

ANGUS COUNCIL

MINUTE of MEETING of the **POLICY AND RESOURCES COMMITTEE** held in the Town and County Hall, Forfar on Tuesday 14 March 2017 at 2.00pm.

Present: Councillors IAIN GAUL, JEANETTE GAUL, BILL BOWLES, DAVID CHEAPE, LYNNE DEVINE, BILL DUFF, DAVID FAIRWEATHER, CRAIG FOTHERINGHAM, MARTYN GEDDES, ALEX KING, DAVID MAY, IAN MCLAREN, GLENNIS MIDDLETON, BOB MYLES and SHEENA WELSH.

Councillor IAIN GAUL, Convener, in the Chair

1. **APOLOGIES/SUBSTITUTES**

An apology for absence was intimated on behalf of Councillor Paul Valentine, with Councillor Jeanette Gaul substituting.

2. **DECLARATIONS OF INTEREST**

Councillors Glennis Middleton and David May declared an interest in items 5, 15 and 17 as a member of Angus Health and Social Care Integrated Joint Board. They indicated that they had a specific dispensation and would participate in any discussion and voting on these items.

3. **MINUTE OF PREVIOUS MEETING**

The minute of meeting of this Committee of 31 January 2017 was submitted and approved as a correct record.

4. **INFORMATION REPORT FOR THE PERIOD 29 OCTOBER 2016 TO 10 FEBRUARY 2017**

With reference to Article 4 of the minute of meeting of this Committee of 31 January 2017, there was submitted and noted Report No 115/17 by the Chief Executive providing information to members with regard to services in the Chief Executive's Unit for the period 29 October 2016 to 10 February 2017.

5. **INFORMATION REPORT FOR THE PERIOD 12 APRIL 2017 TO 30 SEPTEMBER 2018**

There was submitted and noted Report No 116/17 by the Chief Integration Officer providing information to members with regard to services in the Angus Health & Social Care Partnership for the period 12 April 2017 to 30 September 2018.

6. **INFORMATION REPORT FOR THE PERIOD 1 APRIL 2015 TO 31 MARCH 2016**

There was submitted and noted Report No 117/17 by the Chief Social Work Officer providing information to members with regard to services within the Children & Learning Directorate for the period 1 April 2015 to 31 March 2016.

7. **RESOURCES DIRECTORATE IMPROVEMENT PLAN 2017/2020**

With reference to Article 3 of the minute of the special meeting of Angus Council of 18 February 2016, there was submitted Report No 118/17 by the Strategic Director – Resources presenting the Directorate Improvement Plan for the Resources Directorate for 2017/2020 which set out the key priorities for the Directorate and the focus for service delivery during the coming year.

The Committee agreed to note the terms of the Resources Directorate Improvement Plan for 2017/2020.

8. **CAPITAL MONITORING – GENERAL FUND CAPITAL PROGRAMME – 2016/17**

With reference to Article 6 of the minute of meeting of this Committee of 31 January 2017, there was submitted Report No 119/17 by the Head of Corporate Improvement and Finance apprising members of the capital expenditure incurred for the period from 1 April 2016 to

31 January 2017 and measuring the projected capital expenditure for the year against budgeted provision for the year.

The Report indicated that actual expenditure as a percentage of the budget was 59.1% on a gross basis and 73.1% on a net basis. This compared with the capital monitoring report detailing the position as at 31 January 2016 of 71.0% (gross) and 74.2% (net).

The Committee agreed:-

- (i) to note the contents of the Report; and
- (ii) to note the expenditure position on the General Fund Capital Programme as at 31 January 2017 as per Tables 1 and 2 in the Report and the Capital Monitoring Statement, as appended to the Report.

9. REVENUE MONITORING 2016/17 AND RENEWAL AND REPAIR FUND POSITION 2016/17

With reference to Article 7 of the minute of meeting of this Committee of 31 January 2017, there was submitted Report No 120/17 by the Head of Corporate Improvement and Finance apprising members of the actual revenue expenditure incurred and income received for the period 1 April 2016 to 31 January 2017 together with the anticipated year end position in respect of each Council Directorate. In addition, the Report detailed the actual financial position of the Renewal and Repair Fund in respect of the Property, Information Technology, Roads and Transport, Print and Design and Recreation funds as at 30 November 2016 and the estimated closing balance at the year-end.

The Committee agreed:-

- (i) to note the contents of the Report and in particular the comments in the financial implications section regarding the projected year end position; and
- (ii) to note the Renewal and Repair Fund position.

10. INFORMATION TECHNOLOGY RENEWAL AND REPAIR FUND – CAPITAL PROJECTS

There was submitted Report No 121/17 by the Head of HR, IT and Organisational Development seeking approval for allocation from the Information Technology Renewal and Repair Fund to support the 2017/18 Capital Projects identified in the Angus Digital Programme of Transforming Angus as well as the projects that would deliver the digital foundations which would act as enablers to the Council's transformation programme.

