

**ANGUS LICENSING BOARD – 31 MARCH 2016**

**APPLICATION FOR AN OCCASIONAL LICENCE**

**REPORT BY SHEONA C HUNTER CLERK TO THE BOARD**

**ABSTRACT**

The purpose of this report is to present an application for an occasional licence under the Licensing (Scotland) Act 2005 which requires to be determined by the Board.

**1. RECOMMENDATIONS**

It is recommended that the Board consider and determine this Application in terms of one of the following options:-

- (i) to grant the application, subject to the Mandatory Conditions and any other discretionary or local conditions which the Board may wish to impose; or
- (ii) to refuse the application on one or more of the grounds referred to in Paragraph 3.

**2. BACKGROUND**

The Board has received an application(s) in respect of an occasional licence under the Licensing (Scotland) Act 2005 which require to be determined by the Board. The matters referred to in this report are not subject to delegation and must be determined by the Licensing Board.

**3. LEGAL IMPLICATIONS**

The Board must consider whether any of the grounds for refusal applies and—

- (a) if none of them applies, the Board must grant the application;
- (b) if any of them applies, the Board must refuse the application.

The grounds for refusal are—

- (a) that the premises to which the application relates are excluded premises,
- (b) that the application must be refused under section 64(2) (if application is granted it would allow alcohol to be sold in the premises for a continuous period of 24 hours) or 65(3) (Licensed hours – off-sales.
- (c) that the Licensing Board considers the granting of the application would be inconsistent with one or more of the licensing objectives,
- (d) that, having regard to—
  - (i) the nature of the activities proposed to be carried on in the premises to which the application relates,
  - (ii) the location, character and condition of the premises, and
  - (iii) the persons likely to frequent the premises, the Board considers that the premises are unsuitable for use for the sale of alcohol. In considering, for the purposes of the ground for refusal specified in subsection (c), whether the granting of the application would be inconsistent with the crime prevention objective, the Licensing Board must, in particular, take into account any notice given by the appropriate chief constable under section 57(2).

In determining any application which is to be determined in accordance with paragraph 3, the Board must take into account any report from a Licensing Standards Officer under section 57(3).

**4. INFORMATION**

The Licensing Standards Officer has raised a report as detailed in the attached **Appendix/Appendices**.

**5. FINANCIAL IMPLICATIONS**

There are no financial implications arising from this report.

**6. HUMAN RIGHTS IMPLICATIONS**

In dealing with the matters set out in this report the Board will have regard to any human rights issues to the applicant/applicants.

**7. CONSULTATION**

The Divisional Commander, Tayside Division of Police Scotland has been consulted in the preparation of this Report.

**8. NOTIFICATION**

The applicant(s) and the persons submitting representations have been notified of the terms of this report. They have also been advised of their entitlement to attend the Board should they wish.

**REPORT AUTHOR:** Nannette Page, Senior Solicitor

**E-MAIL:** LEGDEM@angus.gov.uk

**Licensing Standards Officer's Report - Occasional Licence Application - Enclosed area at Panmure Estate, Carnoustie****Applicant Details**

<i>Applicant:</i>	Stuart Hutton
<i>Applying as:</i>	Personal Licence Holder
<i>Premises or area to be licenced:</i>	Enclosed Area at Panmure Estate
<i>Date(s) required:</i>	Thursday 9 <sup>th</sup> , Friday 10 <sup>th</sup> & Saturday 11 <sup>th</sup> June 2016
<i>Times required:</i>	Thursday 9 <sup>th</sup> June 17.00 – Midnight ( <b>amended from original end time of 01.00 at applicant/organisers request</b> )  Friday 10 <sup>th</sup> & Saturday 11 <sup>th</sup> June 12.00 – 00.45 ( <b>amended from original end time of 01.00 with the agreement of applicant/organisers</b> )
<i>On/off-sales:</i>	On-sales
<i>Children &amp; Young People Access:</i>	No. Over 18s only.

**Address or Location of Premises**

Enclosed area at Panmure Estate, Carnoustie, plan provided

**Reason for Occasional**

Outdoor Music Festival

**LSO Comments**

Jigsaw Events and Management Limited in conjunction with Red Pepper Events are staging an outdoor music festival at Panmure Estate, Carnoustie. This is an all ticketed event with an anticipated maximum attendance of 15,000.

