

ANGUS COUNCIL

MINUTE of MEETING of the **SOCIAL WORK AND HEALTH COMMITTEE** held in the Town and County Hall, Forfar on Tuesday 11 November 2014 at 2.37pm.

Present: Councillors GLENNIS MIDDLETON, JIM HOUSTON, BRIAN BOYD, LYNNE DEVINE, BILL DUFF, DAVID FAIRWEATHER, MARTYN GEDDES, SHEILA HANDS, DAVID MAY, DONALD MORRISON, RONNIE PROCTOR MBE, EWAN SMITH, MARGARET THOMSON and PAUL VALENTINE.

Councillor MIDDLETON, Convener, in the Chair.

1. APOLOGIES/SUBSTITUTES

An apology for absence was intimated on behalf of Councillor Mairi Evans with Councillor Bill Duff substituting.

2. DECLARATIONS OF INTEREST

The Committee agreed to note that no declarations of interest were made.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of this Committee of 23 September 2014 was approved as a correct record and signed by the Convener.

4. PEOPLE DIRECTORATE MID TERM PERFORMANCE REPORT

With reference to Article 10 of the minute of meeting of this Committee of 12 August 2014, there was submitted Report No 441/14 by the Strategic Director – People presenting the Mid Term Performance Report for the People Directorate covering the first six months of the 2014/15 financial year.

The Report indicated that as an integral part of the Council's performance management arrangements each Directorate required to prepare a mid term performance report covering the period 1 April to 30 September for submission to their service committee in the November/December committee cycle. The Report was designed to give members, employees and the public (who had access to the Reports via the Council's website) an update of performance within the Directorate during the first six months of the financial year.

Having heard from a number of members, and also the Head of Adult Services who provided a brief update in relation to Self-Directed Support, the Committee, for its interest, agreed:-

- (i) to note the terms of the People Directorate Mid Term Performance Report for 2014/15; and
- (ii) to commend the staff involved in the work of Self-Directed Support.

5. FLEET REPLACEMENT PROGRAMME

With reference to Article 5 of the minute of meeting of this Committee of 14 January 2014, there was submitted Report No 443/14 by the Strategic Director – People advising members of the commissioning intentions for People Directorate vehicles for 2015/16 and seeking approval to work with the Communities Directorate to procure these vehicles in the most cost effective manner.

The Report indicated that in all cases, vehicles were being replaced on a like for like basis, although alternative models which more effectively met the service needs and were more cost effective would be chosen. All lease contracts would continue to be made under the existing car leasing arrangements with the vehicles selected considered to best meet the requirements of the People Directorate.

The Committee, for its interest, agreed to approve the commissioning intentions for the replacement of operational fleet vehicles through Fleet Services as detailed in Section 5.2 of the Report.

6. LOGISTICS HUB

With reference to Article 7 of the minute of meeting of this Committee of 8 April 2014, there was submitted Report No 454/14 by the Head of Adult Services, providing an update to members on the Logistics Hub.

The Report indicated that following a tender exercise where the lowest tender received was substantially in excess of the funds available, it had been decided to formally conclude the tender exercise and the tender was cancelled. A new options appraisal had been carried out to look at alternatives to accommodate the Community Meals Service and the Angus Joint Equipment Loan Scheme (AJELS). The capital allocation for the Logistics Hub of £1.26 million remained available to fund solutions to the accommodation issues faced by the Community Meals Service and the AJELS Store.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to approve further work on the option for the Carseview development for Community Meals and Criminal Justice Services, described at Section 5.1, Option 1 of the Report; and
- (iii) to request that a further report be provided to this Committee in February 2015 to consider further work undertaken on the options available to accommodate the Angus Joint Equipment Loan Scheme (AJELS), and for a progress report on the Carseview option for Community Meals/Criminal Justice Services.

7. FRAMEWORKS FOR THE PROVISION OF PERSONAL CARE AND HOUSING SUPPORT SERVICES INCLUDING HOME BASED RESPITE SERVICES

With reference to Article 5 of the minute of meeting of this Committee of 7 November 2013, there was submitted Report No 455/14 by the Strategic Director – People advising members of the engagement which had been carried out to inform the procurement strategy; notifying the outcome of the tender evaluation process and seeking permission to award places on the supply framework for personal care and housing support, including home based respite services; and also seeking approval for the interim arrangements.

