

# ANGUS COMMUNITY PLANNING PARTNERSHIP BOARD

Minute of Meeting of the **ANGUS COMMUNITY PLANNING PARTNERSHIP BOARD** held in the Strathmore Room, William Wallace House, Orchardbank, Forfar, on Wednesday 9 December 2015 at 10.00 am.

**Present:** ANGUS COUNCIL  
COUNCILLOR PAUL VALENTINE  
RICHARD STIFF, Chief Executive

NHS TAYSIDE  
PROFESSOR JOHN CONNELL, Chairman  
DREW WALKER, Director of Public Health

SCOTTISH FIRE AND RESCUE  
COLIN GRIEVE, Local Senior Officer, Dundee, Tayside and Perth & Kinross

VOLUNTARY ACTION ANGUS  
BILL MUIR, Chairman  
GARY MALONE, Chief Executive Officer

**In Attendance:** DAVID PATEL, Scottish Government Location Director – Angus  
ALAN McKEOWN, Strategic Director – Communities, Angus Council  
VIVIEN SMITH (Head of Planning and Place), Angus Council  
ANNE MOLLISON, Service Manager (Community Planning, Angus Council  
ANDREW WILSON, Committee Officer, Angus Council

Councillor VALENTINE in the Chair.

## 1. APOLOGIES FOR ABSENCE

Apologies for absence were intimated on behalf of Councillor Iain Gaul (Angus Council); Lesley McLay (Chief Executive NHS Tayside); (Drew Walker substituting); Chief Superintendent Eddie Smith (Police Scotland).

## 2. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Board of 23 September 2015 was submitted and **approved as a correct record.**

## 3. MATTERS ARISING FROM THE PREVIOUS MINUTE

### (1) Centre For Excellence (C4E (Article 4 refers)

Richard Stiff updated members on the current position on the initiative to develop a Centre for Excellence in Engineering for Angus and the North East of Scotland. The presentation had taken place to a special meeting of the Community Planning Partnership, and in particular, to interested parties including representatives of the manufacturing and engineering sector. There was no doubt that the manufacturing sector was strong in Angus, comprising a third of the Angus economy, and paying wages higher than the Scottish average. Despite some pressures resulting from fluctuations in oil prices, the long term future remained positive, and while some product issues were exhausted, other markets were opening up. Skills development remained a key challenge to companies in the sector, and the rush to technology remained a challenge to small to medium sized businesses.

Richard confirmed that the construction of a new facility had not been generally supported by consultees within the sector who had expressed a reluctance to contribute financially. It had been recognised however that there was a need for some kind of virtual centre. The consultants' findings would be circulated to the wider

partnership, and it was intended that the issue would be taken forward at the next meeting of this Board.

In considering Richard's update, members raised the following points:-

- There was surprise that the incubator idea had proved not to be popular amongst consultees.
- Difficulties remained in identifying how to encourage young people to stay within Angus in engineering and all other sectors of the economy, leaving an increasingly aging workforce. There was a tendency for younger people to disappear from Angus at the second stage of their careers.
- The research base was quite low. Some companies consulted were large multi-nationals who tended to do their research elsewhere – the challenge was to get them to carry out such work within Angus.
- Within the area of health, the same problems were experienced with an aging workforce. Within the nursing sector – 25 to 30% of the students in the Dundee University School of Nursing were from Ireland or elsewhere other than Tayside, with a lower chance of them remaining within the area.
- When youngsters attended University/College in a large city, they tended to be encouraged to remain there following completion of their studies.
- Both Dundee University and the University of Abertay Dundee had engaged in the study; however more people in the sector in Angus had been engaged proportionately than from Dundee.
- Agricultural engineering was an important part of the Angus economy.
- The economic profile of the engineering business in Angus was probably a restriction. There were few large companies in Angus.
- The Montrose plant of GSK might become a research and development centre hub at a higher level.

**The Board agreed to note the update, and consider a final report at its next meeting.**

**(2) Physical Activity Legacy Bid (Article 13 refers)**

While it had been adjudged to be the most prepared of possible Angus applications when the invitation to bid came from Scottish Government, it had proved impossible to assemble sufficiently detailed evidence to guarantee success in the extremely limited timescale permitted, and it had been unsuccessful.