An occasional licence application has been received from Stuart Hutton, who is a personal licence holder. The occasional licence is for an enclosed arena area at Panmure Estate. All campsites are outwith the licensed area. **The site plan and arena layout plan are attached.**

The dates requested are 9<sup>th</sup>, 10<sup>th</sup> & 11<sup>th</sup> June 2016; the licensed hours requested are: - 9<sup>th</sup> June 17.00 – Midnight 10<sup>th</sup> & 11<sup>th</sup> June 12.00 – 00.45. The applicant/organisers have agreed to reduce the licensed hours on the Friday and Saturday evenings to close the bars before the end of performances to assist with a controlled, staged shutdown and clearance of the arena.

The Bottle Bar (Bar 1 on arena layout plan) and surrounding area are scheduled to open from 17.00 - Midnight on Thursday 9<sup>th</sup> June to provide entertainment for those accommodated within the campsites. There will be no access to the remainder of the main arena during this time.

The main arena is scheduled to open at 12.00 on Friday 10<sup>th</sup> & Saturday 11<sup>th</sup> June 2016 with music scheduled to be provided until 01.00. Security staff will carry out a sweep to clear the main arena after the music has ceased.

During a planning meeting with licensing staff, the event organisers indicated that there would be 150 - 200 SIA stewards employed during the event.

The applicant and organisers have been extremely cooperative and have complied with my requests for further information. They have submitted an Alcohol Management Plan and confirmed the following:-

There will be 5 bars within the main arena as identified within the alcohol management plan:

Main Bar 1 (Bar 2 on arena layout plan)  
Main Bar 2 (Bar 3 on arena layout plan)  
Bottle Bar (Bar 1 on arena layout plan)  
Cocktail Bar  
VIP Bar

All bars will have lane-style queuing systems managed by SIA badged stewards. The 2 Main Bars and Bottle Bar will be open air whilst the Cocktail and VIP bars will be contained within Tents/Marquees; the capacity of the Cocktail Bar will be 350, the capacity of the VIP has still to be incorporated into the organisers' Alcohol Management Plan; SIA badged stewards will manage numbers within each marquee using a 'clicker' system.

The applicant will supervise all bars within the arena and will have a Personal Licence Holder located at each bar at all times. All bar staff will receive a minimum of 2 hours training to the standard provided for in the Licensing (Scotland) Act 2005 Schedule 3 Paragraph 6 and a record of that training kept on site. All bar staff and security personnel will be briefed on acceptable forms of ID.

A Challenge-25 policy will be implemented at the entrance to the event, at the queue for the bars and at the point of sale. To avoid cash security issues, no cash will be taken over the bars, tokens for alcoholic drinks will be sold from ticket booths. Challenge-25 will also take place at these booths. Soft drinks will be available from food and drink vendors and free drinking water will be available around the venue; from bars and drinking boards in the main arena and campsite.

There will be no glass on site; all drinks will be decanted into plastic containers at the point of sale.

SIA badged stewards will carry out bag checks at the entrance to the arena to ensure alcohol is not brought into the licensed area. SIA badged stewards will also ensure no alcohol is removed from the licensed area.

Each bar will clearly display its opening times and, at the request of Police Scotland, will also display the contact details for the bar manager.

Security will be within the area 24 hours a day.

**A copy of the Event Alcohol Management Plan is attached.**

A public entertainment licence application has been lodged with Angus Council for this event and meetings have taken place between Angus Council's Safe Events Planning Team and the organisers.

If the Board are minded to grant the application I would recommend the following conditions are attached:-

- Occasional licence to be operated in accordance with the Festival of House Alcohol Management Plan.
- Sufficient SIA badged stewards and event staff to be employed to the satisfaction of the Festival Director and Police Scotland.
- All bar staff to be briefed prior to commencing each shift on any conditions or requirements of their role and any changes to event conditions that may have occurred.
- Bar staff, SIA badged stewards and event staff to be briefed on event command and control structures.
- All SIA badged stewards and event staff to be briefed on layout of site, how to direct patrons and about their own role.
- Challenge 25 signage to be clearly displayed at token sales point and all bar areas.
- Clear signage to be displayed throughout the licensed area to direct patrons.
- Sufficient SIA badged stewards and event staff to be deployed at all times at bar areas to assist bar management in the control of patrons to the satisfaction of the Festival Director.
- SIA badged stewards and event staff to control flow of patrons between music venues and/or bar areas to the satisfaction of Festival Director.
- Bag searches to take place at the entrance to the area to prevent any glass or drugs being introduced to licensed area.

