

**AGENDA ITEM NO 4**

**REPORT NO 231/15**

**ANGUS COUNCIL**

**POLICY & RESOURCES COMMITTEE – 9th JUNE 2015**

**INFORMATION REPORT FOR THE PERIOD 1 APRIL 2014 TO 31 MARCH 2015**

**JOINT REPORT BY IAN LORIMER, HEAD OF CORPORATE IMPROVEMENT & FINANCE  
AND SHEONA HUNTER HEAD OF LEGAL AND DEMOCRATIC SERVICES**

**ABSTRACT**

This report provides information to members with regard to services in the Resources Directorate, albeit that a decision is not required in terms of the current Scheme of Delegation to Officers and the Order of Reference of Committees.

**1. BACKGROUND**

Angus Council, at a special meeting on 19 November 2013 took a number of decisions which changed the way the Council conducted its committee business. Fundamental to this was the streamlining of processes with a focus on key strategy and policy matters.

One element of this was the production of “Information Reports”. These information reports summarise information that would in the past have gone to a council committee for “noting”. The information linked to this report is in accordance with that principle.

**2. SIGNIFICANT INFORMATION - SCHEDULES**

There are 5 schedules to this Report. These are accessed via the Council's internet page. A copy has also been placed in the Information Hub. The schedules contain key background information related to services delivered in the Resources directorate for the period 1 April 2014 to 31 March 2015. The report also captures historical information which has only become available during this reporting period following completion of the 2014/15 financial year. Where there are references to other documents (e.g. consultation documents/audit reports) that are associated with the relevant schedule a link to that document has also been included.

**3. REPORT AUTHORS**

Schedules 1 & 2 has been compiled by Graham Ritchie, Revenues Manager who can be contacted by emailing [finance@angus.gov.uk](mailto:finance@angus.gov.uk). Schedule 3 has been compiled by Mark Allan, Corporate Procurement Manager who can be contacted by e-mailing [procurement@angus.gov.uk](mailto:procurement@angus.gov.uk). Schedule 4 has been compiled by Shona Cameron, Elections & Business Support Manager who can be contacted by emailing [cameronsd@angus.gov.uk](mailto:cameronsd@angus.gov.uk). Schedule 5 has been compiled by Malcolm Cameron, Programme Lead –Agile(Transforming Angus) [resources@angus.gov.uk](mailto:resources@angus.gov.uk)

**List of Appendices:**

Schedule 1 - Information on Irrecoverable Bad Debt

Schedule 2 - Council Tax & Business Rates Collection Performance

Schedule 3 - Contracts Awarded and Exemptions Approved Under Delegated Powers: 1 October 2014 – 31 March 2015; Resources Directorate and Chief Executive's Unit

Schedule 4 – Community Council Elections

Schedule 5 – Transforming Angus: Agile Working and Accommodation Review