

# ANGUS COUNCIL

## SCRUTINY AND AUDIT COMMITTEE

TO BE HELD IN THE TOWN AND COUNTY HALL, FORFAR ON  
TUESDAY 24 JUNE 2014 AT 2.00PM

### AGENDA

**1. APOLOGIES/SUBSTITUTES**

**2. DECLARATIONS OF INTEREST**

Members are reminded that, in terms of the Councillors Code of Conduct, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting. Declarations of Interest pro formas can be obtained from Members Services prior to the meeting or from the Clerk.

**PAGE NO**

**3. MINUTE OF PREVIOUS MEETING**

Submit, for approval as a correct record, the minute of meeting of this Committee of 22 April 2014.

1-2

**4. INTERNAL AUDIT ACTIVITY UPDATE**

Submit Report No 279/14 by the Service Manager – Governance.

3-20

**5. INTERNAL AUDIT ANNUAL REPORT AND REVIEW OF CORPORATE GOVERNANCE**

Submit Report No 280/14 by the Service Manager – Governance.

21-44

**6. CORPORATE GOVERNANCE – ANNUAL REVIEW AND DRAFT ANNUAL GOVERNANCE STATEMENT FOR YEAR TO 31 MARCH 2014**

Submit Report No 281/14 by the Chief Executive.

45-50

**7. CUSTOMER COMPLAINTS**

Submit Report No 282/14 by the Chief Executive.

51-54

**8. CORPORATE RISK MANAGEMENT - UPDATE**

Submit Report No 266/14 by the Service Manager – Governance.

55-56

**9. SCRUTINY PANEL REVIEWS - REPORTS**

Submit Report No 283/14 by the Service Manager – Governance.

57-96

**10. OUTCOME OF SCRUTINY REVIEW TOPIC CANVASS**

Submit Report No 284/14 by the Service Manager – Governance.

97-112

**11. MEETING OF SCRUTINY AND AUDIT COMMITTEE IN OCTOBER.**

Members are asked to note that the meeting of this Committee scheduled for Tuesday 7 October at 2.00pm, has been re-scheduled to Tuesday 30 September 2014 at 10.00am. This is to allow the Audited Accounts to be signed off by Audit Scotland within the statutory timescale.