- Sufficient number of female members of staff to be deployed to search female patrons.
- SIA badged stewards and event staff to deal appropriately with criminal or anti-social behaviour.
- Numbers within marquees to be managed at all times. Capacities are never to be exceeded.

### Reasons for referring application to Licensing Board

I would ask the Licensing Board to consider this application for the following reasons:

Emergency Planning have yet to receive the final plans for the event and, until they are received, I cannot give an informed opinion on whether the plans are fit for purpose.

Although the organisers have indicated that there will be in excess of 150 SIA Badged Stewards employed at the event, at the time of finalising this report, the organisers' Crowd Management Plan was still in draft form with no definitive numbers and no indication of how security and stewarding staff will be deployed.

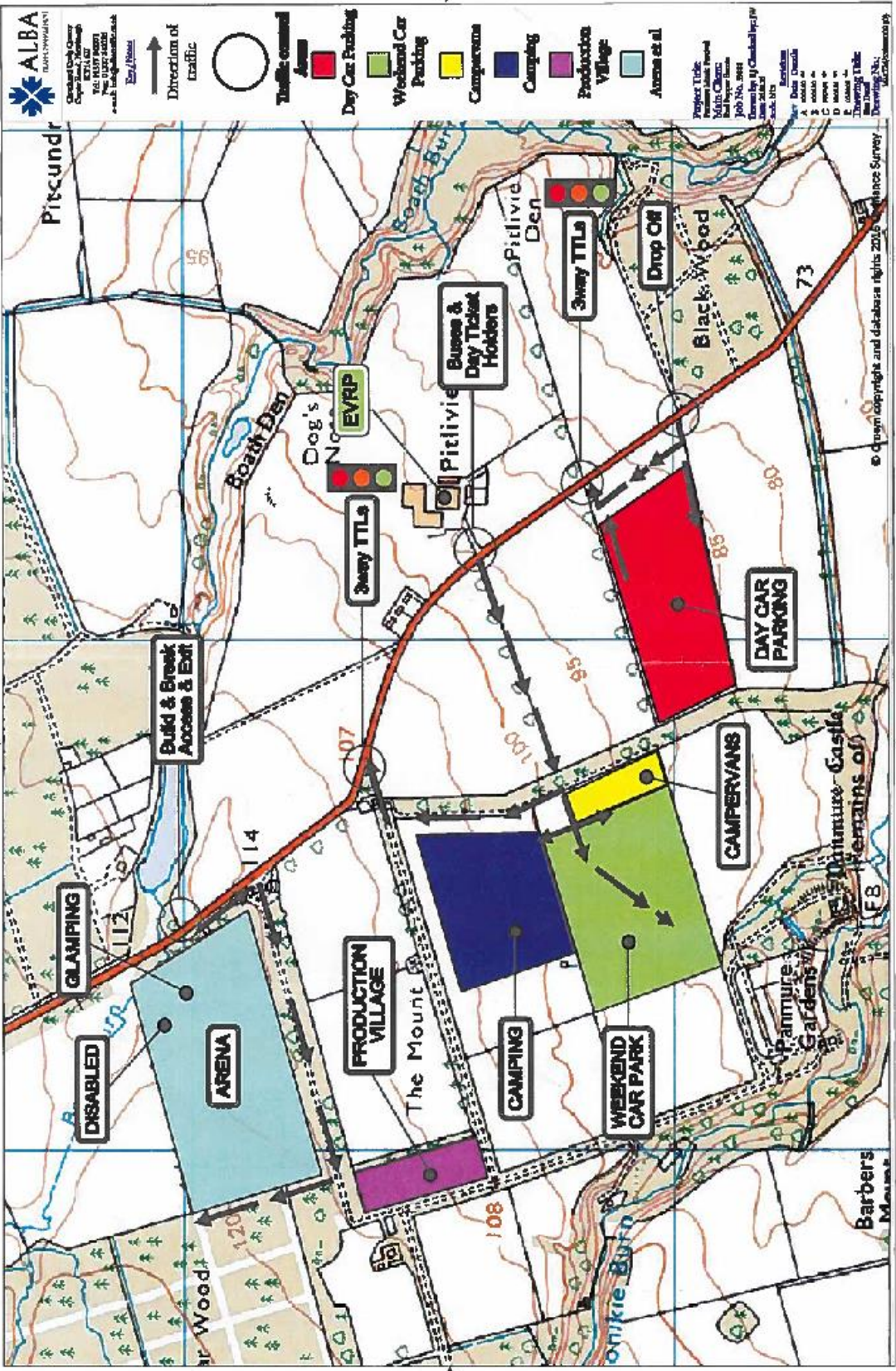
I would ask the Board to consider how the applicant/organisers are going to address the licensing objectives of prevention of crime and disorder, preventing public nuisance, including noise, securing public safety and protecting and improving public health.

