

# ANGUS COUNCIL

MINUTE of MEETING of the **POLICY AND RESOURCES COMMITTEE** held in the Town and County Hall, Forfar on Tuesday 27 November 2018 at 2.00pm.

**Present:** Councillors DAVID FAIRWEATHER, ANGUS MACMILLAN DOUGLAS OBE, BRIAN BOYD, BRADEN DAVY, BILL DUFF, LYNNE DEVINE, JULIE BELL, ALEX KING, BEN LAWRIE, BOB MYLES, MARK SALMOND, RON STURROCK, DEREK WANN and BETH WHITESIDE.

Councillor FAIRWEATHER, Convener, in the Chair

## 1. APOLOGIES/SUBSTITUTES

Apologies for absence were intimated on behalf of Councillors Sheila Hands and Ian McLaren, with Councillor Bell substituting for Councillor Hands.

## 2. DECLARATIONS OF INTEREST

Councillor Bell declared an interest in item 6 as member of the Angus Community Justice Partnership Ltd. She indicated that she had a general dispensation and would participate in any discussion and voting on this item.

Councillor Devine declared an interest in item 4 as a Board member of Shared Apprentice Ltd. She indicated that she had a general dispensation and would participate in any discussion and voting on this item.

Councillor Speed declared an interest in item 11 as a Trustee of The Learning Tree Partnership. She indicated that she would participate in any discussion and voting on this item.

Councillor Lawrie declared an interest in item 4 as a Board member of Shared Apprentice Ltd. He indicated that he had a general dispensation and would participate in any discussion and voting on this item.

## 3. MINUTE OF PREVIOUS MEETING

The minute of meeting of this Committee of 9 October 2018 was submitted and approved as a correct record.

## 4. INFORMATION REPORT FOR THE PERIOD 8 SEPTEMBER – 26 OCTOBER 2018

There was submitted and noted Report No 367/18 by the Head of Strategic Policy, Transformation and Public Sector Reform, providing information to members with regard to services in the Strategic Policy & Transformation service and in particular an overview of Economic Development Business Support and Investment Activities.

## 5. INFORMATION REPORT FOR THE PERIOD 10 OCTOBER 2018 – 27 NOVEMBER 2018

There was submitted Report No 368/18 by the Strategic Director – Place, providing information to members with regard to services in the Place Directorate and in particular in relation to Community Council Elections.

Having heard from the Chief Executive who indicated that she would provide clarification to members regarding a potential (additional) grant of £250 to Community Councils, the Committee agreed to note the Report.

## **6. INFORMATION REPORT FOR THE PERIOD 24 SEPTEMBER TO 12 NOVEMBER 2018**

There was submitted and noted Report No 369/18 by the Strategic Director – People providing information to members with regard to services in the People Directorate and in particular the Angus Community Justice Partnership Annual Report and the Tayside Multi Agency Public Protection Arrangements Annual Report (MAPPA).

## **7. CAPITAL MONITORING – GENERAL FUND CAPITAL PROGRAMME – 2018/19**

With reference to Article 7 of the minute of meeting of this Committee of 9 October 2018, there was submitted Report No 370/18 by the Head of Finance and Legal apprising members of the capital expenditure incurred for the period from 1 April 2018 to 30 September 2018 and measuring projected capital expenditure for the year against budgeted provision.

The Report indicated that with six months (50%) of the financial year gone, the actual spend levels presented in Tables 1 and 2 within the Report could be considered low, although historically around 10% of capital spends came through as accruals at the year end. Work was ongoing on a number of significant projects for which no payment had yet been made by virtue of the phasing of such projects.

The Committee agreed to note the expenditure to date and projected outturn position on the General Fund Capital Programme, as per Tables 1 and 2 within the Report and the Capital Monitoring Statement, attached as Appendix 1 to the Report.

## **8. REVENUE MONITORING 2018/19, RENEWAL & REPAIR FUND POSITION 2018/19 AND FINAL REVENUE BUDGET VOLUME**

With reference to Article 8 of the minute of this Committee of 9 October 2018, there was submitted Report No 371/18 by the Head of Finance and Legal providing revenue budget performance information in relation to the latest projected year end position for each Council Directorate and main service area and also providing an update of expenditure funded through the Council's Renewal and Repair Fund.

The Report indicated that a saving compared to budget of £1.900 million was projected at this point in the financial year in respect of General Fund Services, with an adjustment required to this total to reflect previously approved policy, leaving an adjusted projected saving of £0.729 million.

The Committee agreed:-

- (i) to note the contents of the Report and in particular the comments in the Financial Implications section regarding the projected year end position; and
- (ii) to note the Renewal and Repair Fund position;

## **9. 2018 PROCUREMENT AUTHORITY REQUEST**

There was submitted Report No 372/18 by the Head of Strategic Policy, Transformation and Public Sector Reform informing members of the need for retendering for the provision of the Council's insurance portfolio as the existing extended long term agreement concluded at the end of this financial year and seeking authority to proceed with the procurement

The Report indicated that the contract would commence on 1 April 2019 for a five year period with an option to extend for a further two years. The value of the tender was estimated at £1.1 million per annum and £7.7 million over the whole life of the contract, including any option to extend based on previous relevant expenditure.