The Board noted the outcome with regret.

**(3) Care About Angus (Article 14 refers)**

Gary Malone updated the Board on the considerable work involved in launching Care About Angus which had commenced service provision on 2 November 2015. This social enterprise now employed 26 people, mostly former local authority homecare staff from Angus, with 350 people now receiving services, having already increased from a start of 290 identified in September. Care About Angus contributed to people being able to remain in their own homes rather than going into care. Clients could also access other services such as befriending and volunteering driving. There remained a £40,000 funding gap at present, £30,000 had been secured from the Social Enterprise Bank; and there was an offer of some support funding from Angus Council.

Members noted the following points:

- Alan McKeown confirmed that he was engaged in discussions with VAA regarding Care About Angus would have the important part for Angus to play from the perspective of supported housing services in Angus.
- Similar social enterprise organisations had been set up in Moray, Argyll & Bute and West Lothian.
- The enterprise helped give a sense of worth to low paid workers which in turn had a beneficial improvement upon their own health and that of their clients.

- Sharing information between organisations was a crucial factor in the continued success of Care About Angus.
- The enterprise helped enable people to remain in their own homes for longer and the importance of this issue was being recognised by the Integrated Joint Board for Health and Social Care.
- There exist many positive related activities in Angus for example work with the NHS through Angus Alive on stroke reduction and the development of new models of care.
- In setting up Care About Angus, VAA had looked at national models as well as in Toronto, the Netherlands and the Highlands. It was necessary to look at and how to change cultures of care. The involvement of befrienders and volunteer drivers was a welcome first step in the development of an incremental development model of care.
- VAA would now withdraw Gary Malone back to his primary role of incubating schemes. VAA would continue to monitor the progress of the new enterprise.

**The Board welcomed the progress made by Care about Angus so far and commended its staff and those involved in taking the organisation forward.**

#### **4. COMMUNITY JUSTICE AUTHORITY – NEW MODEL FOR COMMUNITY JUSTICE – TRANSITION PLAN 2016/2017**

There was submitted letter dated 31 July 2015 from the Justice Directorate, Community Justice Division of the Scottish Government regarding clarification of what was required to be included in the Community Planning Partnership transition plans for 2016/17. The aim was to achieve a successful transition to the new model for community justice and was key to ensuring that partners built their capability in capacity to work together to achieve improved outcomes.

Howard Llewellyn of Tayside Criminal Justice Authority had been due to give a presentation to the meeting on the transition, but had unfortunately taken ill and was unable to attend. Anne Mollison confirmed that the new Community Justice Scotland Organisation was to be created in place of the regional CJA's. Anne Mollison and officers from the People Directorate are currently working on a transition plan which required to be submitted by 31 January 2016 to the Scottish Government. The current CJA Tayside Board included elected members and officers.

The presentation would be circulated to members of the Board and the Transition Plan would be given to members at the next meeting of the Board. Key points for the transition period including continuing support to those with convictions, vulnerable people and anyone who may be at risk; and general improvement of outcomes. It was important to note that while the public would be sympathetic to an organisation such as Care About Angus, but it would be more difficult to generate a similar response to a body assisting recovering addicts and ex-offenders ending a prison sentence.

**The Board agreed to note the position.**

#### **5. LOCALITY UPDATE**

There was submitted a Report providing an update on progress in implementing Locality Community Planning arrangements, including initial feedback from the well attended locality events in all four locality areas.

Alongside the locality events, charrettes had taken place in town centres in Brechin, Carnoustie and Forfar. Another three were due to take place in the next financial year. Vivien Smith explained that the process was concerned with attempting to involve Community Planning Partners and Community Councils and similar bodies. Charrettes were about attracting much wider groups of people and obtaining local input from conversations with people.

Members noted the numbers of engagement and consultation events currently taking place in various communities, possibly causing some confusion amongst the public. Besides the Community Planning locality and charrette events, health and social care integration were also

holding locality events. The danger was that people's interest would be diluted and overall effectiveness of the events adversely affected. There was a need to discuss how agencies strategically planned together both in terms of the IJB Strategic Plan and the Single Outcome Agreement. There was also a need to consider the best means of engaging with young people other than involvement in meetings, for example through use of social media.