I would also ask the Board, should they move to grant this request, to make the event Alcohol Management Plan, detailed in **Appendix 2**, a condition of the licence in support of the licensing objectives.

### Recommended Conditions for Occasional Licence:

Conditions of licence:

- Occasional licence to be operated in accordance with the Festival of House Alcohol Management Plan.
- Sufficient SIA badged stewards and event staff to be employed to the satisfaction of the Festival Director and Police Scotland.
- All bar staff to be briefed prior to commencing each shift on any conditions or requirements of their role and any changes to event conditions that may have occurred.
- Bar staff, SIA badged stewards and event staff to be briefed on event command and control structures.
- All SIA badged stewards and event staff to be briefed on layout of site, how to direct patrons and about their own role.
- Challenge 25 signage to be clearly displayed at token sales point and all bar areas.
- Clear signage to be displayed throughout the licensed area to direct patrons.
- Sufficient SIA badged stewards and event staff to be deployed at all times at bar areas to assist bar management in the control of patrons to the satisfaction of the Festival Director.
- SIA badged stewards and event staff to control flow of patrons between music venues and/or bar areas to the satisfaction of Festival Director.
- Bag searches to take place at the entrance to the area to prevent any glass or drugs being introduced to licensed area.
- Sufficient number of female members of staff to be deployed to search female patrons.
- SIA badged stewards and event staff to deal appropriately with criminal or anti-social behaviour.
- Numbers within marquee to be managed at all times. Capacities' are never to be exceeded.

