

2016/17 Revenue Budget 100% Carry Forward Request

Directorate	C/fwd Request £000	Recommended For Approval £000
>£20k		
Chief Executives	379	379
Children & Learning	1,242	1,242
Adult Services	0	0
Communities	550	550
Resources	822	822
Total	2,993	2,993
>£10k<£20k - Delegated Authority		
Chief Executives	49	49
Children & Learning	40	40
Adult Services	0	0
Communities	15	15
Resources	77	77
Total	181	181
Total C/fwd Requested	3,174	3,174

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DirectorateChief Executive

Business Unit / Service	C/fwd Request £000	Spend Proposal	Spend Profile (estimated timeframe eg.Sept 17-Mar 18)	Reason why this needs to be via carry forward	Benefits of proposal and how this supports delivery of Council's priorities	Approve
CEU - Ec Dev	92	Marketing and Industry collaboration activities pre- The Open 2018 Carnoustie to maximise increased profile of area, maximise economic impact, engage with businesses and support the R&A in attracting spectators	April 17 - Mar 18	Presented as an Revenue Investment bid but it was agreed to take out as revenue budget issue and look to fund as a priority e.g. from carry forwards or the like. Expected economic impact data was provided. Total need is £150k - £92k next year £58k the year after	There is a risk that Carnoustie could lose its place on The Open rota if tournament sees a major decline in spectator numbers thus impacting on economic performance	92
CEU - Members	50	To ensure equipment for elected members is current and fit for purpose.	April 17 - June 18	Unable to purchase this financial year until it is known who the councillors and what there need may be.	AC aspires to be an innovative council. Giving elected members the correct tools to work in an agile manor will help get it right for the communities of Angus.	50
CEU- Other Services	120	To fund temporary City Deal posts along with other City Deal project costs.	April 17 to Mar 18	No other funding source available to support City Deal preparatory work	Tay Cities Deal is a top Council priority	120
CEU Ec Dev	30	VOOM Business Investment proposal	April 17 - Sept 17	This money was originally part of a carry forward from 2015/16 of £50k ringfenced for the Business Loan Scotland Fund. When Angus Council decided not to participate in this programme P&R committee approved using part of the carry forward to deliver a new business support programme called VOOM, managed by Virgin Media in partnership with Crowdfunder. Angus Council has been accepted as a partner and the programme was scheduled to commence Jan 2017 however the timescales and management of the new programme looks likely to slip into the new financial year when we will transfer our contribution to Virgin as lead for the programme	As agreed by committee participation in this programme will offer a unique opportunity for Angus businesses and offer best value in terms of offering business investment as well as allowing Angus Council's own grant scheme for business to be withdrawn with the resulting saving.	30
CEU - Ec Dev	10	A series of short promotional films highlighting the variety of things to see and do in Angus will be produced. These films will enhance the Visit Angus destination marketing campaign, which aims to raise the profile of Angus locally, nationally and internationally. The new series of films will be used across a variety of digital channels to help bring to life the range of experiences on offer for visitors to Angus.	Mar 17 - Dec 17	The Visit Angus website will move to a new CMS in June 2017, with improved functionality. There will be an increased focus on driving traffic to the new site and the new films will play a key role in the Visit Angus campaign.	The Visit Angus campaign works will tourism organisations in Angus to highlight the breadth and variety of our tourism offer. A selection of short, impactful films will be used across all digital Visit Angus channels, including website, social media and enewsletters, to improve overall engagement with the campaign and ultimately encourage additional visitors to Angus.	10

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CEU - Ec Dev	15	Match funding for a collaborative East Scotland tourism destination marketing campaign. This will extend the work already undertaken by the LA partners on the key messages and branding of the region in order to raise the profile of the destination and maximise the regional tourism potential driven by the opening of the V&A Dundee. Potential funding sources are VisitScotland Growth Fund and SE Destination Development Fund.	April 17 - March 18	This project is part of the Tay Cities Deal offer however without collaboration funding to support the marketing of the area as a visitor destination the risk is inability to promote a consistent and coordinated campaign. Money is allocated annually for partnership marketing with VisitScotland however it was agreed that this would be allocated for East Scotland activity and match revenue however the bids are not yet open for submission and are likely to roll onto 2017/18	The development of the region as a new visitor destination (Angus, Dundee, Perth & Kinross, north Fife) is a key component of the area's offer to Tay Cities Deal and will support the development of the new enhanced visitor attractions	15
CEU -EcDev	30	SUDs and roads improvements are required for the Road adoption at Orchardbank (Capital spend from revenue)	Jun-17	As part of the Road adoption at Orchardbank Business Park the SUDS on the site needs to be adopted before this can take place. Talks have been ongoing and have progressed to legals. However, unexpectedly Scottish Water have requested that additional works be carried out before they will adopt the SUDS. Without this adoption the road adoption can not progress.	This works is required as part of the promotion of Angus as a destination for Business. Without the adoption this will be a barrier for further development on Orchardbank.	30
CEU - EcDev	32	Brechin Business Park - Unit 5a improvements are required to fit out unit for the occupation of a long term tenant who is relocating from smaller premises and creating their European hub in Brechin.	April/May 2017	Legals are yet to be concluded and works can not be instructed until these are completed.	This work will safeguard jobs and create approx 12 new jobs in the Brechin/Angus area as well as offering the tenant a new fit for purpose base for their European base for medical research.	32
Total >£20k	379					379

