

**SCRUTINY PANEL MINI REVIEW
ECONOMIC DEVELOPMENT AND LINKS TO PLANNING**

ACTION PLAN

| ACTION | LEAD | WHEN | UPDATE JULY 2016 |
|---|--|--------------------------|---|
| PROCEDURES | | | |
| 1. We will prepare a briefing note detailing sources of available Development Land and the status and details of land from each source. | Planning: Kate Cowey | End February 2016 | Note on the Annual Employment Land Audit produced and circulated internally. The note will be used as a basis for discussions about the document and information to be published moving forward. |
| 2. We will improve data gathering on trends and demand and forecast to feed in to future Local Plan development and meet to discuss at least annually | Ec Dev: Mark McGee | End February 2016 | Meeting Scheduled Aug 2016 to highlight types of commercial enquires over the last 12 months, location of enquiries and short term future trends. |
| 3. We will prepare a briefing note on pre-application/enquiry process | Planning: Alan Hunter | End February 2016 | Planning & Building webpages updated to provide information on pre-application process and on major development proposals. Revised web text passed to Economic Development for Business Angus website. Work is progressing on separate pre-application guidance note for customers. |

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| 4. We will review and revise current information sharing on pre applications and planning application consultations so as to be more frequent, consistent and effective | Ec Dev: Mark McGee | End February 2016 | Pre applications now shared with Economic Development officers. Comments gathered and fed back to planning as applicable. Responses to planning applications submitted not only where there is a business plan submitted but where activity aligns to economic development priorities. Format of responses reviewed to show clearer and better alignment to economic development priorities. |
| 5. We will explore best practice in other local authority areas | Planning: Iain Mitchell | End March 2016 | An information request was circulated through Heads of Planning Scotland. Response was poor but a number of Authorities indicated that their Economic Development Units had been repositioned to sit within their statutory planning services. Edinburgh indicated that it has a Planning Concordat but that approach has been discussed at Angus Council's Developers Forum and rejected. |
| COMMUNICATION AND AWARENESS | | | |
| 6. We will establish a regular programme of staff briefings to | Ec Dev: Fiona Cameron | End February 2016 | Programme being developed |

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| share information and updates | | | |
| 7. We will establish a Yammer group online to share knowledge, new policy and developments and encourage dialogue | Ec Dev: Fiona Cameron | End February 2016 | Completed |
| 8. We will investigate customer service training for all staff | Ec Dev: Alison Smith | End March 2016 | Programme of training being considered subject to resources available. |
| 9. We will develop Invest in Angus campaign as part of wider Business Angus message reinforcing message that Angus is "Open for Business" | Ec Dev: Business Angus | End May 2016 | Planned launch August 2016 |

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