

**SPECIAL BUDGET MEETING OF ANGUS COUNCIL – 15 FEBRUARY 2018**

**REVIEW OF CIVIC LICENSING FEES**

**REPORT BY HEAD OF LEGAL AND DEMOCRATIC SERVICES**

**ABSTRACT**

The purpose of this report is to note an increase of fees charged in respect of licences issued under the Civic Government (Scotland) Act 1982 and other miscellaneous statutes.

**1. RECOMMENDATION**

Council is asked to approve the increase in fees by 5% for Civic Licensing with effect from 1 April 2018

**2. BACKGROUND**

- 2.1 Sections 12 & 15 of the Civic Government (Scotland) Act 1982 oblige the Council to ensure that the total amount of fees charged by it is sufficient to meet the expenditure incurred in carrying out the functions of the licensing authority under that Act. By reviewing fees on an annual basis large increases can be avoided. The last review of fees was carried out in January 2017.
- 2.2 It is recommended the Council approves the increase of certain fees which will be implemented from 1 April 2018.
- 2.3 Whilst the increase in the proposed new structure for council fees is approximately 5% for both new and renewal applications, the variance between figures can be explained in the rounding process as a number of fees have been rounded to provide more manageable figures.

**3. RISKS**

- 3.1 This report does not require any specific risk issues to be addressed.

**4. FINANCIAL IMPLICATIONS**

- 4.1 The review of fees should result in increased income of approximately £2,000 to the Council which has been reflected in the Place Directorate revenue budget for 2018/19.

**NOTE:** No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

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List of Appendices:

Appendix 1 – Civic Licensing Fees