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DirectorateChildren & Learning

Business Unit / Service	C/fwd Request £000	Spend Proposal	Spend Profile (estimated timeframe eg.Sept 17-Mar 18)	Reason why this needs to be via carry forward	Benefits of proposal and how this supports delivery of Council's priorities	Approve
Criminal Justice Service	40	Upgrade equipment and vehicles currently used for Unpaid Work Projects	April - October 2017	There a been a delay is reaching agreement with the fleet provider consequently C.Js are still working with vehicles beyond the end of their normal lifespan.	The proposal will provide increased efficiency in the delivery of unpaid work service meeting national and local priorities as set out in the new Community Justice Plan	40
ASN (S&L prev C&YP)	80	Flexible Learning Packages	Apr 17 -Apr 18	New approach to respond to the increasing challenges and complexity of need in schools	Build capacity in meeting needs of children and young people locally who are at risk of exclusion or requiring alternative provision. Supports Gairfec agenda.	80
CJS	70	Part funding Social Worker post within Glen Isla Project	April 17 - March 19	Funding arrangements for CJS have been revised and there is uncertainty around funding for Women Offender's Projects which was previously derived from the Tayside Community Justice Authority.	Angus Council will continue to deliver high quality services (with health and 3rd sector partners) to women offenders in line with the Community Justice Plan	70
Schools and Learning	50	Increase the WiFi provision to increase the density for the new community campuses	April 17 - March 18	Lead in time to arrange the works	This proposal will support the move to 1 to 1 devices for all pupils plus the school and community needs	50
Schools and Learning	120	Cashless Catering (On-line payments)	Phased over 3 financial years	100% Carry Forward into 16/17 committed but part spent - Balance required in 2017/18	As per 15/16 Carry Forward of Projected Underspend committee report	120
Schools and Learning	150	ICT Refreshment Programme	April 17 - March 18	100% Carry Forward into 16/17 committed but part spent - Balance required in 2017/18	As per 15/16 Carry Forward of Projected Underspend committee report	150
Schools and Learning	25	Prototype digital learning environments Enable 5 classrooms in different schools and at different learning stages to be adapted for digital learning.	April 17 - March 18	100% Carry Forward into 16/17 committed but part spent - Balance required in 2017/18	As per 15/16 Carry Forward of Projected Underspend committee report	25
Schools and Learning	160	Cost of updating broadband links to all schools- improvements to broadband in rural schools and communities generally are an agreed priority of the Council.	April 17 - Jun 18	Currently out to tender - Expenditure will take place in 2017/18	As per 15/16 Carry Forward of Projected Underspend committee report	160
Schools and Learning	250	Develop systems for electronic case records management. Four distinct phases: 1 – Work with suppliers of information systems to procure suitable software and hardware (servers etc.); 2 – Develop workflows and tailor system to fit with workflows. 3 – Procure appropriate technology for staff to use (laptops, tablets, etc.). 4 – Create electronic case records for open cases.	17/18 - Year 2 Year 3 18/19 -	Year 2 & Year 3 of major project	As per 15/16 Carry Forward of Projected Underspend committee report	250
Children and Young People - Early Years	75	Setup costs associated with the development and training of partner child minders and the development of service level agreements and quality assurance processes.	April 17 - March 18	Background work has been undertaken - setting up for roll out of 1,140 hours childcare - expenditure will take place in 2017/18	As per 15/16 Carry Forward of Projected Underspend committee report	75

