

ANGUS COUNCIL

MINUTE of MEETING of the **KIRRIEMUIR CONSERVATION AREA REGENERATION SCHEME (CARS) STEERING GROUP** held in the Lesser Hall, Kirriemuir on Tuesday 13 January 2015 at 9.15 am.

Present: Councillors IAIN GAUL, JEANETTE GAUL and RONNIE PROCTOR MBE.

Non Councillor Members of the Group: DEREK MARSHALL and CATHY STEPHENSON.

Officers in Attendance: KIRSTY MACARI (Senior Planning Officer - Environment and Development Plan (EDP)), KAREN WEST (CARS Project Officer) and LAURA STEWART (Committee Assistant).

1. CHAIR OF THE MEETING

In accordance with the constitution of the Steering Group, the chair rotating between elected members, Councillor Ronnie Proctor chaired the meeting.

2. APOLOGIES

An apology for absence was intimated on behalf of Paul Fretwell (Non Councillor Member of the Group).

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Steering Group of 16 December 2014 was submitted and approved as a correct record.

5. MATTERS ARISING

With reference to Article 5 of the minute of previous meeting, Kirsty Macari, Senior Planning Officer, advised members of the Steering Group that, due to the festive period, it has not been possible to meet with the occupier of the Ironmongers but it was envisaged that Karen West, Project Officer and Ian Cochrane, Head of Technical and Property Services would meet with the proprietor as soon as possible and an update would be provided in due course.

6. CARS PROJECT OFFICER'S REPORT

With reference to Article 6 of the minute of previous meeting, there was submitted a Report by the CARS Project Officer summarising progress in relation to the following priority projects:-

- **1-3 Roods**

The Project Officer advised the Steering Group that the revised grant offer which was approved by the Group in December had been sent to the applicants but to-date, the signed contract had not been returned to the Legal Services section.

- **Warehouse/Store, Ogilvy's Close**

The Project Officer advised the Steering Group that the selling agent had indicated that the sale of the property was now due to conclude on Thursday 15 January 2015.

- **Former Airlie Arms, St Malcolm's Wynd**

The Steering Group noted that no further progress has been made.

- **Small Grants Scheme**

It was noted that one new grant application had been submitted for consideration at this meeting.

- **Public Realm Works**

The Steering Group noted that, with regards to the proposed enhancements to the Square, Mike Loftus, Landscape Services Officer, had been in contact with both the primary and secondary school art teachers regarding the involvement of their students with this project.

It was noted that an estimated cost and projected time line for the Town Square enhancement had also been prepared and it was anticipated that the cost of undertaking the works was likely to be in the region £86,000 - £87,000 with a design fee of £13,000, bringing the total cost of the project to within the £100,000 budget. In terms of timescale, it was anticipated that all works would be completed by late Autumn 2015.

7. CARS GRANT APPLICATION

There was submitted a Report by the Project Officer indicating that one grant application had been received, namely:-

- **Thrums Hotel, Bank Street, Kirriemuir**

The description of the grant eligible works included loosening the existing sashes, replacing sash cords, fitting draft proof brushes, re-puttying around the glazing and replacing timber at the parting beads and cills.

The total amount of grant eligible works amounted to £1,937 with the grant award at 85% giving a grant of £1,646.

The Steering Group agreed to approve the grant application based on the grant eligible works, subject to conditions as detailed in the Report.

8. DATE OF NEXT MEETING

The Steering Group noted that the next meeting would be held on Tuesday 24 February 2015 at 9.15 am in the Lesser Hall, Kirriemuir.

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