

ANGUS COUNCIL

ANGUS COUNCIL - 18 FEBRUARY 2016

REVIEW OF CHARGES WITHIN COMMUNITIES DIRECTORATE

REPORT BY ALAN McKEOWN, STRATEGIC DIRECTOR - COMMUNITIES

ABSTRACT

This report sets out proposals for the charges to be levied by service areas in Communities for the financial year 2016-17.

1. RECOMMENDATIONS

It is recommended that the Council:

- (i) Notes that that this report has been prepared on the basis that the percentage increases for charges have, in the main, been applied at a rate of an average 2.5% rounded where appropriate;
- (ii) Approves the pricing structures as contained within appendices 1 to 4;
- (iii) Agrees that the charges are effective from 1 April 2016, or the start of any seasonal operations;
- (iv) Approves a mid-term review of charges. This will be reported to committee for implementation in September/October 2016, if any changes recommended.

2. ALIGNMENT TO THE ANGUS COMMUNITY PLAN/SINGLE OUTCOME AGREEMENT/CORPORATE PLAN

This report contributes to all of the local outcomes contained within the Angus Community Plan and Single Outcome Agreement 2013-2016.

3. BACKGROUND

- 3.1 The charges covered by this report are reviewed continuously by each business unit throughout the financial year. All amendments to charges are reported to Committee on an annual basis as part of the budget setting process. The last annual review of charges was reported to Angus Council Committee on 12 February 2015. (Report 56/15 refers)
- 3.2 The review of Commercial Waste charges was been reported to Communities Committee on 17 November 2015 to allow implementation of charges from 1 January 2016. (Report 444/15 refers)
- 3.3 The review of Council House rents was carried out by the Housing Division with the rent setting meeting having taken place on 09 February 2016. (Report 46/16 refers)
- 3.4 The review of charges for 2016/17 has been carried out as part of the budget setting process and the percentage increase, has in the main, been standardised across the divisions in Communities to 2.5%, before accounting for VAT and Landfill Tax., where applicable. The charging structure attached at Appendices 1, 2, 3 and 4 has been prepared on the basis of this average percentage increase, rounded up to the nearest 10p after the application of VAT and Landfill Tax, where applicable.
- 3.5 Following the formation of Angus Alive (the Culture and Leisure Trust) from 1 December 2015, Angus Council will no longer set the charges for the services which have transferred to the Trust.

- 3.6 The Council recovered possession of South Links Holiday Park, Montrose from September 2015 and have been working to secure the future use of the site as a holiday park for static and touring caravans for 11 months of the year, closing in February each year.
- 3.7 There is now a need to set the rental levels for 2016-17, although it should be noted that the Council gave commitment to retain the 11 month static rentals at the same level as 2015/16 in the sum of £1,950 per annum, exclusive of VAT.
- 3.8 The touring rentals for caravans and tents have been set in line with similar letting sites in Scotland. Details are given in appendix 4.

4. PROPOSED CHARGES

The proposals summarised in the table below would come into force on 1 April 2016 or at commencement of any seasonal operation.

| Service | Specific Division | Summary of Change |
|--------------------------|---|--|
| Appendix 1 – RPPS | Environmental and Consumer Protection Waste Management | <ul style="list-style-type: none"> • Pest control treatment charges • Fees for testing • Training Courses (E-learning) • Special Uplift Charges • Landfill/disposal charges |
| Appendix 2 - RPPS | Parks Division | <ul style="list-style-type: none"> • Increase in burial charges • Increase in lets for fairground/circus • commercial charges |
| Appendix 3 - TAPS | Roads Division | <ul style="list-style-type: none"> • Increase in permits and permission charges |
| Appendix 4 – Directorate | Business Support | <ul style="list-style-type: none"> • Blue Badge Scheme applications • Pitch rentals for South Links Holiday Park |

