



Arbroath Schools

Updated Strategy and Phase 2

**Consultation Plan for Replacement of
Hayshead Primary School
Muirfield Primary School
Ladyloan Primary School**

1.0 EXECUTIVE SUMMARY

Summary of proposed future consultation.

Future Consultation	Timescale
3.1 Split Campus – Initial Consultation	Early January 2016
3.2 School Staff	April 2016 - June 2016
3.3 Pupil Creative Consultation	May 2016
3.4 Early Years provision	March 2016
3.5 Kitchen/Catering Provision	March 2016
3.6 ASN Provision	April 2016
3.7 Community Opportunities	May 2016
3.8 Public Consultation Events	June 2016

2.1 CONSULTATION PROGRESS

Initial progress has focussed around Hayshead Primary School staff, in consultation with the school Head Teacher, Jim Coyle.

Initial Events Held to date include:-

School Visits: Opportunity available for staff to visit Seaview Primary School on 24 March 2015 and 1 April 2015.
Opportunity available for staff to visit Seaview Primary School on 23 and 31 March 2015.

Design Review: Following staff visits the project team carried out an after school presentation to review the design ethos and solutions provided for both Seaview PS and Langlands PS, together with the lessons learnt and how these have been incorporated within the solutions for Warddykes PS and Timmergreens PS.

Staff Intro: Hayshead PS Staff consultation introduction held on 26 November 2015. Various activities held regarding school identity, important features, school ethos, etc.

Pupil: Initial school activity provided to school involving creating pupil 'wishes' for the new school. Project Team were to be involved, however school advised reduced resources available on agreed dates, therefore progressing independently.

2.2 PREVIOUS CONSULTATION PLANS

A previous consultation plan had been developed in relation to Hayshead Primary School. This was based around a period from January 2016 – May 2016. Following the announcement from Scottish Government in January 2016 that Angus Council was to receive funding to replace 3 primary schools this consultation was stopped to ensure the consultation events listed with 3.0 below related to the revised Arbroath School Strategy.

3.0 CONSULTATION

3.1 SPLIT CAMPUS – Initial Consultation

Description: To investigate any opportunities and potential obstructions to providing a joint campus between Hayshead PS and St Thomas PS. Any new facility would ensure the identity of each school is retained, however there may be opportunities to combine shared spaces.

Involvement: Project Team (Dave Smith, Gordon Cargill, Susan Hunter)
Children and Learning (Trish Torz)
Hayshead PS Representatives (Jim Coyle + others as required)
St Thomas PS Representatives (Jackie Wilson + others as required)

Timescales: Early January 2016 (Completed)

Dependants: None

3.2 SCHOOL STAFF

Description: Staff consultation events to develop requirements for schools including design requirements, space budgeting, etc. Sessions to concentrate on individual requirements and break out groups (i.e. space planning) to be developed as required.

Involvement: Project Team (Dave Smith, Gordon Cargill, Susan Hunter)
Children and Learning (as required)
School Representatives (Specific School HT + others as required)

Timescales: April 2016 – June 2016

Dependants: Extent of involvement to be determined from outcomes of 2.1

3.3 PUPIL CREATIVE CONSULTATION

Description: Pupil consultation through whole school creative consultation event. In addition to Project Team and School staff there would be the opportunity to involve an artist.

Involvement: Project Team (Dave Smith, Susan Hunter)
Children and Learning (as required)
School Staff
Independent Artist(s) as required

Timescales: May 2016

Dependants: Extent of involvement to be determined from outcomes of 2.1

3.4 EARLY YEARS PROVISION

Description: To review opportunities and requirements for both Arbroath School Estate and specific requirements for upcoming projects. This would include provision for local authority provision and private providers (if required), together with the potential move to increased provision.

Involvement: Project Team (Dave Smith, Susan Hunter)
Children and Learning (Dawn Archibald + others as required)
School Representatives (Specific School HT + others as required)

Timescales: March 2016

Dependants: None

3.5 KITCHEN / CATERING PROVISION

Description: To review and potentially rationalise catering provision across school estate within Arbroath. Previous reviews identified the requirement of 2no production kitchens with subsequent schools having server or finishing/server kitchens.

Involvement: Project Team (Dave Smith, Susan Hunter)
Children and Learning Catering Advisor (Fiona Dawson)
Tayside Contracts (as required)

Timescales: March 2016

Dependants: None

3.6 ASN PROVISION

Description: To review opportunities and requirements for both Arbroath School Estate and specific requirements for upcoming projects. This would include provision for resourced schools and any potential changes.

Involvement: Project Team (Dave Smith, Susan Hunter)
Children and Learning (Audrey Osborne + others as required)
School Representatives (Specific School HT + others as required)

Timescales: April 2016

Dependants: None

3.7 COMMUNITY OPPORTUNITIES

Description: To review opportunities and requirements for any facilities to include accommodation to support community activities. This could be spaces which are multi-use opposed to additional provision, designed to be used independently if required, taking account of easy access while maximising security.

Involvement: Project Team (Dave Smith, Susan Hunter)
Children and Learning (as required)
School Representatives (Specific School HT + others as required)
Key Community Partners as advised by schools

Timescales: May 2016

Dependants: None

3.8 PUBLIC CONSULTATION EVENTS

Description: Public Consultation events to suit specific outcomes from other consultations. This may involve single schools or combined school communities. Sessions would be with regards to progress and intentions proceeding towards design stage.

Involvement: Project Team (Dave Smith, Gordon Cargill, Susan Hunter)
Children and Learning (as required)
School Representatives (Specific School HT + others as required)

Timescales: June 2016

Dependants: 3.1 – 3.7 inclusive

4.0 REPORTING

4.1 Children and Learning SLT

Progress to be updated including minutes of all consultation meetings / events to be available as required. Progress update proposed for end of April 2016.

4.2 Committee

Report to Children and Learning Committee on 17 May 2016 advising progress and requesting authority to proceed with procurement.