Do not complete if applying to renew a permit.]*

**Part I**

2. Did the applicant have a Part 2 or Part 3 Registration under the Gaming Act 1968 that had effect on 31<sup>st</sup> August 2007?

Yes  No

3. If the answer to question 2 is 'Yes', please indicate the date on which the registration was due to expire (ie the date it was fixed to expire when the registration was granted or last renewed)

4. If the date given in answer to question 3 is a date before 31<sup>st</sup> August 2007, was the applicant's registration renewed on or after 1st September 2007?

Yes  No

Please give date of renewal.....

5. If the answer to question 2 is 'No', was the applicant first registered under Part 2 or Part 3 of the Gaming Act 1968 on or after 1st September 2007?

Yes  No

Please give date of registration.....

6. If the answer to either question 2 or 5 is 'Yes', please indicate which type of registration:

Part 2 Registration  Part 3 Registration

**Part II**

7. Does this application relate to the same (or substantially the same) premises as those to which the registration relates?

Yes  No

8. Is this application made before the 'relevant date'? Yes  No

*[The 'relevant date' is the date on which the registration is due to expire, except where the applicant is registered on or after 1st September 2007, in which case the 'relevant date' for a Part 2 registration is the last day of the period of one year beginning on the date on which it is registered, and for a Part 3 registration is the last day of the period of five years beginning on the date on which it is registered]*

**The applicant may apply as an existing operator if:**

**(a) the answer to questions 2, 4, 7 and 8 is 'Yes' OR**

**(b) the answer to questions 5, 7 and 8 is 'Yes'**

**If the applicant is applying as an existing operator:**

- Relevant documentation must be provided - see SECTION G
- The appropriate fee for an existing operator must be paid.

**SECTION C - Contact Details of the Applicant**

9. Name of applicant.....

.....

10. Address (including postcode) of premises on which the applicant operates.....

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*[any gaming or gaming machines authorised by a relevant permit must take place or be located on these premises]*

11. Telephone number of applicant.....

12. E-mail address of applicant (if correspondence by e-mail is preferred).....

.....

**SECTION D - Information about the Applicant**

**If the applicant is a miners' welfare institute, complete questions 13 to 16:**

13. Is the applicant established and conducted for social and recreational purposes?

Yes  No

14. Are the applicant's affairs managed by a group of individuals of whom at least two thirds are miners' representatives?

Yes  No

15. Does the applicant operate on premises the use of which is regulated in accordance with a charitable trust?

Yes  No

16. If the answer to question 15 is 'Yes', has the charitable trust received money from any of the following:
- (a) the Miners' Welfare Fund established by section 20 of the Mining Industry Act 1920,
  - (b) the former body corporate which was known as the Coal Industry Social Welfare Organisation and incorporated under the Companies Act 1948, or
  - (c) the charitable trust known as the Coal Industry Social Welfare Organisation?
- Yes  No

**If the applicant is a members' club or commercial club, complete questions 17 to 22**

17. Is the Applicant established with the purpose of functioning only for a limited period of time?  
 Yes  No
18. Does the applicant have at least 25 individual members? Yes  No
19. Is the applicant established and conducted for the benefit of its members? Yes  No
20. Is the applicant established or conducted as a commercial enterprise? Yes  No

21. Describe the purpose(s) for which the applicant is mainly or wholly established and conducted.

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22. If the applicant is established or conducted wholly or mainly for the purpose of the provision of facilities for gaming, please specify the kinds of gaming

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**SECTION E - General information about person applying on behalf of applicant**

23. Name.....
24. Capacity.....
25. Address (including postcode)  
 .....
- .....
- .....
- .....
- .....
26. Daytime telephone number  
 .....
27. E-mail address (if correspondence by e-mail is preferred).....  
 .....

**Section F - Contact details for correspondence associated with this application**

28. Please tick one box as appropriate:

See address in section C  See address in section E  See address below

Address (including  
postcode).....  
.....  
.....  
.....  
.....

Telephone number  
.....

E-mail address (if correspondence by e-mail is preferred).....  
.....

**SECTION G - Declaration**

29. Please complete the following declarations and checklist:

I [full name].....

- a. make this application on behalf of the applicant and have authority to bind the applicant.
- b. confirm that I am aware of the relevant code of practice issued by the Gambling Commission under section 24 of the Gambling Act 2005 about the location and operation of a gaming machine.
- c. confirm that I am aware that the permit to which this application relates will be subject to the relevant conditions specified in section 271 or 273 of the Gambling Act 2005.
- d. confirm that I am aware that the applicant must send a copy of this application and any accompanying documents to the Gambling Commission and the chief constable within a period of seven days beginning on the date this application is made.

e. Checklist [tick as appropriate]:

- Payment of the appropriate fee of £..... is enclosed.
- A copy of the existing club gaming permit or club machine permit is enclosed [only applies to applications to renew a permit]
- A copy of the registration certificate issued under Part 2 of the Gaming Act 1968 is enclosed [only applies if the applicant wishes to apply as an existing Part 2 operator]
- A copy of the registration certificate issued under Part 3 of the Gaming Act 1968 is enclosed [only applies if the applicant wishes to apply as an existing Part 3 operator]

f. confirm that, to the best of my knowledge, the information contained in this application is true. I understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this application.

Signature.....

Date.....

Capacity.....

## PRIVACY NOTICE: THE ANGUS LICENSING BOARD

The information you have provided on this Application form, and from supporting documentary evidence – where applicable, will be used by The Angus Licensing Board (the “data controller”) for the purposes of the General Data Protection Regulation and the Data Protection Act 2018 in order to *process your Licensing Application*.

The Council may check information provided by you, or information about you provided by a third party such as NHS Tayside, Scottish Fire and Rescue Service, Scottish Ambulance Service and Police Scotland with other information held by us. We may also get information from those third parties or share your information with them in order to check its accuracy, prevent or detect crime, protect public safety, protect public funds or where required by law.

In order to process your Application, we will share your information in accordance with the Licensing (Scotland) Act 2005 and other applicable licensing legislation with internal services of Angus Council.

Please note that you should read this service specific Privacy Notice in conjunction with the Angus Licensing Board’s Full Privacy Statement which is accessible on the council’s website at:

[https://www.angus.gov.uk/council\\_and\\_democracy/council\\_information/information\\_governance/council\\_and\\_services\\_privacy/angus](https://www.angus.gov.uk/council_and_democracy/council_information/information_governance/council_and_services_privacy/angus)

### **Data Protection Act 2018**

The information on this form may be held on an Electronic Register which may be available to members of the public on request.

PLEASE NOTE – IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b)

I understand that Angus Council are permitted to accept applications for the grant of this licence; objections or representations; and notifications of any change to the licence, by means of electronic communication. Applications, objections, representations or notifications can be sent to the Council by email to [LAWLicensing@angus.gov.uk](mailto:LAWLicensing@angus.gov.uk).

I permit Angus Council to give notice and provide reasons in relation to granting, refusing, renewing, changing, altering, varying, suspending, and revoking the licence by means of email. I authorise the email address provided by me on this application to be used for this purpose.