

ANGUS COUNCIL

CIVIC LICENSING COMMITTEE – 5 JANUARY 2017

REVIEW OF FEE STRUCTURE

REPORT BY HEAD OF LEGAL AND DEMOCRATIC SERVICES

ABSTRACT

The purpose of this report is to recommend an increase of fees charged in respect of licences issued under the Civic Government (Scotland) Act 1982 and other miscellaneous statutes.

1. RECOMMENDATIONS

The Committee is asked to:-

- (i) approve the revised fee structure contained in **APPENDIX 1**; and
- (ii) agree an implementation date of 1 April 2017.

2. BACKGROUND

2.1 Sections 12 & 15 of the Civic Government (Scotland) Act 1982 obliges the Council to ensure that the total amount of fees charged by it is sufficient to meet the expenditure incurred in carrying out the functions of the licensing authority under that Act. By reviewing fees on an annual basis large increases can be avoided. The last review of fees was carried out on 18 February 2016 at which time an average increase of 2.5% for both new and renewal applications was approved to take effect from 1 April 2016.

2.2 Following a detailed review, a general percentage rise of approximately 2.5% has been identified as being required for the forthcoming financial year. A new fee structure is proposed and is attached at **APPENDIX 1** which, for comparison purposes, also shows the current structure.

2.3 Whilst the increase in the proposed new structure for council fees is approximately 2.5% for both new and renewal applications, the variance between figures can be explained in the rounding process as a number of fees have been rounded to provide more manageable figures.

2.4 It is proposed that the increased fees, if accepted, will be implemented from 1 April 2017.

3. RISKS

This report does not require any specific risk issues to be addressed.

4. FINANCIAL IMPLICATIONS

If approved the review of fees should result in increased income of approximately £2,000 to the Council which will offset increased costs of administering the licensing functions.

NOTE: No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

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List of Appendices:

Appendix 1 – Revised Fee Structure

LICENSING - FEES WITH EFFECT FROM 1 APRIL 2017
 Increase to be applied

2.5%

LICENCE TYPE	DURATION	NEW GRANT-CURRENT FEE £	INCREASE £	NEW GRANT NEW FEE £	NEW GRANT NEW FEE (ROUNDED) £	RENEWAL-CURRENT FEE £	INCREASE £	RENEWAL NEW FEE £	RENEWAL NEW FEE (ROUNDED) £
CIVIC GOVERNMENT LICENSING									
Window Cleaner	1 Year	91.00	2.28	93.28	93	75.00	1.88	76.88	77
Metal Dealer/Itinerant	1 Year	91.00	2.28	93.28	93	75.00	1.88	76.88	77
Street Trader	1 Year	158.00	3.95	161.95	162	131.00	3.28	134.28	134
Street Trader - Fked	1 Year	206.00	5.15	211.15	211	131.00	3.28	134.28	134
Street Trader - Variation	Remainder of licence period	50.00	1.25	51.25	51	n/a	n/a	n/a	n/a
Public Entertainment	1 Year	158.00	3.95	161.95	162	131.00	3.28	134.28	134
Public Entertainment - Charity	1 Year	37.00	0.93	37.93	38	30.00	0.75	30.75	31
Indoor Sports	1 Year	158.00	3.95	161.95	162	131.00	3.28	134.28	134
Boat Hire	1 Year	158.00	3.95	161.95	162	131.00	3.28	134.28	134
Second Hand Dealer	1 Year	234.00	5.85	239.85	240	193.00	4.83	197.83	198
Late Hours Catering	1 Year	234.00	5.85	239.85	240	193.00	4.83	197.83	198
Market Operator	1 Year	234.00	5.85	239.85	240	193.00	4.83	197.83	198
Houses in Multiple Occupation (up to 5 beds)	3 Years	314.00	7.85	321.85	322	n/a	n/a	n/a	n/a
Houses in Multiple Occupation (6 - 20 beds)	3 Years	414.00	10.35	424.35	424	n/a	n/a	n/a	n/a
Houses in Multiple Occupation (over 20 beds)	3 years	529.00	13.23	542.23	542	n/a	n/a	n/a	n/a
Tattooing and Skin Piercing	3 Years	308.00	7.70	315.70	316	308.00	7.70	315.70	316
Knife Dealers	1 Year	234.00	5.85	239.85	240	193.00	4.83	197.83	198
Booking Offices	1 Year	234.00	5.85	239.85	240	193.00	4.83	197.83	198

LICENCE TYPE	DURATION	NEW GRANT-CURRENT FEE £	INCREASE £	NEW GRANT NEW FEE £	RENEWAL-CURRENT FEE £	INCREASE £	RENEWAL NEW FEE £	RENEWAL NEW FEE (ROUNDED) £
MISCELLANEOUS LICENSING								
Pet Shops	1 Year	85.00	2.13	87.13	68.00	1.70	69.70	70
Venison Dealer	3 Years	85.00	2.13	87.13	68.00	1.70	69.70	70
Film Exhibition	1 Year	169.00	4.23	173.23	145.00	3.63	148.63	149
Dangerous Wild Animals	1 Year	103.00	2.58	105.58	91.00	2.28	93.28	93
Dog Breeding (up to 10)	1 Year	308.00	7.70	315.70	174.00	4.35	178.35	178
Dog Breeding (more than 10)	1 Year	390.00	9.75	399.75	200.00	5.00	205.00	205
Animal Boarding	1 Year	103.00	2.58	105.58	91.00	2.28	93.28	93
Riding Establishments	1 Year	103.00	2.58	105.58	91.00	2.28	93.28	93
TAXI/PRIVATE HIRE CAR DRIVERS								
Taxi/Private Hire Car Driver (new licences and drivers over the age of 65)	1 Year	123.00	3.08	126.08	103.00	2.58	105.58	106
Taxi/Private Hire Car Driver (renewals of licences where drivers are under the age of 65)	3 Years	n/a	n/a	n/a	260.00	6.50	266.50	267
TAXI/PRIVATE HIRE CAR OPERATORS								
Taxi/Private Hire Car Operators lodging fee		117.00	2.93	119.93	97.00	2.43	99.43	99
Substitute / replacement vehicle test		97.00	2.43	99.43	97.00	2.43	99.43	99
Vehicle re-test		62.00	1.55	63.55	62.00	1.55	63.55	64
Plate fee		30.00	0.75	30.75	30.00	0.75	30.75	31
Cars with meters:								
Granting fee (new licences are only granted for one year)	1 Year	336.00	8.40	344.40	284.00	7.10	291.10	291
Granting fee	3 Years	n/a	n/a	n/a	838.00	20.95	858.95	859
Subsequent meter test		55.00	1.38	56.38	55.00	1.38	56.38	56
Full vehicle and meter re-test		97.00	2.43	99.43	97.00	2.43	99.43	99
Cars without meters:								
Granting fee (new licences are only granted for one year)	1 Year	282.00	7.05	289.05	237.00	5.93	242.93	243
Granting fee	3 Years	n/a	n/a	n/a	704.00	17.60	721.60	722