

ANGUS COUNCIL

POLICY & RESOURCES COMMITTEE – 28 APRIL 2015

CORPORATE HEALTH AND SAFETY POLICY STATEMENT

REPORT BY SHARON FAULKNER, HEAD OF HR, IT & ORGANISATIONAL DEVELOPMENT

ABSTRACT

This report advises of the legal requirement to have an adequate and appropriate corporate health and safety policy statement in place and brought to the attention of all employees.

1. RECOMMENDATION(S)

The committee considers the terms of this report and:

- Approves the formal issue, on 1 May 2015, of the revised corporate health and safety policy statement ([Appendix 1](#))
- Endorses the employees' guide poster as an appropriate means of bringing the policy statement to the attention of all employees ([Appendix 2](#))

2. ALIGNMENT TO THE COUNCIL PLAN

This report contributes to the achievement of the following priority contained within the Council Plan:

Transformational Change

- Ensure continued effective governance and statutory compliance.

3. BACKGROUND

3.1 The Health and Safety at Work etc Act 1974 requires that the council prepare a written statement of its general policy with respect to health and safety at work and to bring any revision of such a statement to the notice of all employees.

3.2 As part of the ongoing review of the council's safety, health and wellbeing management arrangements, the existing corporate health and safety policy statement was appraised and found to require revision.

4. CURRENT POSITION

4.1 The corporate health and safety policy statement has been revised, in consultation with the Chief Executive, setting out clear, high level, aims and objectives for the management of health, safety and additionally wellbeing in Angus Council.

4.2 An 'Employees' Guide to the Health and Safety Policy statement' poster has been produced, explaining the aims and objectives of the health and safety policy statement. It is intended that this poster will be displayed in each workplace, alongside the statutory HSE 'Health and Safety at Work' poster, thereby bringing the corporate health and safety policy statement to the attention of all employees. Printable, leaflet versions of the poster are available for those employees who do not have a fixed work base.

5. FINANCIAL IMPLICATIONS

5.1 There are no direct financial implications associated with the terms of this report.

6. CONSULTATION

6.1 The Chief Executive, Strategic Director – Resources, Head of Corporate Improvement and Finance and Head of Legal and Democratic Services have been consulted on the terms of this report.

NOTE: No background papers, as detailed by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above report.

Report Author: SHARON FAULKNER, HEAD OF HR, IT & ORGANISATIONAL DEVELOPMENT Email Details: personnel@angus.gov.uk

List of Appendices:

Appendix 1: Revised corporate health and safety policy statement

Appendix 2: Employees' guide to the health and safety policy statement poster