

ANGUS COUNCIL

SOCIAL WORK AND HEALTH COMMITTEE - 14 JANUARY 2014

FLEET REPLACEMENT PROGRAMME

REPORT BY HEAD OF QUALITY AND PERFORMANCE

ABSTRACT

This report informs committee of the commissioning intentions for Social Work and Health vehicles for 2014/15 and seeks approval to work with Communities Directorate to procure these vehicles in the most cost effective manner.

1 RECOMMENDATION

It is recommended that the Social Work and Health Committee approves the commissioning intentions for the replacement of operational fleet vehicles through Fleet Services as detailed in section 4.

2 BACKGROUND

The previous Social Work and Health Department, now part of the People Directorate currently has an operational fleet of 116 vehicles that are considered to be essential for delivering social work services. All but one of these vehicles are leased on a contract hire basis and require to be replaced as the lease period comes to an end. When the lease is due for renewal the need for each vehicle is reviewed, as is its specification.

3 CURRENT POSITION

3.1 Committee report 9/13 Fleet Replacement Programme identified 55 Renault Clios used within home care that were due for replacement in 2013/14. At that time it was agreed to stagger the replacement period of these vehicles pending the ongoing review of older people's services including the method of delivering home care. This would also even out the number of vehicles required for replacement at any one time. Committee approved the commissioning of up to 55 small cars during to 2013/14, or the extension of existing contracts for one year if the review of requirements was not complete. The review is still on-going and the impact of Self Directed Support will also need to be assessed.

3.2 In addition to the above noted Renault Clios there are an additional 13 vehicles which are scheduled to be replaced. These are 4 small vans for the community alarm response team and 9 four wheel drive cars used by home care.

4 PROPOSALS

It is proposed to further extend 52 of the Renault Clios and the 9 four wheel drive cars pending the review of home care services. It is proposed to replace 3 Renault Clios currently used by the community mental health teams and the 4 small vans for community alarm response teams as they are not subject to the current review.

5 AUTHORITY TO PROCURE

5.1 Sourcing Strategy

It is considered that the provision of the vehicles detailed in section 4 is essential to meet the requirements for the delivery of social work services, subject to current reviews. It is recommended that Communities Directorate will procure the relevant vehicles using whatever leasing agreement is approved by the Council.

5.2 Key Terms Proposed

The leasing arrangements contain the following core elements:-

- a) the leases will last for a period of 36 months;
- b) no penalties will arise from this replacement process.

5.3 Procurement Procedure, Evaluation and Award

All lease contracts will continue to be made under the existing car leasing arrangements referred to above. The vehicles selected are those considered to best meet the requirements of People Directorate.

- 5.4 The Strategic Director - Communities considers that the proposed procurement process is suitable and likely to produce best value for the Council.

6 RISKS

This report does not require any specific risk issues to be addressed.

7 FINANCIAL IMPLICATIONS

- 7.1 The following costing is based on the most up to date information but may change during the procurement process. It is based on the maximum number of vehicles being procured but recognises that this may change subject to service reviews. The timing of the replacement vehicles may also be subject to change depending on the procurement process. The cost of replacing these vehicles can be contained within existing transport budgets.

| | Full Year Cost | Cost 2014/15 | Whole Life Costs |
|--|-------------------|-----------------|---------------------|
| Lease Costs for Replacing Existing Vehicles | £31,700 | £31,700 | £91,500 |
| Current Budget Available | £31,700 | £31,700 | £91,500 |

- 7.2 There is no anticipated additional cost for extending the remaining Renault Clios and the 4 wheel drive cars. There is adequate budget to fund these extensions.

8 HUMAN RIGHTS IMPLICATIONS

There are no Human Rights implications arising from in this report.

9 EQUALITIES IMPLICATIONS

The issues dealt with in this report have been the subject of consideration from an equalities perspective. An [equalities impact assessment](#) is not required.

10 CONSULTATION

The Chief Executive, Head of Corporate Improvement & Finance and Head of Legal & Democratic Services have been consulted in the preparation of this report.

11 CONCLUSION

This report continues the proactive approach which identifies the commissioning intentions of the previous social work services. It is the result of an ongoing review of vehicle requirements which seeks to ensure efficiency is obtained and is in line with budget setting timescales. It also provides information in advance to Communities to assist in planning of the procurement. It is our intention to bring a report to Committee annually identifying our replacement requirements.

**LES HUTCHINSON
HEAD OF QUALITY & PERFORMANCE**

NOTE: The background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) which were relied on to a material extent in preparing the above report are:

- Report 9/13

SWH/LH/EW