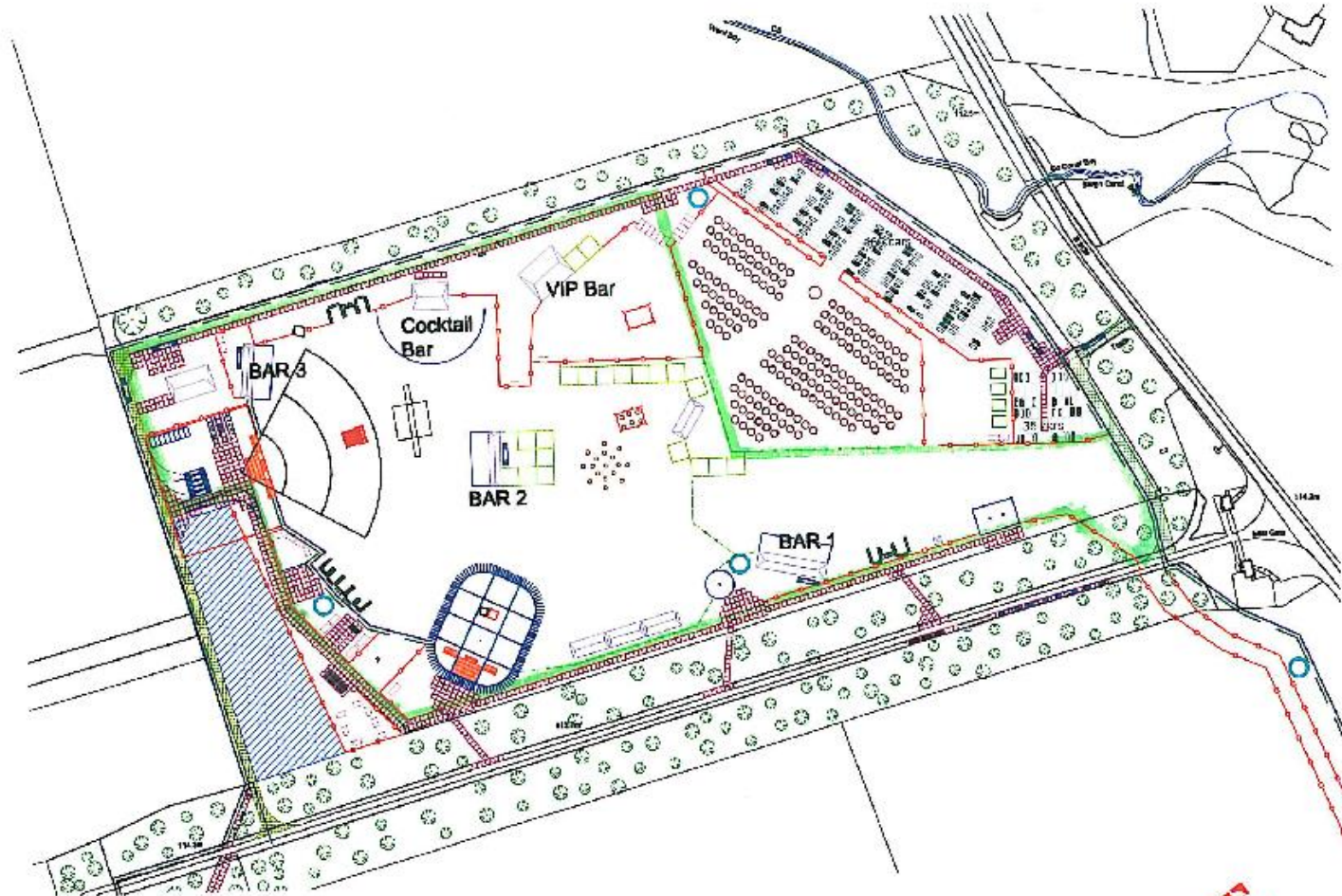


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Do not scale from this drawing  
 All dimensions to be checked on site  
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GREEN LINE DENOTES EXTENT OF LICENSED AREA

Proposed Main Arena Plan @ 1:2500



**LICENSE**

Revision \_\_\_\_\_ Date 00-00-00



Client Jigsaw Events and Management Ltd			
Project Angus Music Festival			
Title Proposed Main Arena Site Plan			
Branch Perth		Telephone 01738 821 121	
Drawn KUL	Date 18/02/10	Dwg Size A3	Checked K.J.L.
Job No. J7116	Scale 1:2500	Public Domain Approved Contract	
Dwg No. L08K014	Rev		





Items **highlighted** are to be confirmed or require further action, clarification or discussion with the relevant team/agency/service/authority/multi agency steering or sub group.

### **ALCOHOL MANAGEMENT PLAN**

#### **Overview:**

The aim of this alcohol management plan is to assist in ensuring compliance with the Licensing (Scotland) Act 2005 and the 5 licensing objectives:

- Preventing crime and disorder
- Preventing public nuisance
- Securing public safety
- Protecting and improving public health
- Protecting children from harm

This will be achieved by ensuring that alcohol is sold safely and responsibly during the period of **Festival of House, Panmure Estate during Thursday 9<sup>th</sup>, Friday 10<sup>th</sup> & Saturday 11<sup>th</sup> June 2016.**

Tokens that can be exchanged for alcoholic drinks will be sold from a ticket booth within the event site.

Soft drinks will be available for sale separately from concessions located throughout the event.

Free drinking water will be available from points throughout the event site including points within the main arena, main campsite and the disabled/glamping campsites.

A mix of open air and tented bars are planned for different areas within the Festival of House site to accommodate a wide range of tastes including wines, beers, spirits, cocktails and soft drinks.

#### **Outline of bars:**

	Style	Location	Capacity	Open	Close
Main Bar 1	Open air	Main arena	TBC	12.00	00.45
Main Bar 2	Open air	Main arena	TBC	12.00	00.45
Bottle Bar (Thursday)	Open air	Main arena	TBC	17.00	00.00
Bottle Bar (Fri & Sat)	Open air	Main arena	TBC	12.00	00.45
Cocktail Bar	Tent	Main arena	350	12.00	00.45
VIP Bar	Tent	VIP area	TBC	12.00	00.45

Bar locations shall be identified on the site plans submitted with the relevant licenses.

#### **Opening / Closing Times:**

Thursday 17.00 – 00.00 **(subject to license)**

A small area of the main arena will be opened on Thursday for the entertainment of campers only. This area will provide entertainment and alcohol will be served from the Bottle Bar (to include bottled beers, etc., spirits, wine, etc.). Last orders will be called 30 minutes before the closure of the entertainment area and the bar will close 15 minutes before the entertainment area to assist with a controlled, staged shutdown and clearance of the area. Clearance of the arena will be carried out by security personnel as outlined in the Crowd Control / Security Plan (see list of appendices).

