

Appendix 2

SUMMARY OF LIKELY ARRANGEMENTS FOR INCLUSION IN INTER-AUTHORITY AGREEMENT

- a) Each Council to appoint two Elected Members to the Joint Committee.
- b) Each Council may opt to change its Members at any time.
- c) The Joint Committee will appoint a Chair and Vice Chair from within its membership. The term of office of the first Chair and Vice Chair is until 1st April 2017. After this, the term of office of Chair and Vice-Chair will be twelve months.
- d) The Joint Committee will comprise of one Member from each Council.
- e) The Joint Committee shall adopt its own Standing Orders and may amend these.
- f) The Joint Committee will meet at least three times each year.
- g) Each Council is to determine if it wishes to take part in each project identified as suitable for collaborative working.
- h) A project/activity needs to have 3 or more Councils taking part to proceed under the remit of the Joint Committee.
- i) Where less than 5 Councils agree to take part in a project/activity, a Sub-Committee will be formed for that matter.
- j) A Council can “host” or lead in the delivery of a specific project/activity.
- k) Each Council must make a financial or resource contribution (which may include funding or provision of staff, equipment or property) to in order to take part in a project/activity.
- l) Councils cannot make a profit through collaborative working.
- m) The operating costs for the Joint Committee (e.g. committee clerk, financial/legal advice, technical advice) shall be split equally between all Councils (where these services are provided by the Lead Authority reimbursement is to be provided).