

**ANGUS COUNCIL**

**COMMUNITIES COMMITTEE – 29 SEPTEMBER 2015**

**PARKS MAINTENANCE PLANT AND EQUIPMENT REPLACEMENT PROGRAMME FOR  
2015/2016**

**REPORT BY STRATEGIC DIRECTOR - COMMUNITIES**

**ABSTRACT**

The Committee is asked to approve the Strategic Director - Communities recommendation to purchase plant and equipment required for the 2015/2016 Parks Maintenance capital replacement programme.

**1. RECOMMENDATION**

It is recommended that the Committee:-

- (i) approves the estimated total cost of £319,000 for the purchase of grounds maintenance plant and equipment required for the 2015/2016 capital replacement programme;
- (ii) authorises the Strategic Director - Communities to procure grounds maintenance plant and equipment on the basis set out in this report and;
- (iii) notes the financial implications included in section 5 of this report.

**2. ALIGNMENT TO THE ANGUS COMMUNITY PLAN/SINGLE OUTCOME AGREEMENT/COPORATE PLAN**

This report contributes to the following local outcomes contained within the Angus Community Plan and Single Outcome Agreement 2013-2016:

- Resources are used effectively.

**3. BACKGROUND**

- 3.1 The Council's grounds maintenance machinery replacement programme is prioritised to ensure that equipment scheduled for replacement (as detailed at Section 5 below) represents the priority items required to maintain service provision.
- 3.2 It demonstrates a continued commitment to provide equipment which is fit for purpose, safe to use and fully compliant with current PUWER (Provision and Use of Work Equipment Regulations). It meets all relevant legislation and regulations within EU and HSE guidance on exposure to hand arm vibration.
- 3.3 In collaboration with our Tayside Procurement Consortium (TPC) partners, Dundee City Council and Perth and Kinross Council, a collaborative framework agreement Ref. TPC/GM & SMALL PLANT/11/07 was awarded as of 11 January 2012. This was approved by the TPC Steering Group and is effective until 10/01/2014. The option to extend was taken up by the group for a further 2 years, taking the contract to 10/01/2016

**4. PROCUREMENT AUTHORITY**

**4.1 Sourcing Strategy**

The Strategic Director - Communities considers that the provision of grounds maintenance plant and equipment is an essential requirement to meet the requirement for Parks Maintenance. The grounds maintenance plant and equipment required can be procured under

ref. TPC/GM & SMALL PLANT/11/07 awarded as of 11 January 2012 which would then provide value for money.

The impact on the locally-based supply chain of going to the collaborative framework agreement for this requirement has also been considered to be minimal.

The procurement is not considered to be a “major procurement” in terms of Financial Regulation 16.8.4. Approval of this report would mean that the contract can be accepted without the need for a further report for approval. In accordance with Financial Regulations scrutiny arrangements, the contract award will be reported to committee for noting only.

#### 4.2 Terms Proposed

The value of the supply this financial year is estimated at £319,000. The terms of the framework agreement will apply.

#### 4.3 Procurement Procedure

This procurement will either proceed as a mini competition issued to all the framework agreement suppliers capable of meeting the requirement or by direct purchase from a single framework supplier where officers are satisfied that approach offers best value without further competition.

#### 4.4 Contract Evaluation and Award Basis

The collaborative framework agreement Ref. TPC/GM & SMALL PLANT/11/07 has already been evaluated and awarded on the basis of the most economically advantageous tender.

Where a mini competition is undertaken, this opportunity will also be evaluated on a “most economically advantageous tender” basis on a price / quality split of 60/40% and applying the following quality criteria:

- Quality/Specification 60%
- Service 35%
- Contract Administration 5%

### 5. FINANCIAL IMPLICATIONS

5.1 As noted at 2 above, the Council has a machinery replacement programme in place and this report seeks procurement authority to purchase from that programme, the plant and equipment listed in Table 1.

**Table 1**

Description	No. in fleet	No. Being Replaced	Esimated. Cost (£,000)
Ride On Cylinder Mower	12	1	25
Ride On Rotary Mower	23	3	28
Tractor Trailed Mower	6	4	82
Pedestrian Cylinder Mower	28	3	9
Pedestrian Rotary Mower	78	32	27
Hedge Trimmer	48	5	2
Tractor Mounted Implements	47	7	25
Chainsaw	31	9	4
Back Pack Blower	31	5	2
Pedestrian Flymo	13	3	2
Misc.(drills,mixers,compactors)	44	13	51
Pedestrian Edger	34	18	20
Compact Tractor	3	1	11
Mini Digger	6	1	30
Water Pump	13	1	1
<b>Current Value of Fleet</b>	<b>1,602</b>		<b>319</b>
<b>Percentage</b>	<b>100%</b>		<b>19.91%</b>

The total cost of the purchase of ground maintenance equipment in this report (£319,000) will be contained within the Communities financial plan. The portfolio of funding includes part of the directorate's **capital allocation for grounds maintenance equipment (2015/2016) £160,000**; ring fenced capital receipts from sale of redundant machinery of £32,000 with the balance of funding (£127,000) coming from the Recreation R & R Fund.

## **6. OTHER IMPLICATIONS**

- 6.1 Other than the normal risks inherent in any contract this report does not require any specific risk issues to be addressed.

**NOTE:** No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above Report.

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