

EQUALITY SCREENING

Policy Control Document

Name of Policy, Procedure or Report Committee Report- Service Level Agreements 2011/2012

Lead Department/Service Social Work and Health

What is the aim of the policy, procedure or report?

To secure agreement on Service Level Agreements proposed to be entered into with the Voluntary Sector by Social Work and Health in 2014/2015.

Is this a new or a review of an existing policy, procedure or report?

New

Screening Process

Has the policy, procedure or report already been assessed for its impact on people from different racial backgrounds, people of different genders and people with disabilities?

Yes No

If Yes, unless there have been significant changes, no further action is required. Please sign and date immediately below and retain for reference.

If No, does the policy, procedure or report involve or have consequences for the people the council serves or employs?

Yes No

If yes, proceed to Step 1 of the Full Impact Assessment on page 2.

If no, please state why not

If no, The policy, procedure or report is not relevant and no further action is required.

Please sign and date immediately and keep for reference

Name: Dave Sim

Signature: _____

Date: 04 February 2014

FULL IMPACT ASSESSMENT

Step 1

Are there any statutory legal requirements affecting this policy, procedure or report? If so please describe.

Social Work (Scotland) Act 1968

Step 2

What data/research is available to assess the likely impact of the policy, procedure or report.

None

Step 3

Is there any reason to believe the policy, procedure or report could affect people differently due to their race or disability or gender? If so how?

Race No

Disability No

Gender No

Step 4

Is there evidence to suggest that any part of the policy, procedure or report could unlawfully discriminate against people? If so, how?

No

Step 5

Can the policy, procedure or report be seen to favour one section of the community

Yes No

or deny opportunities to another?

Yes No

If yes, please give details.

Step 6

Does the policy, procedure or report advance equality?

Yes No

Or restrict equality?

Yes No

If yes, give details

Step 7

Are there any other actions which could have been taken to enhance equality of opportunity?

If so please state

No

Step 8

Based on the work you have done, rate the level of relevance being allocated to this policy, procedure or report.

High Medium Low Unknown

Step 9

If during **Steps 3 - 6** there has been an adverse impact identified, consider if any adverse impact can be justified.

Yes No

If yes please give details.

If no, consider alternative ways of delivering the policy, procedure or report to minimise negative impact or eliminate unlawful discrimination. Give details of the changes to be made to the policy, procedure or report.

None

Step 10

Do you need to carry out a further impact assessment?

Yes No

If yes, what actions do you need to take

Step 11

Make arrangements to monitor and review the impact assessment.

i) Who will be responsible for monitoring?

Senior Contracting Officer

ii) How will it be monitored and analysed?

Service Level Agreement monitoring information will be reviewed

iii) How often will the policy, procedure or report be reviewed and by whom?

Annually by Senior Contracting Officer

Step 12

Publish results of the Impact Assessment.

How will the results be recorded and reported?

Passed to Adrian MacLaughlin

Completion of impact assessment:

Please sign and date immediately and forward to your designated Policy Impact Assessment Co-ordinator.

Name: Dave Sim

Signature: _____

Date: 24 January 20114

For additional information and advice please contact:
the Equalities Officer - Tel: 01307 476058 or E-mail: Equalities@angus.gov.uk