The Committee agreed to approve the following allocations from the Information Technology Renewal and Repair Fund to support Capital Projects in 2017/18:-

	£,000
(i) Internet Access Security Renewal	120
(ii) Antivirus Renewal	40
(iii) Citrix Licensing Renewal	40
(iv) Telephony	100
(v) GIS Replacement	30
(vi) Electronic Document & Records Management	100
(vii) Corporate Infrastructure Renewal	140
(viii) Wifi Renewal	70

11. SCOTLAND'S DIGITAL PARTICIPATION CHARTER

There was submitted Report No 122/17 by the Head of HR, IT and Organisational Development providing information in relation to Scotland's Digital Participation Charter.

The Report indicated that the Digital Participation Charter had established a framework for organisations across the public, private and third sectors to work together to ensure that everyone had the access, motivation and basic digital skills required to participate fully in a digital world. The Report detailed the commitment of the signatories to the Charter and that

Angus Council was already active in supporting staff and citizens in learning basic digital skills.

The Committee agreed that Angus Council adopt and sign Scotland's Digital Participation Charter.

12. CONSENT TO PLACE TABLES AND CHAIRS ON THE PUBLIC ROAD ADJACENT TO LICENSED PREMISES AT 69-71 HIGH STREET, MONIFIETH

With reference to Article 20 of the minute of meeting of the Communities Committee of 21 January 2014, there was submitted Report No 123/17 by the Head of Technical and Property Services in relation to an application for consent to place tables and chairs on the public footway at 69-71 High Street, Monifieth.

The Committee agreed to approve the application, subject to the conditions as set out in Appendix 2 to the Report.

13. CRAIGOWL IT MAST – LEASE OF GROUND AND RELATED RIGHTS OF ACCESS, CRAIGOWL HILL, HILLSIDE PRIESTON, DUNDEE

There was submitted Report No 124/17 by the Head of Technical and Property Services proposing the lease of a site on Craigowl Hill, Dundee to erect a mast.

The Committee agreed to approve that three areas of ground extending to 14.25sqm in total were leased from Strathmore Estates (Holding) Ltd for use as a telecommunications base site and in addition, to approve the lease of two rights of access across the neighbouring land.

14. PROPERTY TRANSACTIONS

There was submitted Report No 125/17 by the Head of Technical and Property Services seeking approval for one property transaction which had been provisionally agreed.

The Committee agreed to approve the lease renewal of Arbroath Bus Station, Catherine Street, Arbroath for a further 10 year lease at a rental of £8,000pa with a rent review and a tenant break option at 31 March 2022.

15. CONTRACT FOR THE PROVISION OF AN INDEPENDENT INTERMEDIATE CARE SERVICE

With reference to Article 6 of the minute of meeting of the Social Work & Health Committee of 10 February 2015, there was submitted Report No 126/17 by the Chief Officer, Angus Health and Social Care Partnership seeking approval to put in place a new contract until 31 March 2018 for the Independent Intermediate Care Service contract designed to facilitate the discharge of older people from hospital through "step down" care.

The Committee agreed:-

- (i) to note that the review of the Independent Intermediate Care service had been absorbed into a wider review of the care home market in Angus by the Angus Health and Social Care Partnership;
- (ii) to note that this review had concluded its work and a report would be taken to the Integrated Joint Board in April to consider the options identified by the review and that the IJB's decisions would determine the way forward for IIC services in Angus; and
- (ii) to approve an exemption from the requirement to seek tenders in terms of Financial Regulations 16.24.10(g) to allow a new contract to be put into place until 31 March 2018 which would allow time for the decisions of the IJB regarding the IIC service to be implemented.

16. EXCLUSION OF PUBLIC AND PRESS

The Committee agreed that the public and press be excluded during consideration of the following items, so as to avoid the disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973 Paragraphs 2 and 3.

17. THE GABLES CARE HOME, FORFAR

There was submitted Report No 127/17 by the Chief Officer, Angus Health and Social Care Partnership informing members of plans for the replacement of the Gables Care Home in Forfar for adults with a learning disability and seeking approval to identify a Registered Social Landlord (RSL) partner to deliver the project.

The Committee agreed to approve the recommendations, as detailed in the Report.

18. SOCIAL WORK COMPLAINTS REVIEW COMMITTEE – COMPLAINT NO ACO/003/2016

There was submitted Report No 128/17 by the Head of Legal & Democratic Services presenting the findings of the meeting of the Social Work Complaints Review Committee in relation to Complaint No ACO/003/2016.

The Committee agreed to approve the recommendations, as detailed in the Report.