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Children and Young People - Early Years	72	Five to Thrive training for targeted staff.	April 17	Fully committed - training will take in place early in 2017/18	As per 15/16 Carry Forward of Projected Underspend committee report	72
Children and Young People - ASN	80	Adaptations to schools to support flexible learning spaces including multi-sensory areas for children and young people with ASNs	April 17 - March 18	Expenditure will take place in 2017/18	As per 15/16 Carry Forward of Projected Underspend committee report	80
Children and Young People - Children & Families	35	Employ a kinship care worker to develop and implement kinship care support as required by the C&YP Act.	April 17 - March 18	Delay in start date	As per 15/16 Carry Forward of Projected Underspend committee report	35
Children and Young People - Children & Families	35	Purchase of an accessible vehicle to support service delivery for Carsburn Road development for service users with significant disabilities.	April 17 - March 18	Accessible vehicle likely to be purchased in 2017/18	As per 15/16 Carry Forward of Projected Underspend committee report	35
Total >£20k	1,242					1,242

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Directorate

Communities

Business Unit / Service	C/fwd Request £000	Spend Proposal	Spend Profile (estimated timeframe eg.Sept 17-Mar 18)	Reason why this needs to be via carry forward	Benefits of proposal and how this supports delivery of Council's priorities	Approve
RPPS	20	To extend the post of Gypsy Traveller Liaison Officer (GTLO) for a further 12 months. The GTLO role is vital as a link between the local authority and the travellers to encourage good relations between communities and encampments for their duration.	Will be spread equally over the 12 month period	There is no provision for this post in the base budget. The number of unauthorised encampments varies year on year, and so funding this from carry forwards allows an assessment to be made as to whether a permanent position is required.	Unauthorised encampments in Angus can have a huge impact on land and the surrounding communities. The GTLO role has helped to reduce the length of time that most encampments stay in unsuitable areas within Angus. It also provides support to the local settled Gypsy Traveller community. The post also provides a direct link for the travellers to statutory and local services, such as education, health and welfare.	20
RPPS	125	To cover ongoing revenue costs in relation to the Recycling Centre Service Review which was agreed at Communities Committee in May 2016, but has still to be fully implemented.	It is anticipated that most of the agreed changes will be implemented in July 2017, therefore the bulk of the spend will be between April to July 2017.	The full saving was removed from the RPPS budget in 2016, therefore there is no allowance in the 2017/18 budget to cover the additional staff costs during the transitional period.	This will allow all 7 existing Recycling Centres to remain open on the existing hours until the refurbishment works at Arbroath and Montrose Centres are complete, as per committee report 209/16	125
Services to Communities	30	Carry forward would be added to Angus Alive management fee in order to fund additional Library Information Advisors for a period of 3 months. This uplift to the AA management fee was agreed as part of the 2017/18 revenue budget process.	Will be split equally over 4 quarters, as per usual management fee payment arrangements to Angus Alive.	The Services to Communities revenue budget has been pared right back following the transfer of operations to Angus Alive, offering little flexibility should unexpected costs arise on the areas that are retained by Angus Council. Making this agreed payment via carry forward will provide a small amount of leeway on the S2C side in this regard.	Angus Alive provide the library and ACCESS services on behalf of Angus Council, supporting the implementation of previously agreed Council priorities of leisure trust, channel shift and office rationalisation. There are a number of issues with the current staffing structure of the integrated library / ACCESS facilities and this will provide Angus Alive with a degree of flexibility whilst revised work patterns, adjustments to opening hours, etc. bed in.	30
Technical & Property Services	115	Agile implementation (using 15/16 cry fwd from Property)	April 17- Nov 17	Cry Fwd agreed in 15/16 but postponed until move to AH	Supports agile working	115
Technical & Property Services	76	Arbroath harbour dredging (using 15/16 cry fwd from Roads)	June – Aug 2017	Cry Fwd agreed in 15/16 and noting spend profile for dredging varies year on year (not an uniform base budget), previous cry fwd makes provision for service in next year	Critical for ongoing functionality of harbour - Our natural and build environment is protected and enjoyed	76
Technical & Property Services	20	Signage in response to Charrettes (using 15/16 cry fwd from T&PS)	April 17- Sept17	Cry Fwd agreed in 15/16 but only partial spent due to limited community involvement	Our communities are developed in a sustainable manner	20
Technical & Property Services	70	Property repairs priorities (from property revenue underspends in 16/17)	April 17- Sept17	Use of current forecast u/s in T&PS	Our communities are safe and secure	70

