

# EQUALITY IMPACT ASSESSMENT

## SCREENING DOCUMENT

**Name of Policy, Procedure or Report**

Consultation on the secondary school week

**Lead Department/Service**

People – Schools and Learning

What is the aim of the policy, procedure or report?

To seek approval to conduct a consultation regarding proposed changes to the secondary school week.

Is this a new or a review of an existing policy, procedure or report?

It is a review of existing practice.

### Screening Process

**1.** Has the policy, procedure or report already been assessed for its impact on age; disability; gender; gender re-assignment; pregnancy/maternity; marriage and civil partnership; race; religion and belief; and sexual orientation? **If yes, go to 1 a. If no, go to 1 b.**

**1 a.** Unless there have been significant changes, no further action is required. **Please sign and date below at 3, and retain for reference.**

**1 b.** Does the policy, procedure or report involve or have consequences for the people the council serves or employs? **If yes, go to 2. If no, go to 1 c.**

**1 c.** Please state why not

**The policy, procedure or report is not relevant and no further action is required. Sign and date below at 3.**

**2.** Is the policy relevant to one or more of the protected characteristics? **If yes, go to 2 a. If no, go to 2 b.**

**2 a. Proceed to Step 1 of the Full Impact Assessment on page 2.**

**2 b.** Please state why not

**The policy, procedure or report is not relevant and no further action is required. Sign and date below at 3.**

**3.Name:** Pauline Stephen

**Position:** Head of Schools and Learning **Date:** 12/02/15