The Report indicated that the projected start date of the supply frameworks would be 8 December 2014 and that the frameworks would operate for a period of three years with the option to extend for a further year. Details of the providers available for each client group were as outlined in Appendix 3 to the Report.

The Committee agreed:-

- (i) to approve the placement of providers on the supply frameworks;
- (ii) to approve the transitional arrangements for organising services under Self-Directed Support (SDS) Option 2; and
- (iii) that current contracts would be honoured under spot purchase agreements in place prior to commencement of the frameworks until such times as the supported person wished to end their agreement with the provider or their agreement was otherwise terminated.

8. SOCIAL WORK COMPLAINTS AND REPRESENTATION PROCEDURES

There was submitted Report No 445/14 by the Head of Legal and Democratic Services advising members of changes to arrangements regarding the consideration of recommendations from the Social Work Complaints Review Committee established to consider complaints in respect of Social Work services in accordance with Section 5B of the Social Work (Scotland) Act 1968.

The Committee, for its interest, agreed to note that as a consequence of the implementation of the outcomes of the review of Committee structures agreed by Angus Council at its meeting on 19 November 2013:-

- (i) the recommendations from the Social Work Complaints Review Committee in respect of services provided to children would be considered by the Children and Learning Committee; and
- (ii) the recommendations from the Social Work Complaints Review Committee in respect of services provided to adults would continue to be considered by the Social Work and Health Committee.

9. APPOINTMENT OF CHIEF OFFICER (HEALTH AND SOCIAL CARE INTEGRATION)

There was submitted Report No 472/14 by the Head of HR, IT and OD outlining the appointment process for the post of Chief Officer, Health and Social Care Integration (HSCI) and providing the draft job description and person specification for the post.

The Report indicated that the post of Interim Chief Officer (HSCI) was currently filled to 31 March 2015 and it was proposed to move to make the appointment of a Chief Officer Health and Social Care Integration (HSCI) on a permanent basis. The Report also outlined the intended appointment process, the job description and person specification for approval following its consideration by the Shadow Integrated Health and Social Care Board on 22 October 2014.

- * The Committee agreed to approve the job description and person specification for the post of Chief Officer (HSCI) for homologation by the Council on 11 December 2014.

10. EXCLUSION OF PUBLIC AND PRESS

The Committee resolved, in terms of Standing Order 27(2), that the public and press be excluded from the meeting during consideration of the following item, so as to avoid the possible disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973, Paragraph 3.

11. SOCIAL WORK COMPLAINTS REVIEW COMMITTEE – COMPLAINT NO: 10/2012

There was submitted Report No 456/14 by the Head of Legal and Democratic Services presenting the findings of the meeting of the Social Work Complaints Review Committee of 2 October 2014.

The Report recommended that the Committee accept the recommendations of the Complaints Review Committee meeting of 2 October 2014 and that the Head of Legal and Democratic Services notify the complainant in writing of the decision within the due timescale.

Councillor Middleton, seconded by Councillor Houston, moved an amendment to the recommendations contained within the Report, in the following terms:-.

- (i) to note (i), (ii) and (iii) of the Complaints Review Committee minute of meeting of 2 October 2014;
- (ii) to accept the recommendations (iv)(b), (iv)(c), (vi) and (vii) of the Complaints Review Committee minute of meeting of 2 October 2014;
- (iii) to amend (iv)(a) to “ the investigation should be carried out by an independent senior member of staff in another local authority Social Work Service who has had no prior involvement with the Complainant”;
- (iv) not to accept recommendation (v) of the Complaints Review Committee minute of meeting of 2 October 2014;
- (v) that the circumstances which gave rise to recommendation (v) be re-investigated as part of the investigation to be carried out in terms of recommendation (iv) of the Complaints Review Committee minute of meeting of 2 October 2014

- (vi) to note that the Head of Legal and Democratic Services would notify the Complainant in writing of the decision within the due timescales.

Following discussion, the Committee agreed to approve the terms of Councillor Middleton's amendment to the recommendations.