**The Board agreed to note progress in relation to locality Community Planning activities.**

## **6. PARTNERSHIP GOVERNANCE ARRANGEMENTS**

There was submitted a Report detailing proposals for the future Governance arrangements for the Community Planning Partnership, necessary to meet the requirements of the Community Empowerment (Scotland) Act 2015. This followed the review structure agreed and implemented from April 2015.

The Community Empowerment (Scotland) Act 2015 included various new duties in Part 2 of the Act, intended to strengthen community planning. Local authorities in particular had also been allocated new duties and regulations; however specific duties were placed by the Act on statutory partner bodies, linked to improvement outcomes. The Act had also expanded the number of public sector bodies subject to these duties.

The new Local Outcomes Improvement Plan would set out the vision and future strategic direction, while Locality Plans would establish local priorities. All partners and local communities would be involved in the development of these Plans. The Board would remain the formal leadership group to ensure that the Partnership conducted its functions effectively and efficiently. Various options for membership of the Board were set out in the Report; and depending on which of these were finally agreed, the membership of the wider Partnership would also require to be revisited.

The Report offered a preferred option, suggesting that the Board should include partners who had an Angus locus, those being Angus Council, the Angus Integration Joint Board, Voluntary Action Angus, Dundee and Angus College, and an Angus business representative, giving a total of nine board members.

Under the proposals, Board members noted that various organisations and functions currently represented on the Board would not be included in future, such as public health and five of the six bodies which had statutory authority including the Police and Fire Services. The IJB only covered a modest part of NHS activities and did not at present cover children's services. It was suggested that the Board composition should reflect those bodies which could best facilitate the necessary business of the Board. On the other hand, a reduced Board might be seen as being better able to push forward with the actions necessary to implement community planning objectives, with other organisations and areas of activity being reflected on the partnership. Colin Grieve noted that while he sat as a member of a national body, in his position he had statutory responsibility for directing resources to the local Angus area. It was also queried whether each body would require two representatives on the Board which might allow the inclusion of representation from other bodies without unduly expanding the numbers who sat on the Board.

Vivien Smith welcomed the positive nature of the discussions and that all current members wished to remain on the new Board. She appreciated that the link to the IJB was important and would need to be monitored as it developed as an organisation. She undertook to consider the numbers of representatives for each member organisation and to redraft the proposals to reflect the discussions.

**The Board noted (1) that a further Report would come forward to its next meeting with revised proposals reflecting the discussions; and (2) the submitted materials prepared by the Improvement Service, designed to assist Board members on their roles and responsibilities.**

## **7. COMMUNITY PLAN AND SINGLE OUTCOME AGREEMENT 2013/16 – 2015/2016 MID YEAR HIGHLIGHT PERFORMANCE REPORT**

With reference to Article 5 of the minute of previous meeting of the Board, there was submitted 2015/16 Mid Year Highlight Performance Report on the Community Plan and Single Outcome Agreement 2013/2016.

It outlined the five propriety areas agreed by the Partnership as its focus, and identified local outcomes based around quality of life and opportunities for individuals, families and communities in Angus, while also contributing towards the Scottish Government's national outcomes.

Drew Walker advised that he intended that public health would increase its input in certain areas in consultation with Anne Mollison and colleagues in Angus Council, to reflect similar discussions currently taking place with Perth and Kinross and, shortly, with Dundee.

The Partnership's activities in the past year have been workshop-based, and resulted in production of much material which would inform the new Improvement Plan. This activity would be worked up and shared on the Planning Day in March 2016.

**The Board agreed the 2015/2016 Mid Year Highlight Performance Report for the five Thematic Partnerships.**

## **8. IMPROVEMENT ACTION PLAN – PROGRESS UPDATE**

With reference to Article 6 of the minute of previous meeting of the Board, there was submitted Report, highlighting progress to date on the detailed Improvement Action Plan, previously agreed by the Board in December 2013.