5. FINANCIAL IMPLICATIONS

- 5.1 It is estimated that the increased charges for Environmental and Consumer Protection, as detailed in appendix 1, will generate additional income of £12k.
- 5.2 It is estimated that the increased charges for Waste Management, as detailed in appendix 1, will generate additional income of £9k.
- 5.3 It is estimated that the increased charges for Parks Division, as detailed in appendix 2, will generate additional income of £9k.
- 5.4 It is estimated that the increased charges for Roads Division, as detailed in appendix 3, will generate additional income of £7k.
- 5.5 The charges for Blue Badge Applications, as detailed in appendix 4, are being retained at the same level for 2016/17. It is anticipated the level of applications will remain constant giving no change to income levels.
- 5.6 It is estimated that the new charges for the pitch rentals at South Links Holiday Park, as detailed in appendix 4, will generate income to meet the operating budget.

5.7 The additional income at 5.1, 5.2, 5.3 and 5.4, totalling £37k has been accounted for within the Communities Directorate 2016/17 revenue budget proposals.

6. EQUALITIES IMPLICATIONS

The issues in this report have been the subject of consideration from an equalities perspective (as required by legislation). An equalities impact assessment is not required.

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NOTE: No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

| Regulatory, Protection and Prevention Services - ECP | | | |
|--|--|------------------|------------------|
| No. | Service for which charges are currently levied | 2015-2016 Charge | 2016-2017 Charge |
| | (Charges are VAT inclusive unless marked) | | |
| 1 | Pest control - Rats and mice treatment | 37.90 | 38.90 |
| 2 | Pest control – Insect treatment | 32.50 | 33.30 |
| 3 | Pest control – Wasp treatment | 32.50 | 33.30 |
| 4 | Administration charge for pest control (per treatment) new charge | 0.00 | 10.00 |
| 5 | Poisons – Initial registration | 46.30 | 47.50 |
| 6 | Poisons – Re-registration | 23.70 | 24.30 |
| 7 | Poisons – Change in registration details | 12.20 | 12.50 |
| 8 | Special weighing and measuring equipment – hourly rate | 94.70 | 97.10 |
| 9 | Weights exceeding 5kg or not exceeding 500mg, 2cm - each | 10.80 | 11.10 |
| 10 | Other weights - each | 8.20 | 8.40 |
| 11 | Linear measures not exceeding 3m - each | 11.90 | 12.20 |
| 12 | Capacity measures, without divisions, not exceeding 1 litre - each | 9.10 | 9.40 |
| 13 | Cubic ballast measures (other than brim measures) - each | 208.00 | 213.20 |
| 14 | Liquid capacity measures for making up and checking average quantity packages - each | 33.20 | 34.10 |
| 15 | Per scale – first item | 57.30 | 58.80 |
| 16 | Second and subsequent items | 22.20 | 22.80 |
| 17 | Non NAW1 not exceeding 1 tonne | 74.60 | 76.50 |
| 18 | Non NAW1 exceeding 1 tonne, up to 10 tonne | 121.00 | 124.10 |
| 19 | Non NAW1 exceeding 10 tonne | 252.70 | 259.10 |
| 20 | NAW1 not exceeding 1 tonne | 124.30 | 127.40 |
| 21 | NAW1 exceeding 1 tonne, up to 10 tonne | 192.50 | 197.40 |
| 22 | NAW1 exceeding 10 tonne | 420.90 | 431.40 |
| 23 | Intoxicating liquor - not exceeding 150ml | 20.70 | 21.20 |
| 24 | Intoxicating liquor - other | 23.90 | 24.50 |
| 25 | Liquid fuel and lubricants - container type (not subdivided) | 86.00 | 88.20 |
| 26 | Liquid fuel and lubricants - first nozzle tested, per site | 140.20 | 143.70 |
| 27 | Liquid fuel and lubricants - each additional nozzle tested | 86.20 | 88.40 |
| 28 | Liquid fuel and lubricants testing of peripheral electronic equipment on a separate visit (per site) | 94.70 | 97.10 |
| 29 | Liquid fuel and lubricants testing of credit card accepted (per unit, regardless of no. of slots/ nozzles/pumps) | 94.70 | 97.10 |
| 30 | Road tanker fuel measuring – wet hose with two testing liquids | 323.90 | 332.00 |
| 31 | Road tanker fuel measuring – wet hose with three testing liquids | 350.70 | 359.50 |
| 32 | Road tanker fuel measuring – dry hose with two testing liquids | 333.90 | 342.30 |
| 33 | Road tanker fuel measuring – dry hose with three testing liquids | 384.20 | 393.80 |
| 34 | Wet/dry hose with two testing liquids | 467.40 | 479.10 |
| 35 | Wet/dry hose with three testing liquids | 500.60 | 513.20 |
| 36 | Up to 7,600 litres (for calibration of each compartment) and production of chart | 204.70 | 209.90 |
| 37 | Over 7,600 litres, basic fee, plus additional charge | 92.30 | 94.60 |
| 38 | Initial dipstick | 23.90 | 24.50 |
| 39 | Spare dipstick | 23.90 | 24.50 |
| 40 | Health certificate (1 st) | 33.40 | 34.30 |
| 41 | Health certificate (additional) | 6.80 | 7.00 |