Friday & Saturday 12.00 – 00.45 **(subject to license)**

Last orders at all bars will be called 30 minutes before the closure of the main arena and all bars will close 15 minutes before the main arena to assist with a controlled, staged shutdown and clearance of the arena.

#### **Plastics / PET, Sealed Containers:**

No beverage shall be sold or supplied in any glass container and no person shall be permitted to bring glass containers onto the licensed site. All alcohol will be served in/decanted into plastic.

No alcohol shall be sold or supplied in a sealed container for consumption off the licensed site.

**Campsites:**

Alcohol in plastic containers and cans will be permitted into the campsites for personal consumption. No alcohol may be taken from the campsites into the main arena. No alcohol may be taken from the main arena into the campsites.

**Bar Staff / License Holders:**

The License Holder will ensure that sufficient staff is on duty throughout the event to operate the bar and to supervise licensed areas

The relevant license holders shall be present on the licensed site whenever the sale of alcohol is taking place.

A personal license holder will supervise all bar sales at each bar location. A notice will be displayed at each bar with the bar manager's details, their contact number and the opening hours for the bar.

The occasional license holder and sufficient responsible persons are to be present throughout the event to ensure compliance with the Licensing (Scotland) Act 2005

All staff engaged in the sale of alcohol shall be aged at least 18 years and the license holder shall provide all mandatory training or instructions (minimum 2 hours as per Premises Licence regulations) to all staff engaged in the sale of alcohol. A written record shall be made of the delivery of such training or instruction and will be available for inspection at the on site filing facility by any relevant authorities.

**Welfare & Medical:**

Festival of House will provide a welfare zone, a medical facility and multiple first aid points throughout the arena and campsites. Welfare will assist in providing a 'safe place' for those under the influence of alcohol who require a calm environment with first aid on hand. Medical and First Aid will coordinate any medical treatment required.

Alcohol Awareness Stewards will be deployed around the site with a focus on looking for festival goers displaying early signs of distress due to over consumption and will liaise with first aid, welfare and medical teams as required.

**Over 18s Only, Challenge 25 & Statutory Notices:**

All statutory notices will be prominently displayed at all outlets for the sale of alcohol including posters to the effect that a 'Challenge 25' policy is in place.

The license holder will comply with the mandatory conditions application to all occasional licenses and any local conditions expected by the Licensing Board. See Annex A.

Festival of House is an over 18 event. Proof of age ID checks will be in operation from the main entry and ticketing gates. In addition, proof of ID checks will be in operation at the entry to each outlet selling alcohol and at the point of purchase

The 'Challenge 25' policy will be adopted, so that alcohol shall not be sold to anyone appearing to be under the age of 25 unless that person provides satisfactory documentary proof that he/she is over the age of 18. Suitable ID to include passport, driving license, military ID and XXX.

**Security, SIA & Crowd/Queue Control:**

Experienced and approved security personnel implementing proven search techniques and methods will be operating at the main gate/ticket points and at the entry point to/from the campsites to prevent alcohol being taken into unauthorised/unlicensed areas. No person shall be permitted to bring any alcoholic drink into the licensed site/arena (excluding campsites) and security personnel will employ recognised search techniques at the entry gates.

Members of the public are forbidden access behind the event bars at all times

Experienced and well trained security personnel with appropriate licenses will be provided to, amongst other duties, control and restrict the supply of alcohol to anyone not meeting the criteria of Challenge 25; ensure that persons deemed intoxicated are not admitted into the queuing system; manage the queuing system and the flow of people to the bar serving counter.

The licensed area/arena will be clearly defined by suitable fencing (in this instance a combinations of Heras and Steel Shield fencing).

Low-level crowd control/pedestrian barrier will be utilised to control entry into and exit from all bar areas in a one-way system. SIA accredited security personnel will be positioned at/within all bars to: - control the number of customers entering the queuing system; monitor customer activity within the area; ensure that no drunk persons enter the queuing system; enforce the Challenge 25 criteria; assist in ensuring compliance with the licensing objectives.

Security personnel will clear the arena in a sweep with a line of personnel starting at the main stage and working towards the exits and encompassing checks on all publicly accessible areas (toilets, catering areas, bar areas, etc.).

Alcohol Awareness Stewards will be deployed around the site with a focus on looking for festival goers displaying early signs of distress due to over consumption and will liaise with first aid, welfare and medical teams as required.

