

**ANGUS COUNCIL**

**CHILDREN AND LEARNING COMMITTEE  
SOCIAL WORK AND HEALTH COMMITTEE**

**11 NOVEMBER 2014**

**FLEET REPLACEMENT PROGRAMME**

**REPORT BY MARGO WILLIAMSON, STRATEGIC DIRECTOR**

**ABSTRACT**

This report informs committee of the commissioning intentions for People Directorate vehicles for 2015/16 and seeks approval to work with Communities Directorate to procure these vehicles in the most cost effective manner.

**1. RECOMMENDATIONS**

It is recommended that the Children and Learning Committee approves the commissioning intentions for the replacement of operational fleet vehicles through Fleet Services as detailed in section 5.1

and

It is recommended that the Social Work and Health Committee approves the commissioning intentions for the replacement of operational fleet vehicles through Fleet Services as detailed in section 5.2.

**2. ALIGNMENT TO THE ANGUS COMMUNITY PLAN/SINGLE OUTCOME AGREEMENT/CORPORATE PLAN**

This report contributes to the following local outcomes contained within the Angus Community Plan and Single Outcome Agreement 2013-2016:

9 Individuals are supported in their own communities with good quality services

12 Our carbon footprint is reduced

**3. BACKGROUND**

The People Directorate currently has an operational fleet of 126 vehicles that are considered to be essential for delivering services. All but ten of these vehicles are leased on a contract hire basis and require to be replaced as the lease period comes to an end. When the lease is due for renewal the need for each vehicle is reviewed, as is its specification.

**4. CURRENT POSITION**

Committee Report 3/14 authorised the further extension of 52 Renault Clios and 9 four wheel drive cars pending the review of home care services. Although the review is not yet complete, the extended leases will shortly expire and cannot be further extended. These, along with an additional 25 vehicles require to be replaced. This makes a total of 86 vehicles to be replaced together with a one vehicle expansion of the fleet as detailed below.

## 5. PROPOSALS

5.1 In all cases, vehicles are being replaced on a like for like basis, although alternative models which more effectively meet the service needs and are more cost effective will be chosen.

### 5.1 Children and Young People

Three of the vehicles due for replacement relate to children and young people and an additional vehicle is required: -

Kinnaird Street Residential Unit – The existing estate car lease period ends in 2015/16 and requires to be replaced. The residential care unit is being expanded and moving to new buildings in early 2015/16. An additional vehicle is required due to the increased number of children and young people to be accommodated.

School Transport for Children with Special Needs – Two accessible minibuses are due for replacement. After reviewing the usage of existing fleet within the People Directorate, an under-utilised accessible minibus has been transferred from Kinloch Care Centre to replace one of these minibuses. The second minibus requires to be replaced.

### 5.2 Adult Care

Within Adult Care there are 83 vehicles which require to be replaced these are as follows: -

Home Care - 55 Renault Clios have had their lease periods extended to the maximum allowable by the leasing company. Given that home care is still under review, and to reflect the possible impact of self-directed support it is proposed to lease the replacement vehicles for 24 months with option to extend the lease if required. There are also ten Suzuki SX4 which require to be replaced,

Learning Disabilities – 10 Expert Teepee Accessible People Carriers and 1 Skoda Estate car are due for replacement.

Angus Joint Equipment Loan Service - 2 Sprinter 313CDI vans for transporting clean and dirty equipment to be replaced.

Accommodation – 1 Expert Teepee Accessible People Carrier is due for replacement.

Criminal Justice – 2 Ford Transit vans and 1 Ford Focus C-MAX 1.6TDCI estate car to be replaced.

Community Laundry - 1 Connect 200 SWB TDC van is due to be replaced. As this service is subject to review, it is proposed to extend the lease rather than replace this vehicle.

In summary, of the 87 vehicles requiring to be procured it is proposed to address one of these through redeployment and one through lease extension, leaving 85 to be procured.

## 6. AUTHORITY TO PROCURE

### 6.1 Sourcing Strategy

It is considered that the provision of the vehicles detailed in section 5 is essential to meet the requirements for the delivery of services, subject to current reviews. It is recommended that Communities Directorate will procure the relevant vehicles using whatever leasing agreement is approved by the Council.

### 6.2 Key Terms Proposed

The leasing arrangements contain the following core elements:-

- a) for those vehicles relating to services which are currently under review the period will be 24 months;
- b) the remaining leases will be for a period of 36 months;

### 5.3 Procurement Procedure, Evaluation and Award

All lease contracts will continue to be made under the existing car leasing arrangements referred to above. The vehicles selected are those considered to best meet the requirements of People Directorate.

- 5.4 The Strategic Director - Communities considers that the proposed procurement process is suitable and likely to produce best value for the Council.

## 7. FINANCIAL IMPLICATIONS

The following costing is based on the most up to date information but may change during the procurement process. It is based on the maximum number of vehicles being procured but recognises that this may change subject to service reviews. The timing of the replacement vehicles may also be subject to change depending on the procurement process. The cost of replacing these vehicles can be contained within existing transport budgets.

|                                             | Full Year<br>Cost<br>£000's | Cost<br>2015/16<br>£000's | Whole Life<br>Costs<br>£000's |
|---------------------------------------------|-----------------------------|---------------------------|-------------------------------|
| Lease Costs for Replacing Existing Vehicles | 301                         | 301                       | 771                           |
| Current Budget Available                    | 301                         | 301                       | 771                           |

## 8. CONSULTATION

The Chief Executive, Strategic Director for Communities, Head of Corporate Improvement & Finance and Head of Legal & Democratic Services have been consulted in the preparation of this report.

**NOTE:** The background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) which were relied on to any material extent in preparing the above report are:

- Committee Report 3/14 - Fleet Replacement Programme

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List of Appendices:

