

Information Report No 463/15 Schedule 1

CONTRACTS AWARDED AND EXEMPTIONS APPROVED UNDER DELEGATED POWERS: 1 APRIL 2015 – 30 SEPTEMBER 2015 RESOURCES DIRECTORATE AND CHIEF EXECUTIVE'S UNIT

SUMMARY

This document advises members of:

(1) the contracts awarded and the Financial Regulations exemptions granted by or with the delegated authority of chief officers within the Resources Directorate and the Chief Executive's Unit; and

(2) the Financial Regulations exemptions granted by the Exemptions Co-ordinator under delegated powers

for the period from 1 April 2015 to 30 September 2015. Reporting of this information is required by Financial Regulations 16.8.2 and 16.24.13 to allow elected members to scrutinise the activity reported.

Table 1 sets out the contracts awarded by or with the delegated authority of chief officers under delegated powers within the relevant period.

Table 2 sets out the exemption requests approved by or with the delegated authority of chief officers under delegated powers within the relevant period.

Table 3 sets out the exemption requests covering all council departments approved by the Exemptions Co-ordinator under delegated powers within the relevant period.

TABLE 1
CONTRACTS AWARDED UNDER DELEGATED POWERS

The following table has 4 columns and 7 rows including the top (header) row.

Contract Name	Successful Bidder & Town	Contract Value	Date Contract Awarded
Text Messaging Service (Housing Benefit Claimants, Council Tax Customers)	Yakara Ltd, Edinburgh	£13,000	01/07/2015
Award of Invitation to Quote – The Supply of Public Relations Consultancy Services	Wendy Glass, Kirriemuir	Priced at £22.00/hour	29/07/2015
Award of Invitation to quote for transportation services for an international delegation trip	JP Mini-coaches Ltd Forfar	£800	09/08/2015
Debt Collection Services and Sheriff Officer Services	Scott & Company, Edinburgh (AA Hutton, Forfar)	£424,000	21/04/2015
Audit Management Services	Scott-Moncrieff, Edinburgh	£150,000	01/05/2015
Legal Services for Culture and Leisure Trust	Brodies LLP, Edinburgh	£51,000	29/05/2015
Award of Payment Card Industry Data Security Standard Compliance Review	Espion Group, Dublin	£6,000	09/06/2015

TABLE 2
FINANCIAL REGULATION EXEMPTIONS GRANTED BY
CHIEF OFFICERS UNDER DELEGATED POWERS

The following table has 5 columns and 4 rows including the top (header) row.

Chief Officer	Contract Name	Awarded Supplier & Town	Contract Value	Date Exemption Granted
Head of HR, IT & Organisational Development, Resources Directorate	Nessus Software	Sapphire, Darlington	£1,337.67	28/09/2015
	Business Broadband for Orchardbank	Daisy, Glasgow	£13,391	25/05/2015
Chief Executive Directorate	SVQ Assessor/Verifier (TET)	Lexi Smart	£6,500	21/04/2015
Head of Legal & Democratic Services, Resources Directorate	Nil			
Head of Corporate Improvement & Finance, Resources Directorate	Text Messaging - (Housing Benefit Claimants, Council Tax Customers)	Yakara Ltd, Dublin	£13,000	16/07/2015

TABLE 3
FINANCIAL REGULATION EXEMPTIONS GRANTED BY THE EXEMPTIONS
CO-ORDINATOR UNDER DELEGATED POWERS

The following table has 5 columns and 1 row including the top (header) row.

Directorate - Services	Project / Contract Name	Awarded Supplier & Town	Contract Value	Date Exemption Granted	Comments
Communities (Parks & Burial Grounds)	Park Services Playground Equipment	Wicksteed Leisure Ltd, Kettering The Play Practice Ltd, Livingston Hags - SMP Ltd, Selby Jupiter Play & Leisure, Edinburgh Playdale Playgrounds Ltd, Ulverston Sutcliff Play Scotland Ltd, Dundee Abacus Playgrounds, Bathgate	£120,000	29/06/2015	1. This request is approved by the Corporate Procurement Manager for consultation purposes only under FR 16.24.8 and is no effect unless and until approved by Committee. 2. The exemption will endure for a period of 12 months from the date that it is approved by Committee. 3. In the event that a national (Scotland Excel or other) framework agreement supporting compliant purchasing of Angus Council playground equipment requirements is not available or approved for Angus Council before expiry of the exemption, the Service will revert to a compliant competitive purchasing approach. During the period of the exemption, the Service will work with TPC Central Procurement team and /or Angus Council Corporate Procurement team to review its

					<p>procedures for playground equipment competitive sourcing specifications, ITQs and evaluation methods / documents are as standardised as possible in support of an efficient process.</p> <p>4. The Service will negotiate with supplier to obtain a written offer from the Supplier which confirms price/delivery cost, discount, delivery, order lead time based on the Service Area's projection of item requirement, order quantities and order dates), with the support of TPC Procurement to create a contract with the named suppliers for the duration of this exemption (in consultation with the TPC Commodity Manager setting out as much assurance as can be practically agreed regarding discount %'s for the duration of the exemption.</p> <p>5. The negotiated contract(s) must be entered onto the Council's Contracts Register within 1 month of the contract(s) being entered into with the identified supplier(s).</p>
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Directorate - Services	Project / Contract Name	Awarded Supplier & Town	Contract Value	Date Exemption Granted	Comments
Resources, Legal and Democratic Services	Provision of legal advisory services to assist the Council in specific tasks during the creation of the Angus Council Culture and Leisure Trust - Angus (CLT) Ltd	Brodies LLP, Edinburgh	£51,000	04/06/2015	Awaiting confirmation (as at June 2015) that 12 month condition is long enough. Can extend if required.
People Directorate (Social Care)	3 year contract for the purchase of respite care beds (4 block and 2 spot purchase beds)	Bearehill Respite Care Unit, Brechin	£998,304	16/07/2015	<p>1. This request is approved by the Corporate Procurement Manager for consultation purposes only under FR 16.24.8 and is not effect unless and until approved by Committee.</p> <p>2. The exemption is for 3 years from the date that it is approved by Committee.</p>
Resources Directorate – HR/I.T./Organisational Development	<p>Resourcelink Consultancy Services</p> <p>To undertake consultancy services with NGA to develop core HR system. Current exempted contract in place with NorthgateArinso (NGA) 2012-2017</p>	NorthgateArinso (NGA), Hertfordshire	£58,825	07/08/2015	<p>The effect of this exemption approval is backdated to the date of informal approval of the request, namely 4th August 2015.</p> <p>2. The negotiated contract(s) must be entered onto the Council's Contracts Register within 1 month of the contract(s) being entered into with the identified supplier(s).</p>

The following table has 5 columns and 2 rows including the top (header) row.

Directorate - Services	Project / Contract Name	Awarded Supplier & Town	Contract Value	Date Exemption Granted	Comments
Communities (Planning and Place)	Affordable Housing Glamis (Approved by Communities Committee 18/08/2015)	FJE Homes Limited, Dundee	£184,000	03/08/2015	See Committee Report 18/08/2015
Communities (Planning and Place)	Fair Trade Rice 90kg Challenge (Purchase and consumption by Schools/Care Homes)	Just Trading Scotland, Paisley	£10,000	31/08/2015	1. This exemption approval is granted for a maximum duration of approx. 3 years until 30 September 2018. 2. This exemption approval is granted for the maximum spend amount of £10,000 with the named supplier.