Numbers and positions of security personnel at each location are outlined in the Crowd Management/Security Plan (see list of appendices).

**National mandatory licence conditions:-**  
(introduced by section 60(1) )

**1. Interpretation**

In this schedule, “the premises” means, in relation to any occasional licence, the premises specified in the licence.

**2. Compliance with licence**

(a) Alcohol may be sold on the premises only in accordance with the terms of the licence.

(b) Nothing in sub-paragraph (1) is to be read as preventing or restricting the doing of anything referred to in section 63(2).

(c) Any other activity to be carried on in the premises may be carried on only in accordance with the description of the activity contained in the licence.

**3. Authorisation of sales of alcohol**

(a) The condition specified in sub-paragraph (2) applies only to an occasional licence issued to the holder of a premises licence or personal licence.

(b) Every sale of alcohol made on the premises to which the licence relates must be authorised (whether generally or specifically) by the holder of a personal licence.

**4. Voluntary organisations**

(a) The condition specified in sub-paragraph (2) applies only to an occasional licence issued to a representative of a voluntary organisation.

(b) Alcohol may be sold on the premises only at an event-taking place on the premises in connection with the voluntary organisation’s activities.

**5. Pricing of alcohol**

Where the price at which any alcohol sold on the premises is varied

(a) the variation (referred to in this paragraph as “the earlier price variation”) may be brought into effect only at the beginning of a period of licensed hours, and

(b) no further variation of the price at which that or any other alcohol is sold on the premises may be brought into effect before the expiry of the period of 72 hours beginning with the coming into effect of the earlier price variation.

**6. Irresponsible drinks promotions**

(1) An irresponsible drinks promotion must not be carried on in or in connection with the premises.

(2) Subject to sub-paragraph (3), a drinks promotion is irresponsible if it:-

- (a) relates specifically to an alcoholic drink likely to appeal largely to persons under the age of 18,
- (b) involves the supply of an alcoholic drink free of charge or at a reduced price on the purchase of one or more drinks (whether or not alcoholic drinks),
- (c) involves the supply free of charge or at a reduced price of one or more extra measures of an alcoholic drink on the purchase of one or more measures of the drink,
- (d) involves the supply of unlimited amounts of alcohol for a fixed charge (including any charge for entry to the premises),
- (e) encourages, or seeks to encourage, a person to buy or consume a larger measure of alcohol than the person had otherwise intended to buy or consume,



- (f) is based on the strength of any alcohol,
- (g) rewards or encourages, or seeks to reward or encourage, drinking alcohol quickly; or
- (h) offers alcohol as a reward or prize, unless the alcohol is in a sealed container and consumed off the premises.

(3) Paragraphs (b) to (d) of sub-paragraph (2) apply only to a drinks promotion carried on in relation to alcohol sold for consumption on the premises.

(4) The Scottish Ministers may by regulations modify sub-paragraph (2) or (3) so as to—

- (a) add further descriptions of drinks promotions,
- (b) modify any of the descriptions of drinks promotions for the time being listed in it, or
- (c) extend or restrict the application of any of those descriptions of drinks promotions.

(5) In this paragraph, “drinks promotion” means, in relation to any premises, any activity which promotes, or seeks to promote, the buying or consumption of any alcohol on the premises.

## **7. Provision of non-alcoholic drinks**

(a) The conditions specified in this paragraph apply only to the extent that the occasional licence authorises the sale of alcohol for consumption on the premises.

(b) Tap water fit for drinking must be provided free of charge on request.

(c) Other non-alcoholic drinks must be available for purchase at a reasonable price.  
Additional licence conditions imposed by the Licensing Board

## **8. Age Verification Process**

(a) There must be an age verification policy in relation to the sale of alcohol on the premises;

(b) An “age verification policy” is a policy that steps re to be taken to establish the age of a person attempting to buy alcohol on the premises (the customer) if it appears to the person selling the alcohol that the customer may be less than 25 years of age (or such older age can be specified in the policy)

(c) The condition specified in this paragraph does not apply in relation to any sale of alcohol, which takes place on the premises merely by virtue of being treated, by section 139, as taking place on the premises.

## **Additional licence conditions imposed by Licensing Board**

Angus Council Licensing Board Local Conditions

### **A. General**

The occasional license holder must operate within the boundaries of the premises as they are described in the occasional license and in accordance with the terms of the occasional license.