Appendix 1 to the Report detailed progress being made in terms of 16 actions, all of which were on track. Following a recent consultation event, it was becoming apparent that aiming for a fully resourced strategy was not realistic. Changing practice was becoming more important than shifting money, with local outcome improvements being the new mark of achievement. Anne Mollison advised that following the Planning Day, which would be looking at evidence pulled together from the Partnership Workshops and the various locality and charrette events, the new Improvement Action Plan would be put in place. The Plan could adjust over the year and react in a dynamic fashion to changes in circumstances.

**The Board agreed to note the Progress Updates on the Improvement Action Plan.**

## **9. CROSS-CUTTING PRIORITIES PROGRESS REPORT**

With reference to Article 7 of the minute of previous meeting of the Board, there was submitted Report highlighting progress to date on the three cross-cutting priorities identified in the Community Plan and Single Outcome Agreement 2013/2016, namely:-

- Sustainable Economy and Employment;
- Poverty and Disadvantage; and
- Shifting the Balance of Care.

**In noting the progress updates on the three cross-cutting issues, the Board in particular noted the following:-**

Digital communications – The broadband roll-out was unlikely to reach the more remote parts of Angus until a procurement exercise had been carried out as required by the European Commission which would delay progress. The contract would cost between £70M and £100M across the whole of Scotland to deliver the final stages of the roll-out.

Angus Shared Apprentice Scheme (ASAP) - 12 apprentices were now employed, and the Board expressed its appreciation to all the business involved.

Tam Baillie, the Children and Young People's Commissioner for Scotland, would shortly visit Angus in connection with the work of the Early Years Collaborative.

Transport and Access – a stakeholder meeting was due to take place later today as part of the development of the Active Travel Strategy for Angus, which was being promoted in connection with health improvements.

## **10. RESOURCES GROUP UPDATE**

There was submitted and noted the minute of meeting of the Resources Group held on 18 November 2015.

## 11. A COMMUNITY LEARNING AND DEVELOPMENT PLAN FOR ANGUS

There was submitted a Report asking the Partnership to endorse the Community Learning and Development (CLD) Plan for Angus 2015/2018, and the priorities and improvement actions which it contained.

Members generally welcomed the document which had been produced in response to Scottish Government Guidance on actions required to help maximise the impact of Community Learning and Development on the lives of individuals and communities. While this guidance was directed at Community Planning Partnerships, the guidance clearly identified a lead role for local authorities, with Scottish Government expecting Councils “to provide a clear leadership and direction, and to drive the action needed to ensure we maximise the contribution of CLD Partners in the reform of public services”. This had been confirmed as a legal requirement by the CLD regulations of 2013.

**The Board agreed:-**

- (i) **to endorse the Community Learning and Development Plan for Angus 2015/2018;**
- (ii) **requested that an annual report be submitted on progress in implementing the Plan;**
- (iii) **requested partners to ensure that commitments in the CLD Plan were appropriately reflected in their own agency plans; and**
- (iv) **requested that the Resources Group support commitments on the alignment and investment of resources contained in the Plan.**

## 12. SHIFTING THE BALANCE OF CARE:

**The Board noted the following:**

- (1) **“Integration Matters” – August 2015** – inaugural newsletter produced by the Integration Joint Board, describing progress to date in the early stages of the new Joint Integration Board for Health and Social Care in Angus.
- (2) **Integration Joint Board – Draft Strategic Plan 2016-2019** – setting out the vision and future direction of Health and Social Care services in Angus.
- (3) **Getting it Right in Angus** – there was submitted and noted an update on the work of the GIR Monitoring and Evaluation Group with particular reference to the adoption of named person and lead professional in terms of the Children and Young People (Scotland) Act 2014.

## 13. CALENDAR OF MEETINGS 2016

The Board approved the calendar of meetings as detailed below:

Partnership– 4 March – Planning Day (whole day)  
 Board – 23 March  
 Partnership – 8 June  
 Board – 22 June  
 Partnership – 7 September  
 Board – 21 September  
 Partnership – 16 November  
 Board – 7 December

The Board agreed that venues for its meetings be rotated where possible.