

**ANGUS LICENSING BOARD - 5 JANUARY 2017**

**REVIEW OF MISCELLANEOUS FEES**

**REPORT BY THE CLERK**

**ABSTRACT**

The purpose of this report is to recommend an increase of certain fees charged in respect of the processing of certain applications under the Licensing (Scotland) Act 2005.

**1. RECOMMENDATIONS**

The Board is asked to;-

- (i) approve the revised fee structure contained in **APPENDIX 1**; and
- (ii) agree an implementation date of 1 April 2017.

**2. BACKGROUND**

2.1 The Scottish Government has set a number of fees in relation to certain applications under the Licensing (Scotland) Act 2005. In addition, a number of fees have been previously agreed by the Board within parameters set by the Scottish Government. There are a number of types of applications where the Board has sole discretion to fix these fees. Following a detailed review, a general percentage rise of approximately 2.5% has been identified as being required for the forthcoming financial year.

A new fee structure is proposed and is attached at **Appendix 1** which, for comparison purposes, also shows the current structure. Whilst the increase in the proposed new structure is approximately 2.5% for both new and renewal applications, the discrepancy between figures can be partly explained in the rounding process as a number of fees have been rounded to provide more manageable figures.

2.2 It is proposed that the increase, if accepted, will be implemented from 1 April 2017.

**3. FINANCIAL IMPLICATIONS**

3.1 If approved the review of fees should result in increased income to the Council which will offset increased costs of administering the liquor licensing functions.

**4. HUMAN RIGHTS IMPLICATIONS**

4.1 There are no Human Rights implications arising from this report.

**SHEONA C HUNTER  
CLERK TO THE LICENSING BOARD**

## APPENDIX TO REPORT LB 7/17

| <b><u>Type of Application</u></b>  | <b><u>Current Fee</u></b> | <b><u>New Fee</u></b> |
|--|---------------------------|-----------------------|
| Application to transfer a Premises Licence by the licence holder including an application for variation (which is not a minor variation)                     | £239                      | £245                  |
| Application to transfer a Premises Licence by the licence holder including an application for a minor variation  | £67                       | £69                   |
| Application to transfer a Premises Licence by the licence holder which does not include an application for variation   | £42                       | £43                   |
| Application to transfer a Premises Licence by a person other than the licence holder including an application for variation (which is not a minor variation) | £239                      | £245                  |
| Application to transfer a Premises Licence by a person other than the licence holder including an application for a minor variation                          | £67                       | £69                   |
| Application to transfer a Premises Licence by a person other than the licence holder which does not include an application for variation                     | £42                       | £43                   |
| Application to vary a Premises Licence other than a Minor Variation  | £195                      | £200                  |
| Application for a Temporary Premises Licence   | £245                      | £251                  |
| Application for Replacement Personal Licence   | £26                       | £27                   |
| Certified Copy of Premises Licence   | £25                       | £26                   |