### **B. Display of Notice**

The occasional license holder shall display at all times during t operations of the license the statutory notice (under-age purchase etc. Offences) at each place on the premises where sales of alcohol are made and in a position where it is readily visible to any person seeking to buy alcohol

### **C. Access to Licensed Premises (On Sales) by Children and Young Persons**

Children under age of 16 and young persons ages 16 or 17 will only be permitted to access and remain within the part/s of the premises identified in the occasional license as part/s to which children or young persons are permitted entry. In addition one of the following control measures will require to be in place:-

(a) (i) WHERE FOOD IS SOLD ANCILLARY TO ALCOHOL

Children and your persons will only be permitted into the licensed premises where the purpose of allowing them access is to consume a meal (except where paragraph (iii) below applies). Children and your persons will only be permitted in the premises until 9.00pm or one after cessation of servicing food to the individual person or group of persons consuming the meal, whichever is the earlier where food is sold ancillary to alcohol.

(ii) WHERE ALCOHOL IS SOLD ANCILLARY TO FOOD

Children and young persons will only be permitted into the licensed premises where the primary purpose of allowing them access is to consume a meal, (except where the paragraph (iii) below applies). Children and your persons will be permitted in the premises until one hour after the cessation of serving food to the individual person or group of persons consuming the meal where alcohol is sold ancillary to food.

(iii) WHERE ALCOHOL IS SOLD ANCILLARY TO A FUNCTION/ENTERTAINMENT

Children and young persons will only be permitted into the licensed premises where the primary purpose of allowing them access is to attend a pre-booked private function or a ticketed function, until the termination of the function.

(iv) WHERE NO FOOD IS SOLD

No children under the age of 16 will be permitted into the licensed premises and young persons aged 16 or 17 will only be permitted in the licensed premises until 9.00pm where no food is sold (except where paragraph (iii) above applies)

(b) Children and young persons are not permitted to be present at or in the immediate vicinity of any bar or bar counter.

(c) Children and young persons must be accompanied by and kept under the direct supervision of a responsible adult (not less than the age of 18) who must keep proper control of the children at all times.

(d) The part or parts of the licensed premises where children and young persons are permitted should be free of category A, B or C gaming machines and gaming, unless the gaming is equal chance prize gaming which children and young persons are permitted to participate in under the Gambling Act 2005.

(e) Gaming, category C and greater gaming machines and cigarette vending machines should not be located in the walkway areas, must be sited in a location where their use can be monitored by staff (including volunteer staff) and no children and your persons will be permitted to operate said machines.

(f) Where televisions or screens for live or pre-recorded entertainment or games are intended to be used in areas where children are permitted, the programmes or video games must be of a type suitable for family and children's viewing.

(g) Male and female toilets must be readily accessible from the area/s where children are allowed and remain open at all times when children are in the premises.

(h) Where children and young persons are permitted access for the primary purpose of consuming a meal a children's menu shall be made available at times during which children or young persons are permitted to be on the premises. This would not be satisfied by the provision of soft drinks or snacks but would require plated food from a varied menu, which may include sandwiches. There is no requirement to provide a children's menu at a wedding or other pre-booked private function or ticketed function.

(i) Electrical sockets within the part or parts of the premises to which children have access should, when not in use, have plug caps thereon.

(j) Where open fires, electrical or gas fires or radiators are within part or parts of the premises to which children have access, it is expected that such fires and radiators etc, will be securely guarded or otherwise protected.

(k) Occasional license holders must ensure that stringent measures are in place to ensure that neither children nor young people purchase or consume alcohol in the premises

(unless such consumption by a young person is permitted in the terms of the restricted provisions of Section 105(5) of the Licensing (Scotland) Act 2005).

(l) Occasional license holder must ensure that stringent measures are taken to prevent the operations of the occasional license resulting in children and young persons being exposed to strong language, violence or disorder.

D. Premises operating as a restaurant under an occasional license, unless the board allows otherwise, will only be able to authorize the sale or supply of alcohol to persons taking table meals for consumption as an ancillary to the meal and no bar counter service should be available.

E. Marquees

(i) Where the premises operating under an occasional license include a marquee, any area adjacent to the marquee where patrons are permitted to consume drinks outside, must be clearly defined by suitable fencing.

(ii) Except in the case of weddings, plastic glasses must be used instead of glass ones, and drinks will be poured from bear bottles etc. into plastic glasses