

ANGUS COUNCIL

MINUTE of MEETING of the **KIRRIEMUIR CONSERVATION AREA REGENERATION SCHEME (CARS) STEERING GROUP** held in the Board Room, Kirriemuir Community Hub, Bank Street, Kirriemuir on Tuesday 26 April 2016 at 9.00 am.

Present: Councillors IAIN GAUL, JEANETTE GAUL and RONNIE PROCTOR MBE.

Non Councillor Members of the Group: CRAIG CHALMERS, PAUL FRETWELL and DEREK MARSHALL.

Officers in Attendance: KAREN WEST (CARS Project Officer), KIRSTY MACARI (Senior Planning Officer – Environment and Development Plan) and LAURA STEWART, Committee Assistant

1. CHAIR OF THE MEETING

In accordance with the constitution of the Steering Group, the chair rotating between elected members, Councillor Jeanette Gaul chaired the meeting.

2. APOLOGIES

An apology for absence was intimated on behalf of Jennifer Anderson, (Communities Officer).

3. DECLARATION OF INTEREST

Paul Fretwell, Non Councillor Member, declared a interest in item 5 as the applicant had been a previous client of his. He indicated that, as he had had no involvement with this current application, he would take part in any discussion and voting.

Councillor Ronnie Proctor declared an interest in item 6 as he had provided an update at a meeting of the Kirriemuir Heritage Trust. He indicated that, as this had been a general discussion, he would take part in any discussion and voting.

4. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Steering Group of 22 March 2016 was submitted and approved as a correct record with the following amendment:-

With reference to Article 5(iii)(i) of the minute of previous meeting, the wording be amended from "A number of members" to "All members".

5. CARS SMALL GRANT SCHEME

There was submitted a Report by the Project Officer indicating that one grant application had been received:-

41 High Street, Kirriemuir

The description of the grant eligible works included stonework repairs, brushing back eroded sandstone, raking out joints, removing mortar and repointing in lime, indenting new coping stone and window lintels, rationalising and repairing the cast iron rainwater goods and removing pipework and other fixtures on both side and rear public elevations of the building.

The total amount of grant eligible works amounted to £30,099, with a grant award at 85% giving a grant of £25,584.

Following discussion, and having noted that the maximum grant which could be awarded for this application was £20,000 the Steering Group agreed to approve the grant application based on the grant eligible works, subject to the conditions as detailed in the Report.

6. CARS PROJECT OFFICER'S REPORT

With reference to Article 5 of the minute of previous meeting, there was submitted a Report by the CARS Project Officer summarising progress in relation to the following:-

(i) Priority Projects

1-7 Roods

The Steering Group noted that grant aided works were essentially complete. The total grant monies paid to date amounted to £83,754 out of a total grant award of £93,060 leaving the remaining 10% to be paid out after the defects liability period had expired.

Warehouse/Store, Ogilvy's Close

The Project Officer indicated that the contractors had left the Warehouse/Hooks development site due to a contractual dispute with the owner/developer, however she advised that no grant eligible works had been carried out on the Warehouse building.

(ii) Small Grants Scheme – Grant Update

The Project Officer advised that grant aided repair works had been completed at a number of properties. She indicated that work was yet to commence on a number of grant aided projects, the progress of which was being monitored by the Project Officer and that work should be completed and claimed for by 31 March 2017.

Following discussion the Steering Group agreed that an updated Report on the status of all outstanding small grants should be submitted to the next meeting of the Group for consideration.

(iii) Public Realm Works

The Steering Group noted that the enhancement works at the Square were largely complete with only the last few elements of the project to be carried out such as the replacement paving around the bus-stop and along Bank Street and the installation of the tree-guard.

(iv) Training Update

The Project Officer advised that the second seminar/workshop in the training programme had taken place on Tuesday 12 April. She indicated that both this and the previous seminar had been well attended by building professionals and homeowners with interesting speakers. Feedback from all delegates on the day being very positive.

7. DATE OF NEXT MEETING

The Steering Group noted that the next meeting was scheduled to be held on Tuesday 24 May 2016 at 9.15 am in the Board Room, Kirriemuir Community Hub, Kirriemuir.