

**APPENDIX II to the minute of meeting of  
the Policy and Resources Committee of  
1 December 2015 (Article 3(b) refers)**

MINUTE of MEETING of the **POLICY and RESOURCES EXECUTIVE SUB COMMITTEE** held in the Downstairs Committee Room, Town and County Hall, Forfar on Thursday 5 November 2015 at 9.15am.

**Present:** Councillors PAUL VALENTINE, ALEX KING and CRAIG FOTHERINGHAM.

Councillor VALENTINE, Vice-Convener, in the Chair.

**1. APOLOGIES/SUBSTITUTES**

An apology for absence was intimated on behalf of Councillor Iain Gaul with Councillor Alex King substituting.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest intimated

**3. MINUTES OF PREVIOUS MEETINGS**

The minutes of meetings of this Sub Committee of 10 September and 22 October 2015 were submitted and approved as correct records.

**4. EXCLUSION OF PUBLIC AND PRESS**

The Sub-Committee agreed that the public and press be excluded from the meeting during consideration of the following item so as to avoid the possible disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973, Paragraph 1.

**5. PROPOSED EARLY RETIREMENT**

There was submitted Report No 440/15 by the Strategic Director – Communities seeking approval of the application for early retirement on the grounds of voluntary redundancy by the Interim Head of Services to Communities from the Communities Directorate.

The Sub-Committee agreed to approve the early retirement of the Interim Head of Services to Communities.

