

ANGUS COUNCIL

MINUTE of MEETING of the **CIVIC LICENSING COMMITTEE** held in the Town and County Hall, Forfar on Thursday 19 February 2015 at 10.23 am.

Present: Councillors ALEX KING, CRAIG FOTHERINGHAM, BRIAN BOYD, LYNNE DEVINE, DAVID FAIRWEATHER, SHEILA HANDS, JIM HOUSTON, DAVID LUMGAIR and BOB SPINK.

Councillor KING, Convener, in the Chair.

1. **APOLOGY FOR ABSENCE**

An apology for absence was intimated on behalf of Councillor Paul Valentine.

2. **DECLARATIONS OF INTEREST**

The Committee agreed to note that no declarations of interest were made.

3. **MINUTE OF PREVIOUS MEETING**

The minute of meeting of this Committee held on 8 January 2015 was approved as a correct record and signed by the Convener.

4. **DELEGATED APPROVALS**

There was submitted Report No 88/15 by the Head of Legal and Democratic Services, detailing applications for licences under the Civic Government (Scotland) Act 1982 and other miscellaneous Acts which had been granted/renewed by the Head of Legal and Democratic Services in accordance with the Scheme of Delegation appended to Standing Orders.

The Committee agreed to note the applications, detailed in the Appendix to the Report, granted/renewed under delegated powers during the period 10 December 2014 to 3 February 2015.

5. **CLAYHOLES FARM, BALMACHIE ROAD, CARNOUSTIE**

There was submitted Report No 89/15 by the Strategic Director of Communities regarding an application which had been received from Farmcare Trading Limited for a transfer of a caravan site licence for the Clayholes Farm, Carnoustie, previously held by Co-operative Group Limited.

The Committee agreed to approve the transfer of the site licence for Clayholes Farm to Farm Care Trading Limited, Clayholes Farm, Balmachie Road, Carnoustie.

6. **MAINS OF LOGIE FARM, MONTROSE**

There was submitted Report No 90/15 by the Strategic Director - Communities regarding an application made on behalf of the site licence holder, Mr Peter Salmon, for an amendment to the existing temporary workers' caravan site licence for Mains of Logie Farm, Montrose. The amendment would increase the maximum number of caravans that could be accommodated on site from 3 to 4. It was noted that there were no changes currently proposed to the site operating times.

The Committee agreed that the temporary workers' caravan site licence be amended in order to allow a maximum number of four caravans on site.

7. **REVIEW OF FEE STRUCTURE**

With reference to Article 6 of the minute of meeting of this Committee of 20 February 2014, there was submitted Report No 97/15 by the Head of Legal and Democratic Services which recommended an increase in the fees charged in respect of the applications for licences under the Civic Government (Scotland) Act 1982 and other miscellaneous statutes.

Following a detailed review, a general percentage rise of 3.5% had been identified as being required for the forthcoming financial year. The new proposed fee structure was appended to the Report, which also detailed, for comparison purposes, the current fee structure.

The Committee agreed to approve the revised fee structure as detailed in Appendix 1 to the Report, effective from 1 April 2015.

8. EXCLUSION OF PUBLIC AND PRESS

The Committee resolved, in terms of Standing Order 27(2) that the public and press be excluded from the meeting during consideration of the following item, so as to avoid the possible disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973, Paragraphs 3 and 6.

9. NEW APPLICATION

There was submitted Report No 91/15 by the Head of Legal and Democratic Services on applications received for new licences under the Civic Government (Scotland) Act 1982 which required to be determined by the Committee, as detailed in the Appendix to the Report.

(a) Second-Hand Dealer's Licence (SHD7)

The Committee considered three letters of objection received in relation to an application for a Second-Hand Dealers Licence (SDH7) received on 15 December 2014.

The applicant's agent was present and addressed the Committee.

There were no objectors present.

The Committee agreed that the application be granted, subject to the Standard Conditions.