| | | | |
|----|--|--------|--------|
| 42 | Dog bags | 0.20 | 0.20 |
| 43 | Elementary food and hygiene course (E-learning) | 40.00 | 45.00 |
| 44 | Intermediate food and hygiene course (E-learning) | 150.00 | 175.00 |
| 45 | Cooksafe books (no VAT) | 5.00 | 10.00 |
| 46 | Private Water Supply – Type A (no VAT) | 60.00 | 80.00 |
| 47 | Private Water Supply – Type B (no VAT) | 42.00 | 60.00 |
| 48 | Special uplift of bulky household items x 3 (no VAT) | 23.60 | 24.20 |
| 49 | Special uplift of bulky household items x 6 (no VAT) | 47.20 | 48.40 |
| 50 | Civic amenity – car based van | 15.80 | 16.20 |
| 51 | Civic amenity – medium van – low roof | 38.80 | 39.80 |
| 52 | Civic amenity – medium van – high roof | 76.90 | 78.80 |
| 53 | Civic amenity – trailer up to 21 GVW | 38.80 | 39.80 |
| 54 | Active waste/tonne and landfill | 140.00 | 143.50 |
| 55 | Inactive waste/tonne and landfill | 11.60 | 11.90 |
| 56 | Green waste/tonne | 41.60 | 42.70 |
| 57 | Entry to public convenience (no VAT) | 0.30 | 0.30 |

| Regulatory, Protection and Prevention Services – Parks Division | | | |
|--|---|-------------------------|-------------------------|
| No. | Service for which charges are currently levied | 2015-2016 Charge | 2016-2017 Charge |
| | Interments – coffins (VAT Exempt) | | |
| 1 | 14 years and under | 0.00 | 0.00 |
| 2 | Over 14 years | 601.00 | 616.00 |
| 3 | Over 14 years (outwith Angus) | 901.40 | 924.00 |
| 4 | NVF/Stillborn children | 0.00 | 0.00 |
| | Interments – cremation caskets (VAT Exempt) | | |
| 5 | 14 years and under | 0.00 | 0.00 |
| 6 | Interment at four feet | 192.20 | 197.00 |
| 7 | Interment in coffin lair over four feet | 389.70 | 399.50 |
| 8 | Interment at four feet (outwith Angus) | 288.30 | 295.50 |
| 9 | Interment in coffin lair over four feet (outwith Angus) | 584.50 | 599.30 |
| 10 | Scattering of Ashes | 0.00 | 50.00 |
| | Exhumation fees (VAT Exempt) | | |
| 11 | Exhumation fee for coffin | Various | Various |
| 12 | Exhumation fee for cremation casket | 293.70 | 301.10 |
| | Lair charges, exclusive right of burial (VAT Exempt) | | |
| 13 | Coffin lair | 559.90 | 574.00 |
| 14 | Coffin lair (outwith Angus) | 839.60 | 861.00 |
| 15 | Cremated remains lair for interment of NVF or SBC only | 0.00 | 0.00 |
| 16 | Cremated remains lair | 318.50 | 326.50 |
| 17 | Cremated remains lair (outwith Angus) | 477.40 | 489.80 |
| 18 | Lair registration certificate - per lair | 20.80 | 21.40 |
| 19 | Replacement lair registration certificate - per lair | 20.80 | 21.40 |
| 20 | Transfer of right of burial - per lair | 20.80 | 21.40 |
| | Erection of memorials (Excluding VAT) | | |
| 21 | Up to 3 feet high and 3 feet wide (including base) | 56.40 | 57.90 |
| 22 | Additional foot in height or width (including base) | 28.90 | 29.70 |
| 23 | Anchor fixing method (no foundation required) | 33.10 | 34.00 |
| 24 | Markers/Plaques etc | 33.10 | 34.00 |
| 25 | Replacement memorials (no additional foundation required) | 33.10 | 34.00 |
| | Fairground/Circus/Commercial Events (VAT Exempt) | | |
| 26 | Operational days – per day | 79.60 | 82.00 |
| 27 | Non-operational days – per day | 40.10 | 41.00 |

