

# ANGUS COUNCIL

## SCRUTINY AND AUDIT COMMITTEE

TO BE HELD IN THE TOWN AND COUNTY HALL, FORFAR ON  
TUESDAY 30 SEPTEMBER 2014 AT 11.00AM

### AGENDA

**1. APOLOGIES/SUBSTITUTIONS**

**2. DECLARATIONS OF INTEREST**

Members are reminded that, in terms of the Councillors Code of Conduct, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting. Declarations of Interest pro formas can be obtained from Members Services prior to the meeting or from the Clerk.

**PAGE NO.**

**3. MINUTE OF PREVIOUS MEETING**

Submit, for approval as a correct record, the minute of meeting of this Committee of 26 August 2014.

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**4. INFORMATION REPORT FOR THE PERIOD 27 AUGUST 2014 TO 30 SEPTEMBER 2014**

Submit Report No 427/14 by the Head of Corporate Improvement and Finance.

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**5. DIRECTORATE ANNUAL REPORTS 2013/14**

Submit Report No 420/14 by the Chief Executive.

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**6. COUNCIL TAX SINGLE PERSON DISCOUNT – DATA MATCHING**

Submit Report No 421/14 by the Service Manager – Governance.

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**7. INTERNAL AUDIT ACTIVITY UPDATE**

Submit Report No 422/14 by the Service Manager – Governance.

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**8. EARLY RETIRAL/VOLUNTARY REDUNDANCY 2013/14**

Submit Report No 423/14 by the Head of HR, IT and Organisational Development.

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**9. SICKNESS ABSENCE APRIL – JUNE 2014**

Submit Report No 424/14 by the Head of HR, IT and Organisational Development.

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**10. SICKNESS ABSENCE 2013/14**

Submit Report No 425/14 by the Head of HR, IT and Organisational Development.

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**11. AUDIT SCOTLAND – SUPPORTING SERVICE IMPROVEMENT**

Submit Report No 426/14 by the Service Manager- Governance.

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**12. SCRUTINY REVIEWS**

The Service Manager – Governance will provide a verbal update.

**13. 2013/14 EXTERNAL AUDIT PROCESS (ISA 260) – REPORT TO THOSE CHARGED WITH GOVERNANCE ON THE 2013/14 AUDIT AND 2013/14 AUDITED ACCOUNTING STATEMENTS**

Submit Report No 428/14 by the Head of Corporate Improvement and Finance.

**NOTE:** The 2013/2014 Accounting Statements is attached separately.

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**14. POSSIBLE EXCLUSION OF PUBLIC AND PRESS**

The Committee will be asked to consider, in terms of Standing Order 27 (2) whether the public and press should be excluded during consideration of the following item, so as to avoid the disclosure of information which is exempt in terms of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

**15. REMOVAL OF CONTRACTOR FROM COUNCIL CONTRACTS AND LISTS OF SUPPLIERS**

Submit Joint Report No 418/14 by the Head of Technical and Property Services and Service Manager – Governance.

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**NOTE:** This Report will be considered by the Communities Committee on 30 September 2014.