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Technical & Property Services - Other Services	34	Undertake programme of production of Energy Performance Certificates' and their publication. The production of EPC's is a statutory requirement and must be carried out every 10 years. The main programme of EPC renewals are due to commence in 17/18. This programme will run until 2026/27 and will require a total investment of approximately £210,000. Once the EPC's are in place further budget bids will be required in order to carry out the recommended actions contained in the EPC's to meet the latest energy saving legislation.	£34k is 17/18 element only	No other funding available	legal requirement	34
Communities	20	Appoint two Digital Creative Modern Apprentices to support the development of digital practices in work with communities	July 17 - July 19	The opportunity to appoint the apprentices as part of a national programme led by Young Scot is not available again until mid 2017; it was not possible to appoint in to the run that began in 2016	The apprentices will enable the service, and the Council more generally, to embrace digital technology in its work with the community. It will help with staff upskilling and the development/expansion of digital practices leading to broader and more effective engagement. It will also create two job opportunities for young adults.	20
Communities	20	complete delivery of a rural charrette	April - June 2017	It has not been possible to complete delivery of the charrette, due to the pre-election period and availability of contractors	the planned charrette will contribute directly to Locality planning for Carnoustie, Monifieth and Sidlaw and develop the Council's understanding of how this type of engagement can be delivered on a polycentric basis.	20
Communities	20	charrette quick wins	April 17 - March 18	a charrette has been carried out and now reported in Kirriemuir and a further charrette is taking place in Muirhead, Birkhill and Liff between March and May 2017. The funding will allow for early implementation of proposals arising from the charrette and contribute to implementation	The quick wins will enable the Council to advance work in relation to the development of places and the CP outcome Communities that are Safe and Strong	20
Total >£20k	550					550

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DirectorateResources

Business Unit / Service	C/fwd Request £000	Spend Proposal	Spend Profile (estimated timeframe eg.Sept 17-Mar 18)	Reason why this needs to be via carry forward	Benefits of proposal and how this supports delivery of Council's priorities	Approve
CI&F (Finance)	92	To meet the cost of ER/VR in respect of a deleted post.	Mar-18	Approved as part of the Corporate Improvement Team transfer to Children & Learning		92
Ci & F (Revenues & Benefits)	44	Renewal for 3 years of risk based verification software	Apr-17	Current contract will expire	This software is fundamental as to how we carry out our core business & is key to performance levels.	44
Ci & F (Revenues & Benefits)	50	Corporate Debt software system	Dec-17	Project did not progress 2016 due to IT resource not being available	Will assist in collecting additional incomes, will improve customer service by providing one view of all debts, improved recovery processes.	50
LDS - Other Services - Records Management	25	Funding for Records Management Training	Apr 17- Dec 17	No permanent funding in place for Records Management.	To allow for the full implementation of the Council' Records Management strategy. Records Management is key to the Council's agile working strategy.	25
LDS - Other Services - Elections	250	Funding required to cover the cost of the 2017 local government elections	Apr 17 - June 17	No permanent finding in place to cover the cost of delivering local government elections	Statutory duty to deliver local government elections	250
LDS - Other Services - Records Management	250	Purchase of records management system for Council. A system specification is currently being drawn up by Head of Legal & Democratic Services before going out to formal tender. A ceiling of £250,000 will be placed on cost of system with tender documents.	Apr 17 to Mar 18	Essential requirement for information governance and to enable efficiencies to be generated in our records management		250
Organisational Change - HR	28	Clerical Assistant, LG2 (2)	Apr 17 - Mar 18	Continued funding required to complete the culling and amalgamation of personal files currently held in Staffing and Payroll in preparation for scanning to electronic storage	Supports move to digital processes; creates space to support agile working strategy and estates review.	28
Organisational Change - HR	30	Scanning and digitisation of employee personal files	Apr 17 - Mar 19	Not budgeted for	Supports move to digital processes; creates space to support agile working strategy and estates review.	30
Organisational Change - OD	53	Programme of skills development activity to support the digital skills strategy. Developing our leaders – Leading in a digital world - Building a digital culture, planning and managing the development of digital services in a culture of ambition and empowerment Developing our workforce – enhancing digital skills £35k Equipping our employees to be able to use the tools and technologies required to deliver our services Understanding the value of data and information Using data to shape services The power of social media as a corporate tool and a customer tool	Sept 17 - Oct 18	External support required to deliver these programmes, cannot be met from existing budget	A programme of skills development activity is required to enable delivery of the Angus Digital Strategy 2015 - 2018	53
Total >£20k	822					822