Appendix 3

| Technical and Property Services - Roads | | | |
|---|--|--|--|
| No. | Service for which charges are currently levied | 2015-2016 Charge | 2016-2017 Charge |
| 1 | Road construction consent fees – based on hourly rate | 54.00 | 55.00 |
| 2 | Street naming and house numbering | 201.00 | 105.00 |
| 3 | Tables and chair permits | 132.50 | 135.00 |
| 4 | Road opening permits (vehicular access) | 112.50 | 115.00 |
| 5 | Road opening permits (excavations) | 220.00 | 225.00 |
| 6 | Road closures for roadworks < 5 days | 220.00 | 225.00 |
| 7 | Roads closures > 5 days, and for all non roadworks needs (parades, events, charities) | 325.00 plus advert costs | 330.00 plus advert costs |
| 8 | Design services for street lighting | 83.50 | 85.00 |
| 9 | Charging for street lighting inspections for adoptions | 55.00 | 56.00 |
| 10 | Occupation of a road for skip/building materials etc. permission – Traffic sensitive location - per month Non-traffic sensitive location - per month | 86.00 43.50 | 87.00 45.00 |
| 11 | Scaffolding permits – Traffic sensitive location - per month Non-traffic sensitive location - per month | 210.00 105.00 | 215.00 107.50 |
| 12 | Inspection fees for new roads and Street Works Act (set by statute) | 36.00 | TBC |
| 13 | Tourist signage (brown signs), staff costs and manufacturing/installation costs | Recharged at costs, including staff time | Recharged at costs, including staff time |

| Directorate and Business Support | | | |
|----------------------------------|--|------------------|------------------|
| No. | Service for which charges are currently levied | 2015-2016 Charge | 2016-2017 Charge |
| 1 | Application fee for Blue Badge Scheme (VAT inclusive) | 20.00 | 20.00 |
| | New Charges from 1 April 2016 (see Report 413/15) - | | |
| | South Links Holiday Park (All VAT Inclusive) | | |
| 2 | Static Van/Mobile Home – pitch rental on 11 month basis | 0.00 | 2,340.00 |
| 3 | Touring Caravan/motorhome – pitch rental (including electricity) – per night | 0.00 | 25.00 |
| 4 | Backpacker tent (for 1) – no car – pitch rental per night | 0.00 | 9.50 |
| 5 | Up to 2-man tent pitch rental (no electricity) – per night | 0.00 | 11.50 |
| 6 | Large Tent – Pitch rental (excluding electricity)- per night | 0.00 | 16.00 |
| 7 | Large Tent – Pitch rental (including electricity) – per night | 0.00 | 18.00 |
| 8 | Camping Pod – per night | 0.00 | 25.00 |
| 9 | For items 5,6,7 & 8 one car is permitted, any additional car will be charged at £3 per night | 0.00 | 3.00 |