

**WITH REFERENCE TO ANGUS LICENSING BOARD'S
STATEMENT OF LICENSING POLICY, THE FOLLOWING MATTERS SHOULD
BE ADDRESSED IN THE OPERATING PLAN**

In addition you will require to detail how you intend to operate your premises having regard to the five licensing objectives. This should be done on a paper apart and accompany the application.

1. The Licensing Objectives

1.1 Provision for Dealing with Prevention of Crime and Disorder

- Systems or Policies for Management of Premises
- Training/Supervision of staff
- Proof of Age Policy
- Promotions, prices and advertising policies
- Provision of CCTV (if any)
- Door Stewards (require to be SIA registered)
- Membership of Schemes e.g. Pub Watch etc

1.2 Securing Public Safety

- The occupancy capacity of the premises broken down into areas if relevant
- The minimum number of staff to be employed (broken down into areas and times of employment)
- Customer profile/target market e.g. age/type of customer

1.3. Preventing public nuisance

- For on trade premises, policies on the dispersal of patrons
- External areas used for smoking and policies for control of patrons whilst using those areas
- Premises offering music, proposals to limit noise emissions from the premises

1.4 Protecting and improving public health

- Proposed types of promotion/advertising
- Policies on prevention of sale of alcohol to: children, persons already drunk
- Examples of participation in safe drinking limits promotions

1.5 Protecting children from Harm

- Effective and responsible premises management
- Appropriate instruction, training and supervision of employees
- Adoption of best practice guidance
- Limitation on hours when children may be present in all or parts of the premises
- Limitations or exclusions by age when certain activities are taking place
- Acceptance of accredited Proof of Age cards with photographs/passports
- Baby changing facilities accessible to both genders (where children under age 5 are to be permitted) (on sale premises only)
- Location and category of gaming machines and policies for excluding children from them

2. Personal Licences

Authorisation by personal licence holder to named individual staff members detailing when they are authorised to sell alcohol.

3. Licensing Hours

Where application is being made for hours outwith the Licensing Policy, justification must be included in the operating plan for the request.

4. Conditions

Where an applicant considers that certain conditions should not apply to their premises they must state their reasons in the operating plan. Where reasons are not given, or are not accepted by the Board, the Board will implement statutory conditions, those conditions referred to in paragraph 10.5 of the Statement of Licensing Policy and any other conditions considered appropriate.

5. Garage Premises

Where applicants wish to apply for a licence in relation to garage premises, they must provide sufficient justification to satisfy the Board that persons resident in the locality are reliant to a significant extent on the premises as the principal source of either petrol or groceries.