The Committee agreed to authorise the Head of Strategic Policy, Transformation & Public Sector Reform to procure the appropriate insurance services for the Council on the basis of this Report.

## **10. CORPORATE COUNTER FRAUD REVIEW 2018/19**

With reference to Article 8 of the minute of meeting of the Scrutiny and Audit Committee of 20 November 2018, there was submitted Report No 363/18 by the Chief Executive summarising the activity undertaken by the Counter Fraud Team (CFT) in the six months to 30 September 2018.

The Counter Fraud Team had been successful in contributing to the Council's aims and vision for efficiency and effectiveness. In addition to the financial savings, the specialist investigative service provided by the Team emphasised fraud prevention and strengthened the Council's governance arrangements by improving internal controls and safeguarding assets.

The Committee agreed to approve the revised Counter-Fraud and Corruption Strategy; Fraud Response Plan and Whistleblowing Policy, attached as appendices to the Report

## **11. COMMON GOOD FUNDS – PROJECT APPROVALS**

With reference to Article 17 of the minute of meeting of this Committee of 9 October 2018, there was submitted Report No 373/18 by the Head of Infrastructure seeking approval for 2018/19 Common Good Funded projects.

The Committee agreed:-

- (i) to homologate the decision by the Montrose local members to fund a tribute in memory of World War One, as detailed in Appendix 1 to the Report; and
- (ii) to approve the requested funding for various 2018/19 projects from Arbroath Common Good Fund and Montrose Common Good fund as detailed below:-
  - (i) Arbroath Common Good - £9,325.27 to The Learning Tree Partnership for the provision of signage, automatic door, shelving and fittings;
  - (ii) Montrose Common Good - £7,500 (subject to tenders) for repairs to steps at Bridge Street

## **12. PUBLIC BODIES' CLIMATE CHANGE DUTIES: ANGUS COUNCIL ANNUAL REPORT**

There was submitted Joint Report No 374/18 by the Head of Communities, providing an overview of Angus Council's compliance with its climate change duties, with measures to improve performance relating to sustainability and climate change.

The Report indicated that Angus Council had duties under Section 44 of the Climate Change (Scotland) Act 2009 to contribute to reducing Scotland's greenhouse gas emissions; to contribute to helping Scotland adapt to a changing climate; and to act in the way that it considered most sustainable. A copy of the annual Report for the period 2017/18 was attached as an Appendix to the Report.

The Committee agreed:-

- (i) to approve the contents of this Report in accordance with the Climate Change (Scotland) Act 2009; and
- (ii) to approve the contents of the Report for submission to the Scottish Government, noting the progress that directorates had made in embedding climate change and sustainability into their policy and operations.

## **13. COMMUNITY ASSET TRANSFER APPLICATION DECISION – ANGUS CYCLE HUB, 33 MARKET PLACE / 1 GRAVESEND, ARBROATH**

With reference to Article 10 of the minute of meeting of this Committee of 9 October 2018, there was re-submitted Report No 314/18 by the Head of Finance and Legal, seeking Committee's views on a Community Asset Transfer (CAT) application recently submitted from Angus Cycle Hub.

The Report indicated that the Angus Cycle Hub wished to take a long term lease for 25 years at 33 Market Street/1 Gravesend, Arbroath to enable the project to grow and expand its current range of services.

Having heard from a number of members, the Committee agreed:-

- (i) to note the background to the Community Asset Transfer and the Council's policy and method of assessing applications, as set out in Report No 105/18;
- (ii) to note the summary information on the CAT application, as detailed in Appendix 1;
- (iii) to note the outcome from the assessment process and the views of the Community Asset Transfer Officer Group, as outlined in Section 4 of the Report regarding the application;
- (iv) to approve the application; and
- (v) to note that it would be necessary to conclude formal legal agreements before the transfer formally took place and that terms and conditions in line with the Council's agreed policy would apply.

*In accordance with the provisions of Standing Order 16(11)(ii), Councillor King requested that his dissent be recorded from the foregoing decision.*

#### **14. EXCLUSION OF PUBLIC AND PRESS**

The Committee agreed that the public and press be excluded from the meeting during consideration of the following item, so as to avoid the disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973, Paragraph 6.

#### **15. UPDATE ON HEALTH & SOCIAL CARE BUDGET AND FINANCIAL RISKS**

With reference to Article 14 of the minute of meeting of this Committee of 5 June 2018, there was submitted Report No 187/18 by the Head of Finance and Legal updating members on two important issues regarding Health and Social Care provision in Angus.

The Committee agreed:-

- (i) to note the contents of the Report and the financial risks concerned;
- (ii) to note the actions being taken by Council officers working in partnership with NHS Tayside, the Angus Health and Social Care Partnership to manage and mitigate these risks as far as possible; and
- (iii) to note that further reports regarding these risks would be provided during the course of the 2018/19 financial year when necessary.